

Department of  
the Secretary of State

**Bureau of Motor Vehicles**

Matthew Dunlap  
Secretary of State

Patty A. Morneault  
Deputy Secretary of State

Linda S. Grant  
Director of Driver License Services

To Whom It May Concern:

I am requesting a verification letter as proof of completion of a driver/rider education course for the following person:

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Current Address \_\_\_\_\_  
\_\_\_\_\_

Name of Driver/Rider Education School Attended \_\_\_\_\_

Approximate Date of Completion \_\_\_\_\_

**Make check or money order payable to the Secretary of State for \$5.00 and mail to:**

Secretary of State

BMV

Driver Education Program

#29 State House Station

Augusta, Maine 04333-0029

**You may also pay by credit card: (Our fax number is 207-624-9158)**

**I would like to pay my letter of verification fee by charging it to my:**

- Visa
- Mastercard

**The amount to be charged to my credit card is:**

- \$5.00 (mailed letter)
- \$7.00 (faxed copy & letter mailed)

Fax # \_\_\_\_\_

Attn: \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Month/Year

Name as it appears on credit card \_\_\_\_\_

Daytime telephone # \_\_\_\_\_ Cell# \_\_\_\_\_