



DEALER



TRAINING WORKBOOK

Bureau of Motor Vehicles

Welcome to the Bureau of Motor Vehicles Dealer Training



This workshop will assist you with:

- 1. Completing required paperwork to Title and Register any vehicle you sell to a customer.**
- 2. Discuss and review the Bureau of Motor Vehicles laws and forms.**
- 3. Discuss and review the Used Vehicle Buyer's Guide.**
- 4. Discuss and review the Unsafe Motor Vehicle laws.**
- 5. Answer your questions and concerns.**

Contacting Bureau of Motor Vehicles ~ Dealer Section ~

QUESTIONS?



CALL US AT:

(207) 624-9000 EXT. 52143

FAX (207) 624-9037



EMAIL:

DealerandAgent.BMV@maine.gov



Investigations

(207) 624-9000 Ext. 52144

FAX (207) 624-9258

MVR Information Packet

Allows a Dealer to call BMV at 624-9000 Monday through Friday 8:00 – 5:00 to obtain vehicle information.

The Dealer must use their assigned Account Number and PIN number, issued by BMV Cash Office.

There is NO annual BMV subscription fee for an account.

The Dealership should check title records to verify owners of vehicles and if the lien has been released.

Individual look-ups \$5.00,

Information faxed \$7.00, and

Certified copies \$33.00

INFOR-ME

A second way to obtain BMV Information:

- ❖ An Internet Service that provides 24 hour/ 7 days a week access.

<http://www.maine.gov/informe/>

- ❖ An “annual” Subscription Fee of \$100 and a \$5 look-up fee per Title record inquiry is available.



- ❖ InforME can be contacted at: (207) 621-2600
or 1-877-212-6500

When not to sell vehicles

A licensed car dealer may not sell vehicles on the following days:

 Christmas

Easter 

 Sundays

Thanksgiving 

Exemption from the Blue Law: Camping Trailers and new Motor Homes. Title 17 Section 3203 & 3203A.

FORM REQUEST SHEET

MVT-44

FORM REQUEST SHEET

TITLE SECTION
BUREAU OF MOTOR VEHICLES
29 STATE HOUSE STATION
AUGUSTA ME 04333-0029



IMPORTANT NOTE:
ORDER YOUR FORMS AT LEAST
TWO WEEKS IN ADVANCE
AND ORDER A MINIMUM OF A
TWO WEEK SUPPLY.

GIVE STREET ADDRESS (**NOT PO BOX**) FOR PROPER DELIVERY.
PLEASE TYPE OR PRINT NEATLY IN DARK INK.

NAME _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

FORM NAME Please order in increments of 25 if a full package is not required	PACK QUANTITY	FORM NUMBER	TOTAL FORMS REQUESTED
APPLICATION FOR CERTIFICATE OF TITLE	100	MVT-2	
PRE-VALIDATED CERTIFICATE OF TITLE APPLICATIONS INCREMENTS OF 50 ONLY - MUST INCLUDE CHECK WITH ORDER	100	MVT-2A	
REQUEST FOR WITHDRAWAL	500	MVT-3	
AFFIDAVIT OF REPOSSESSION	500	MVT-5	
APPLICATION FOR NEW VEHICLE IDENTIFICATION NUMBER	500	MVT-6	
REQUEST FOR SEARCH OF THE RECORDS	500	MVT-7	
REQUEST FOR DUPLICATE CERTIFICATE OF TITLE	500	MVT-8	
INSPECTION OF VIN	500	MVT-10	
RELEASE OF LIEN	500	MVT-12	
TRANSFER AND REASSIGNMENT OF OWNERSHIP	500	MVT-16	
AFFIDAVIT OF SURVIVING SPOUSE/PERSONAL REPRESENTATIVE	500	MVT-22	
NOTICE TO SECRETARY OF STATE OF AN UNCLAIMED VEHICLE	500	MVT-28	
FEE SCHEDULE	500	MVT-29	
ODOMETER INFORMATION	500	MVT-32	
AFFIDAVIT OF OWNER OF AN ANTIQUE AUTO	500	MVT-34	
INFORMATION ON JOINT/COMMON OWNERSHIP	500	MVT-36	
FORM REQUEST SHEET	500	MVT-44	
ASSIGNMENT OF LIEN	500	MVT-48	
RELEASE OF LIEN NOTIFICATION	500	MVT-53	
APPLICATION FOR CERTIFICATE OF SALVAGE	250	MVT-102	
DISPOSITION OF SALVAGE VEHICLE	500	MVT-103	
NOTICE OF SALE — DEALER SALE ONLY	250	MVD-15	<input type="checkbox"/> REGULAR
PLEASE SPECIFY "REGULAR" OR "TRACKFEED"	2000/case	MVD-15A	<input type="checkbox"/> TRACKFEED

MVT-44 Rev 1-2013

(207) 624-9000 EXT. 52138 FAX (207) 624-9254 TTY Users call Maine relay 711

STOCKROOM

(207) 624-9030



FEE SCHEDULE

MVT-29

FEE SCHEDULE

APPLICATION FOR CERTIFICATE
OF TITLE AND TITLE INFORMATION



SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLES SERVICES - TITLE SECTION

\$40.00	Application for warranty title for antique auto, horseless carriage or classic vehicle.
\$33.00	For an assignment of a vehicle identification number (MVT-6).
\$33.00	(1) First application for title - no lien. (2) First application for title - one lien. (3) First application for title - two liens. (4) Application to perfect a first lien after an original lien-free title has been printed. (5) Adding a name after original title has been printed. (6) Application to perfect a second lien after an original title has been printed. (7) Application to change a lien holder or lien date - no change in ownership. (a) A lender pays off the first lien holder named on the title (b) Lien holder named on the title releases lien and rewrites the security agreement. (8) Change of name or address on one title (no change in ownership). (9) Application for a certificate of salvage. (9) Application for title <i>under Maine's abandoned vehicle law</i> : filed pursuant to Chapter 15, subchapter III. (10) Application for duplicate title. (11) Application for corrected title.
\$33.00	For an ordinary certificate of title issued upon surrender of a distinctive certificate.
\$ 5.00	Routine search of the records - no official certificate (fee for each VIN searched). An additional \$1.00 for "true copy" certificate.
\$10.00	THERE IS AN ADDITIONAL FEE OF \$10.00 FOR EXPEDITED ISSUANCE OF ANY TITLE
\$33.00	Search of the Title Records - Certified (fee for each name or VIN searched).
\$50.00	If an application, certificate of title or other document required to be delivered to the Secretary of State is not delivered to the Secretary of State within 30 days, the Secretary of State shall collect \$50.00 as a penalty. (Title 29-A, §603)
NO FEE	(1) Any owner of a vehicle who is exempt from registration fees is also exempt from the title fee. (2) Application for a surviving spouse upon transfer of ownership to the surviving spouse. (3) Applications for Federal, State, or Municipal vehicles.

101 Hospital Street, 929 State House Station, Augusta, ME 04333-0029
Tel: (207) 624-9000 Ext. 52118 Fax: (207) 624-6254 TTY Users call Maine relay 711

MVT-29 (Rev. 1-2013)

A Dealership must possess a properly assigned Title before selling or displaying a vehicle for sale.

Auctions may sell vehicles to a licensed Dealer without the title in hand; but the Dealer cannot sell the vehicle until the title has been received.

Refer to MVT-29 for accurate Fee rates.

Maine State Certificate of Title MVT-1

As of January 1, 2010

All 1995 and **newer** vehicles need a Maine Title.

A vehicle 1994 **and** older does not need a Maine Title.

Vehicles from other Title Jurisdictions?

New Hampshire ~ 15 year Title State

Rhode Island ~ Title model year 2001 and newer

Vermont ~ 15 year Title State

Who and What is a Non-Lien Holding State?

Several States mail Titles directly to owners, even though a Title may list a lien holder.

Kansas

Kentucky

Maine (From 1/1/91 to 10/1/96)

Maryland

Michigan

Minnesota

Missouri

Montana

New York

Oklahoma

South Dakota

Moving to the State of Maine from one of those Non-Lien Holding States?

A Title and released Lien must be in hand, if applicable, to sell, trade, or register a vehicle.

**Please, remember, the Lien Holder does not hold the
Title in these states!**

If they do not have the Title, they must obtain a duplicate from that State before they can sell, register, or apply for Title in Maine.

Who issues Memorandum Titles?

**The following States issue Memorandum Titles
which are Non-negotiable Titles!**

Connecticut

District of Columbia

Kansas (Trucks and
Commercial Vehicles Only)

Massachusetts

Missouri

Ohio

Pennsylvania

Rhode Island (as of 11/7/03)

South Carolina

Texas

West Virginia

***Remember, the State of Maine will not accept Memorandum Titles
as proof of ownership!***

Changes to the Maine State Certificate of Title MVT-1

Jan. 1, 1991 to Oct. 1, 1996

CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

SAMPLE

VOID IF ALTERED

**Certificate of Lien
MVT-17**

CERTIFICATE OF LIEN
THIS IS NOT A TITLE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

FIRST LIEN HOLDER
DATE

ADDITIONAL LIENS
DATE

STATE OF MAINE
SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

SAMPLE

CONTROL # 0816231

Feb. 1, 1999 to Current Use

CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

SAMPLE

VEHICLE LIENHOLDER	INTEREST IN THIS VEHICLE IS RELEASED BY:	FIRST RELEASE	Signature	Title	Date
	INTEREST IN THIS VEHICLE IS RELEASED BY:	SECOND RELEASE	Signature	Title	Date
	INTEREST IN THIS VEHICLE IS RELEASED BY:	THIRD RELEASE	Signature	Title	Date

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER L000000

VOID IF ALTERED

Oct. 1, 1996 to Jan 31, 1999

CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

SAMPLE

VOID IF ALTERED

Maine Certificate of Title issued January 1991 thru October 1996

CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER

NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE  BUREAU OF MOTOR VEHICLES

ADDITIONAL LIENS FIRST LIENHOLDER

Liens cannot be released on this title. Use the Certificate of Lien or a Release of Lien form.

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER

VOID IF ALTERED

MVT-1

Maine Certificate of Lien required for Titles issued January 1991 thru October 1996

CERTIFICATE OF LIEN

THIS IS NOT A TITLE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY

NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

FIRST LIEN HOLDER

DATE	I hereby release my/our lien.
	Signature
	Title Release Date

ADDITIONAL LIENS

DATE	I hereby release my/our lien.
	Signature
	Title Release Date

STATE OF MAINE

SECRETARY OF STATE  BUREAU OF MOTOR VEHICLES

This document certifies that the lien(s) shown above have been perfected in accordance with Maine law as shown by the records of the Secretary of State.

OWNER(S)

CONTROL#
0816231

MVT-17

AFFIDAVIT OF REPOSSESSION

I, _____ (Name) of _____ (Lien holder) certify there was due from _____ (Debtor) a valid lien dated _____ on the vehicle described on the face of this certificate. I further certify that default having been made in the payment of the loan that the vehicle was lawfully repossessed on _____ (Date) under the terms of the security agreement and in full accord with pertinent Maine statutes.

(Signature) _____ (Title)

NOTARY REQUIRED

Before me personally appeared _____ who by me being duly sworn under oath, says the statements set forth above are true and correct. Sworn to and subscribed before me at _____ this _____ day of _____, 19____.

Notary Public

TRANSFER OF OWNERSHIP

To be used only by the lien holder named on the face of this certificate to transfer the repossessed vehicle to a purchaser in Maine.

Warning: Federal and Maine law require that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or printing a false statement may result in fines and/or imprisonment.

The undersigned hereby certifies that the vehicle described in this certificate was transferred to (PRINT):

Name(s): _____
Address: _____ Zip: _____ Date of Sale: _____

ODOMETER DISCLOSURE STATEMENT

I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
(The odometer is/was at zero again.)

I certify that the odometer reading is not the actual mileage.
WARNING-ODOMETER DISCREPANCY

Selling lien holder (PRINT): _____
Authorized Signature: _____ Printed name: _____ Date: _____
Seller's address (PRINT): _____ Zip: _____

LIEN HOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)

Lien holder's name: _____ Date of Lien: _____
Lien holder's address: _____ Zip: _____

BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).

Signature(s) of buyer(s): _____ Printed name(s): _____ Date: _____

MVT-17

Maine Certificate of Title issued October 1, 1996 thru January 31, 1999

CERTIFICATE OF TITLE

STATE OF MAINE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER

NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE  **BUREAU OF MOTOR VEHICLES**

FIRST LIENHOLDER	Interest in this vehicle is released by: Signature _____ Title _____ Date _____
ADDITIONAL LIENS	Interest in this vehicle is released by: Signature _____ Title _____ Date _____
SECOND RELEASE	Signature _____ Title _____ Date _____

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER _____

VOID IF ALTERED

WARNING: Federal and Maine law requires that you state the mileage, in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

ASSIGNMENT OF OWNERSHIP

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
Name(s) _____
Address _____ Zip _____ Date of Sale _____

ODOMETER DISCLOSURE STATEMENT

I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:
 I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)
 I certify that the odometer reading is not the actual mileage.

WARNING-ODOMETER DISCREPANCY

Seller's signature _____ Hand printed name(s) _____ Date _____
Seller's signature _____ Hand printed name(s) _____ Date _____
Seller's address (PRINT) _____ Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)

Lienholder's name _____ Date of Lien _____
Lienholder's address _____ Zip _____

BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).
Signature(s) of buyer(s) _____ Date _____

RE-ASSIGNMENT BY LICENSED DEALER ONLY

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
Name(s) _____
Address _____ Zip _____ Date of Sale _____

ODOMETER DISCLOSURE STATEMENT

I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:
 I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)
 I certify that the odometer reading is not the actual mileage.

WARNING-ODOMETER DISCREPANCY

Seller's signature _____ Hand printed name(s) _____ Date _____
Seller's signature _____ Hand printed name(s) _____ Date _____
Seller's address (PRINT) _____ Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)

Lienholder's name _____ Date of Lien _____
Lienholder's address _____ Zip _____

BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).
Signature(s) of buyer(s) _____ Date _____

**MVT-1 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE
ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**

MVT-1

Maine Certificate of Title issued February 1, 1999 to Current Use

CERTIFICATE OF TITLE
STATE OF MAINE

VEHICLE ID NUMBER _____ YEAR _____ MAKE _____ MODEL _____ BODY _____ TITLE NUMBER _____
 NEW/USED _____ PURCHASE DATE _____ ISSUE DATE _____ PRIOR TITLE _____ ODOMETER _____

OWNER _____

SECRETARY OF STATE  **BUREAU OF MOTOR VEHICLES**

Address in this vehicle is recorded by _____
 Signature _____ Title _____ Date _____
 Address in this vehicle is recorded by _____
 Signature _____ Title _____ Date _____
 Address in this vehicle is recorded by _____
 Signature _____ Title _____ Date _____

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

 CONTROL NUMBER
L000000

VOID IF ALTERED

WARNING: Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

ASSIGNMENT OF OWNERSHIP
 The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
 Name(s) _____
 Address _____, _____, _____
 City _____, State _____, Zip _____, Date of Sale _____

ODOMETER DISCLOSURE STATEMENT
 I state that the odometer now reads _____ (NO TEXTILES) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer rolled at some point.)
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**
 Seller's signature _____, Title _____, Date _____
 Seller's signature _____, Title _____, Date _____
 Seller's address (PRINT): _____, _____, _____
 City _____, State _____, Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)
 Lienholder's name _____, Title _____, Date of Lien _____
 Lienholder's address _____, _____, _____
 City _____, State _____, Zip _____
BUYERS DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).
 Signature(s) of buyer(s) _____, Title _____, Date _____

RE-ASSIGNMENT BY LICENSED DEALER ONLY
 The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
 Name(s) _____
 Address _____, _____, _____
 City _____, State _____, Zip _____, Date of Sale _____

ODOMETER DISCLOSURE STATEMENT
 I state that the odometer now reads _____ (NO TEXTILES) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer rolled at some point.)
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**
 Seller's signature _____, Title _____, Date _____
 Seller's signature _____, Title _____, Date _____
 Seller's address (PRINT): _____, _____, _____
 City _____, State _____, Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)
 Lienholder's name _____, Title _____, Date of Lien _____
 Lienholder's address _____, _____, _____
 City _____, State _____, Zip _____
BUYERS DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).
 Signature(s) of buyer(s) _____, Title _____, Date _____

LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY
 I, _____, _____, _____, _____, _____, _____
 certify that there was due from _____ of _____ (State) _____ (Mileage) _____
 a valid loan dated _____ on the motor-vehicle described on the face of this certificate.
 I further certify that default having been made in the payment of the loan that:
 the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on _____ (Date)
 the undersigned lienholder seized this motor vehicle without process of the law on _____ (Date) under authority of the conditions of the loan contract.
 The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.
 Name of Lienholder _____ (Printed Name)
 Signature _____ (Printed Name)

IMPORTANT NOTES
 1. The fee must be attached on the face of the title.
THIS AFFIDAVIT MUST BE NOTARIZED
 Before me personally appeared _____ who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at _____ Maine this _____ day of _____, 19____.
 My Comm. No. _____ Notary Public
ANY FALSE STATEMENT IS A CRIMINAL OFFENSE. ANY CHANGE OR ERASURE WILL VOID THIS TITLE.

MVT-1

Certificate of Origin MCO

New vehicles and trailers, delivered in Maine by the manufacturer or franchise dealer, must execute and deliver to an agent or franchised dealer, a Certificate of Origin.

A Certificate of Origin or MCO, is the birth certificate for a new vehicle.

CERTIFICATE OF ORIGIN FOR A VEHICLE

Ford

DATE: SEPTEMBER 17, 2013
VEHICLE IDENTIFICATION NO.: 1FADP3N28EL178484
YEAR: 2014
MAKE: FORD
BODY TYPE: FOCUS 5DR HATCHBACK TITANIUM
GROSS WEIGHT: 2855 LBS
GVWR: N/R
SERIES OR MODEL: P3N

CERTIFIED FOR SALE IN CALIFORNIA
The undersigned authorized representative of the company, firm or corporation named below, hereby certifies that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ETC:
Brunswick Ford
157 Pleasant St
Brunswick ME 04011

11V555
It is further certified that this was the first transfer of such new motor vehicle in ordinary trade and commerce.

MEMO DATA: B31196733
FINANCE SOURCE: 000001 FORD MOTOR COMPANY
Ford Motor Credit Co. BY: Bradley M. Gayton (AGENT)
P.O. Box 1732, Room Dearborn, MI 48121 DEARBORN, MICHIGAN

BRADLEY M. GAYTON, SECRETARY (AGENT)
CITY, STATE

11V555

Monroney Label (Window Sticker)

MIC-003134 AZ 71V 484 7A X X 1FADP3F24EL111685 FOCUS 1FADP3F24 EL111685 NA



Go Further
ford.com

VEHICLE DESCRIPTION FOCUS

EL 111685

2014 4-DOOR SEDAN SE
5-PASSENGER
2.0L I4 GDI ENGINE
6-SPEED AUTOMATIC TRANSMISS

EXTERIOR
RUBY RED TINTED CLEARCOAT
INTERIOR
CHARCOAL BLACK LEATHER SEAT

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- AUTO HALOGEN HEADLAMPS
- EASY FUEL CAPLESS FILLER
- MANUAL FOLD/POWER INTEGRATED SPOTTER MIRROR

INTERIOR

- 2ND ROW FOLD FLAT SEATING
- AIR CONDITIONING
- CENTER CONSOLE W/ARMREST
- CRUISE CONTROL
- DUAL ILLUM VANITY MIRRORS
- FRONT FLOOR MATS
- ILLUMINATED ENTRY
- 1 TOUCH DOWN DRIVER WINDOW
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- AM/FM SINGLE CD/MP3, 6SPKR
- ADVANCETRAC W/ESC
- COMPASS/TEMP/TRIP COMPUTER
- INTERMITTENT SPEED WIPERS
- POWER WINDOWS & LOCKS
- 12V POWERPOINT
- REAR WINDOW DEFROSTER
- SYNC W/ MYFORD

SAFETY/SECURITY

- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT
- MOUNTED SIDE IMPACT
- AIRBAGS - SIDE AIR CURTAIN
- LATCH CHILD SAFETY SYSTEM
- MYKEY
- REMOTE KEYLESS ENTRY
- SECURELOOK PASS ANTI THEFT
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER TO BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

- EQUIPMENT GROUP 201A 2640.00
- SE APPEARANCE PACKAGE
- AMBIENT INTERIOR LIGHTING
- FOG LAMPS
- LEATHER STEERING WHEEL
- LEATHER SHIFT KNOB
- PERIMETER ALARM
- SIRIUS SATELLITE RADIO
- REAR SPOILER

OPTIONAL EQUIPMENT

2014 MODEL YEAR

- RUBY RED TINTED CLEARCOAT 395.00
- 17" DK STAINLESS PTD ALLOY WH SELECT SHIFT (SS)
- 6 SPEED AUTOMATIC TRANSMISSION 1095.00
- REVERSE SENSING SYSTEM 235.00
- EXTERIOR PROTECTION PACKAGE 245.00
- GASOLINE FFV

PRICE INFORMATION

(MSRP)

BASE PRICE	\$18,515.00
TOTAL OPTIONS	4630.00
TOTAL VEHICLE & OPTION	23145.00
DESTINATION & DELIVERY	795.00
TOTAL BEFORE DISCOUNTS	23940.00
SYNC & SOUND DISCOUNT	- 490.00
TOTAL SAVINGS	- 490.00

RAMP ONE

RA1P

FINAL ASSEMBLY PLANT

MICHIGAN

METHOD OF TRANSP.

RAIL

ITEM #: 71-Z001 O/T 2

A095 A 7AX X 415 003134 10 10 13

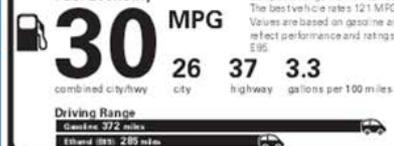
TOTAL MSRP \$23,450.00

This label is affixed pursuant to the Federal Automobile Information Disclosure Act, Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.



Fuel Economy and Environment

Fuel Economy



Compact: mileage from 14 to 105 MPG
The best vehicle rates 121 MPG.
Values are based on gasoline and do not reflect performance and ratings based on E85.

You save

\$2,750

in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost
\$1,750



This vehicle emits 292 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions, learn more at fuel economy.gov

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 23 MPG and costs \$11,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.50 per gallon. This is a dual-fueled automobile. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuel economy.gov

Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236



1FADP3F24EL111685



Flexible-Fuel Vehicle Gasoline-Ethanol (E85)



IHS Ratings

Top Safety Pick Award Winner

Frontal Offset GOOD
Side Impact GOOD
Rear Impact GOOD
Roof Strength GOOD

The Institute rates vehicles Good, Acceptable, Marginal, or Poor based on performance.



Scan this code to experience this vehicle on text 1FEL111685 to 48028

or Visit ford.com/windowsticker

Standard messaging & data plan rates may apply

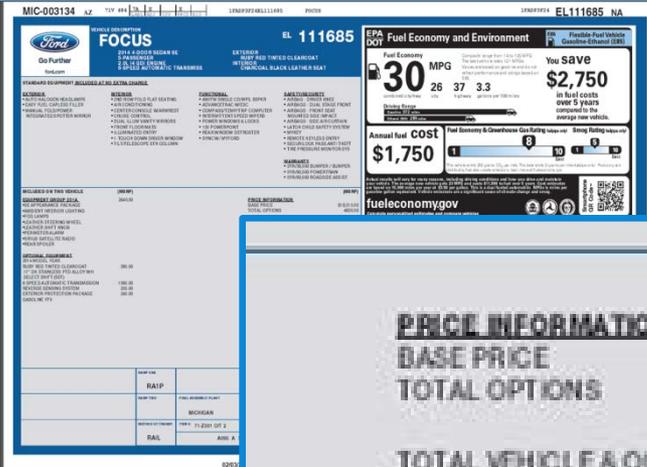


Ford ESP is the only extended service plan honored at every Ford dealership in the U.S. and Canada. See your dealer for additional details or visit www.FordOwner.com for more information.



Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

Monroney Label (Window Sticker)



Manufacturer Suggested Retail Price (MSRP) is calculated by using the

Total Vehicle Price

less the Destination Charge

equals MSRP

PRICE INFORMATION		(MSRP)
BASE PRICE		\$18,515.00
TOTAL OPTIONS		4630.00
<hr/>		
TOTAL VEHICLE & OPTION		23145.00
DESTINATION & DELIVERY		795.00
<hr/>		
TOTAL BEFORE DISCOUNTS		23940.00
SYNC & SOUND DISCOUNT		- 490.00
<hr/>		
TOTAL SAVINGS		- 490.00
<hr/>		
Total Vehicle Price	\$23,145	
Less Destination	- 795	
Equals MSRP	\$22,350	

RELEASE of LIEN

MVT 12



1. When do I need a Release of Lien?

When a Lien cannot be released on the face of the Title.

Or when a Certificate of Lien has been lost or destroyed.

2. Who signs the Release of Lien?

The Lender or an official from the Lending Institution. (Their signature and printed name and the title they hold).



Department of the Secretary of State
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles
Vehicle Services – Title Section
29 State House Station
Augusta, ME 04333-0029

RELEASE OF LIEN

Please type or print neatly

OWNER SECTION

TITLE NUMBER			
YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER'S LEGAL NAME		OWNER'S STREET ADDRESS	
CITY		STATE	ZIP

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME		LIENHOLDER'S STREET ADDRESS	
PRINTED NAME OF AUTHORIZED AGENT		CITY	STATE ZIP
AUTHORIZED AGENT'S SIGNATURE		AUTHORIZED AGENT'S POSITION	
DATE OF LIEN	ACTUAL DATE OF RELEASE	DATE SIGNED	

(207) 624-9000 EXT. 52138 FAX: (207) 624-9254
TTY Users call Maine Relay 711

MVT-12 Rev 1-2013

Release of Lien

MVT-12



Department of the Secretary of State
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles
Vehicle Services – Title Section
29 State House Station
Augusta, ME 04333-0029

RELEASE OF LIEN

Please type or print neatly

OWNER SECTION

TITLE NUMBER			
8765432			
YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER
12	FORD	TAURUS	2FMZU7EF3CFB79954
OWNER'S LEGAL NAME		OWNER'S STREET ADDRESS	
George MacAfee		34 Spruce Street	
CITY	STATE	ZIP	
Augusta	ME	04330	

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME		LIENHOLDER'S STREET ADDRESS	
Klondike Bank & Trust		981 Washington St.	
PRINTED NAME OF AUTHORIZED AGENT		CITY	STATE ZIP
James Snowman		Presque Isle, ME	04769
AUTHORIZED AGENT'S SIGNATURE		AUTHORIZED AGENT'S POSITION	
<i>James Snowman</i>		Loan Officer	
DATE OF LIEN	ACTUAL DATE OF RELEASE	DATE SIGNED	
12/18/13	12/21/13	01/16/14	

An MVT-12 can be used by the Lien Holder to show a release of lien when it cannot be released on the face of the title or in the case where a Certificate of Lien has been lost or destroyed.

Authorized Agent information must be legible and position listed.

(207) 624-9000 EXT. 52138 FAX: (207) 624-9254
TTY Users call Maine Relay 711

MVT-12 Rev 1-2013

RELEASE of LIEN

MVT 12



Once the Lien (s) is released by all Lien Holders, the Vehicle is Free of Encumbrances and able to be transferred.



Department of the Secretary of State
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles
Vehicle Services – Title Section
29 State House Station
Augusta, ME 04333-0029

RELEASE OF LIEN

Please type or print neatly

OWNER SECTION

			TITLE NUMBER 8765432
YEAR 12	MAKE FORD	MODEL TAURUS	VEHICLE IDENTIFICATION NUMBER 2FMZU7EF3CFB79954
OWNER'S LEGAL NAME George MacAfee		OWNER'S STREET ADDRESS 34 Spruce Street	
CITY Augusta	STATE ME	ZIP 04330	

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME Klondike Bank & Trust		LIENHOLDER'S STREET ADDRESS 981 Washington St.	
PRINTED NAME OF AUTHORIZED AGENT James Snowman		CITY Presque Isle, ME	STATE ZIP 04769
AUTHORIZED AGENT'S SIGNATURE <i>James Snowman</i>		AUTHORIZED AGENT'S POSITION Loan Officer	
DATE OF LIEN 12/18/13	ACTUAL DATE OF RELEASE 12/21/13	DATE SIGNED 01/16/14	

(207) 624-9000 EXT. 5218 FAX: (207) 624-9254
TTY Users call Maine Relay 711

MVT-12 Rev 1-2013

CERTIFICATE of LIEN

CERTIFICATE OF LIEN
THIS IS NOT A TITLE

VEHICLE ID NUMBER	YEAR	MAKE	MODEL	BODY
NEW/USED	PURCHASE DATE	ISSUE DATE	PRIOR TITLE	ODOMETER

FIRST LIEN HOLDER	I hereby release my/our lien.
DATE	Signature
	Title
	Release Date

ADDITIONAL LIENS	I hereby release my/our lien.
DATE	Signature
	Title
	Release Date

STATE OF MAINE
SECRETARY OF STATE  BUREAU OF MOTOR VEHICLES

This document certifies that the lien(s) shown above have been perfected in accordance with Maine law as shown by the records of the Secretary of State.
OWNER(S)

CONTROL#
0816231

MVT-17

- Certificate of Lien (MVT-17) were issued from 1/1/91 to 10/1/96. MVT-12
- **Must** be properly signed off by the lien holder
- The information on this Certificate of Lien **must** match the Certificate of Title exactly.

Transfer of Ownership



Are the keys all that's needed?

Transfer of Ownership MVT-1

WARNING: Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

ASSIGNMENT OF OWNERSHIP
The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
Name(s) _____
Address _____ Zip _____ Date of Sale _____

ODOMETER DISCLOSURE STATEMENT
I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature _____ Hand _____ Date _____
Seller's signature _____ (Printed Name(s)) _____ Date _____
Seller's address (PRINT) _____ Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)
Lienholder's name _____ Date of Lien _____
Lienholder's address _____ Zip _____

BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLERS.
Signature(s) of buyer(s) _____ Date _____
Hand printed name(s) _____

RE-ASSIGNMENT BY LICENSED DEALER ONLY
The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):
Name(s) _____
Address _____ Zip _____ Date of Sale _____

ODOMETER DISCLOSURE STATEMENT
I state that the odometer now reads _____ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature _____ Hand _____ Date _____
Seller's signature _____ (Printed Name(s)) _____ Date _____
Seller's address (PRINT) _____ Zip _____

LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)
Lienholder's name _____ Date of Lien _____
Lienholder's address _____ Zip _____

BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLERS.
Signature(s) of buyer(s) _____ Date _____
Hand printed name(s) _____

LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY
I, _____ of _____ (Address) _____
Date _____
certify that there was due from _____ (Debtor) _____
(Name of Debtor) _____
a valid lien dated _____ (Date of Lien) _____ on the motor vehicle described on the face of this certificate:
I further certify that default having been made in the payment of the loan that:
Check One the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on _____ (Date) _____
 the undersigned lienholder seized this motor vehicle without process of the law on _____ (Date) _____ under authority of the conditions of the loan contract.
The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.
(Name of Lienholder) _____ (Authorized Signature) _____

IMPORTANT NOTES:
1. The lien must be released on the face of the title.

THIS AFFIDAVIT MUST BE NOTARIZED
Before me personally appeared _____ who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at _____
Maine this _____ day of _____, 19 _____
Notary Public _____

MVT-1 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE
ANY CHANGE OR ERASURE WILL VOID THIS TITLE.

Verify vehicle ownership!

Please initiate vehicle transfers for vehicles 1995 and newer **on the reverse side of the Title (MVT-1)**

Purchaser's name and Address

Accurate current mileage

Seller (s) signature and address and date of the transfer

Lienholder's information

Signature of Buyer (s)

Transfer of Ownership

MVT-16

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES		STATE OF MAINE TRANSFER OF OWNERSHIP		5550625	
THIS FORM NOT VALID FOR TRANSFER OF OWNERSHIP UNLESS ACCOMPANIED BY PRIOR TITLE					
YEAR 12	MAKE FORD	MODEL TAURUS	VEHICLE IDENTIFICATION NUMBER 2FMZU7EF3CFB79954	BODY TYPE 4DR	
WARNING: Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.					
ASSIGNMENT OF OWNERSHIP					
The undersigned hereby certifies that the vehicle described in this form was transferred to (PRINT):					
Name(s) Exceptional Auto			Date of Sale 01/18/14		
Address 45 Second Street, Randolph, Maine			Zip 04345		
ODOMETER DISCLOSURE STATEMENT					
I state that the odometer now reads 28,459 (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked.					
<input type="checkbox"/> I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (the odometer started at zero again.)					
<input checked="" type="checkbox"/> I certify that the odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY					
Seller's signature George MacAfee		Hand printed name(s) <i>George MacAfee</i>		Date 01/18/14	
Seller's address (PRINT) 34 Spruce Street, Augusta, Maine		Zip 04330		Date	
LIEN HOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)					
Lien holder's name Klondike Bank & Trust			Date of Lien 12/18/13		
Lien holder's address 981 Washington St., Presque Isle, Maine			Zip 04769		
BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).					
Signature of buyer(s) Alan Churchill		Hand printed name(s) Alan Churchill, Office		Date 12/18/13	
Signature of buyer(s)		Hand printed name(s) Manager Exceptional Auto		Date	
ANY FALSE STATEMENT IS A CRIMINAL OFFENSE.			ANY CHANGES OR ERASURES WILL VOID THIS FORM.		
MVT-16 (7-01)					

To be a valid transfer, the MVT-16 must be accompanied by a Title.

Application for Certificate of Title MVT-2

How much does an Application for Title cost?

The Application fee is \$33, please refer to MVT-29 for accurate fee rates.

**An additional \$10 for an EXPEDITED (RUSH).
(A RUSH must be mailed in the same day it is processed).**

How soon after a Dealer makes a sale should a Title Application be submitted to BMV?

A Dealership must submit an application to Motor Vehicles within 30 days of the sale.

After 30 days, there is a \$50 late fee per application and this violation is a misdemeanor in Title 29A, section 664 ~ a Class E offense.

Application for Certificate of Title MVT-2

Title Fee \$33

CTA Number

An additional \$10 to RUSH the Title and receive it within 3-5 workdays from the submittal at the Main Office in Augusta.

Current VIN numbers are 17 digits and the 10th place signifies the year of the vehicle.

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
202-624-8000 EXT. 52138
FEE \$33.00

MAINE

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental (Additional \$10.00 fee required)
 Check if rush requested - (Additional \$10.00 fee required)
CTA **G 123456**

THIS IS NOT A CERTIFICATE OF TITLE

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION	1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted) a. _____ Joint ownership <input type="checkbox"/> b. _____		2. Date(s) of birth (MM/DD/Y)	3. Telephone
	4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed) City _____ State _____ Zip Code _____		5. MSRP <input type="checkbox"/> New: Recorded on Monroney Label <input type="checkbox"/> Used: Recorded on prior title <input type="checkbox"/> Not required MSRP Amount _____	
VEHICLE INFORMATION	6. Legal residence, if other than mailing address		7. If a leased vehicle, name and address of lessee	
	8. Year	9. Make	10. Model	11. Vehicle identification number
LIEN INFORMATION	13. New <input type="checkbox"/> Used <input type="checkbox"/> Rebuilt <input type="checkbox"/>		14. Purchase date Mo./Day/Year	15. Previous title no.
	16. Current odometer reading _____ DO NOT ESTIMATE - NO TENTHS <input type="checkbox"/> KM		19. Mileage stated is <input type="checkbox"/> Actual mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy	
SELLER INFORMATION	21. First lien holder's name & vehicle financed, if no lien, state "none"		22. Date of lien Mo./Day/Year	
	23. Address-No. & Street City _____ State _____ Zip Code _____		24. Second lien holder's name	
SIGNATURE OF SELLER IF A DEALER	27. Name and address of seller		28. Plate #, if a Maine licensed dealer	
	25. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.		D <input type="checkbox"/> UC <input type="checkbox"/> MC <input type="checkbox"/>	
SIGNATURE(S) OF OWNER(S)	Signature of dealer's representative _____ Official title _____ Date _____		DATE _____	
	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.		APPROVED BY: _____	
READ PENALTY BEFORE SIGNING	Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.		DATE _____	
PENALTY	If owner is a company, authorized representative sign here. _____ Official title _____ Date _____		APPROVED BY: _____	
	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.		DATE _____	

MVT-2 (06/11) MOTOR VEHICLE COPY * V 6 8 3 2 8 0 *

Application for Certificate of Title MVT-2

Line #4 Mailing Address, (Street Name & Number)

Line #6 Please complete, so the Title Section has accurate information.

Forward while original copy plus supporting documents to Bureau of Motor Vehicles.
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138
FEE \$33.00

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental application (\$33.00 fee required)
 Check if rush requested - (Additional \$10.00 fee required)
CTA **G 123456**

THIS IS NOT A CERTIFICATE OF TITLE.

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION		1. Name(s) - Last, First, Middle Initial (Last name of joint owners must be completed)		2. Dates of birth (MM/DD/YYYY)		3. Telephone	
		a. Roberts, Daniel N.		5-1-45		207-231-1234	
		b. Roberts, Susan A.		2-14-48		MSRP INSTRUCTIONS	
		c. P.O. Box 251				MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous label to application.	
		d. Augusta, ME 04330		<input checked="" type="checkbox"/> Recorded on Monroney Label <input type="checkbox"/> Not required			
		e. 95 Chestnut Street, Augusta, ME 04330		MSRP Amount			
				\$ 23,915			
VEHICLE INFORMATION		4. Make		5. MSRP		6. License plate (if different from above, must be completed)	
		8. Year		9. Make		10. Model	
		11. Vehicle identification number		12. Body type		13. New <input type="checkbox"/> Used <input type="checkbox"/>	
		14. Purchase date (Mo./Day/Year)		15. Previous title no.		16. State of origin	
		17. Other data (BMV USE)		18. Current odometer reading		19. Mileage stated is	
		20. If not actual		21. Date of lien (Mo./Day/Year)		22. Date of lien (Mo./Day/Year)	
LIEN INFORMATION		23. Address-No. & Street		24. Second lien holder's name		25. Date of lien (Mo./Day/Year)	
		26. Address-No. & Street		27. Name and address of seller		28. Plate #, if a Maine licensed dealer	
SELLER INFORMATION		29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.		30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.		31. Signature of dealer's representative	
SIGNATURE OF SELLER IF A DEALER		32. Signature(s) of owner(s)		33. Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.		34. Signature of owner(s)	
SIGNATURE(S) OF OWNER(S)		35. Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.		36. Signature of owner(s)		37. Signature of owner(s)	
READ PENALTY BEFORE SIGNING		38. Signature of owner(s)		39. Signature of owner(s)		39. Signature of owner(s)	
PENALTY		39. Signature of owner(s)		39. Signature of owner(s)		39. Signature of owner(s)	

MVT-2 (06/11) MOTOR VEHICLE COPY

Line #5 MSRP ~ Fill in the appropriate amount (MSRP less destination fee equals total) if this is a new vehicle or the MSRP has been listed on prior Title. Otherwise check mark "not required".

Application for Certificate of Title MVT-2

Lines #8 - #17

Vehicle Information:

Year, Make, Model, VIN, Body Type, Condition, Purchase Date, Previous Title Number, State of Origin

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental application (\$33.00 fee required)
 Check if rush requested - (Additional \$10.00 fee required)
 CTA **G 123456**

FEE \$33.00

THIS IS NOT A CERTIFICATE OF TITLE.

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION		1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted) Roberts, Daniel N.		2. Date(s) of birth (Mo./Day/Year) 5-1-45	3. Telephone No. 207-231-1234
a. Roberts, Susan A.		b. <input checked="" type="checkbox"/> Joint ownership		4. Mailing address (complete) P.O. Box 251	
5. City Augusta, ME		6. State ME		7. Zip Code 04330	
8. Year 12		9. Make FORD		10. Model TAURUS	
11. Vehicle identification number 2FMZU7EF3CFB79954		12. Body type 4DR		13. MSRP 23,915	
14. Purchase date (Mo./Day/Year) 12/24/13		15. Previous title No. of origin 567234		16. State of origin ME	
17. Current odometer 56,789		18. <input checked="" type="checkbox"/> Actual mileage		19. <input type="checkbox"/> In excess of mechanical limits	
20. <input checked="" type="checkbox"/> Mileage changed		21. <input type="checkbox"/> Odometer broken		22. <input type="checkbox"/> Actual - odometer discrepancy	
LIEN INFORMATION		23. First lien holder's name if vehicle financed. If no lien, state "none."		24. Date of lien Mo./Day/Year	
25. Address-No. & Street		26. City		27. State	
28. Zip Code		29. Second lien holder's name		30. Date of lien Mo./Day/Year	
31. Address-No. & Street		32. City		33. State	
34. Zip Code		35. Name and address of seller		36. Plate #, if a Maine licensed dealer	
37. Signature of seller if a dealer		38. Signature of dealer's representative		39. Official title	
40. Signature(s) of owner(s)		41. Date		42. Date	
43. Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.		44. Date		45. Date	
46. Signature of attorney-in-fact, if owner is a company, authorized representative sign here.		47. Official title		48. Date	
49. Penalty: A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.		50. Barcode		51. Barcode	

**Lines #18 - #20
Current Odometer**

**Please, do not guess,
be accurate!**

**If it is not actual,
state that and
submit an MVT-32
Odometer
Information form
with this
application.**

Application for Certificate of Title MVT-2

Lines #21 - #26

Lien
Information

Line #30
Signatures of
Owners

Forward while original copy plus supporting documents to Bureau of Motor Vehicles.
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES-TITLE SECTION
29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
207-624-9000 EXT. 52138
FEE \$33.00

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if supplemental application (\$33.00 fee required)
 Check if rush requested - (Additional \$10.00 fee required)
CTA G 123456

THIS IS NOT A CERTIFICATE OF TITLE.

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

OWNER INFORMATION		1. Name(s) Last, First, Middle Initial consecutive "or" not permitted a. Roberts, Daniel N. b. Roberts, Susan A. Joint ownership <input checked="" type="checkbox"/>		2. Date(s) of birth (MM/DD) a. 5-1-45 b. 2-14-48		3. Telephone 207-231-1234 MSRP INSTRUCTIONS	
4. Mailing or service address (P.O. box, if applicable, must be completed) P.O. Box 251		5. MSRP <input checked="" type="checkbox"/> New, Recorded on Monroey Label <input type="checkbox"/> Used, Recorded on prior title <input type="checkbox"/> Not required		6. Legal residence (if other than mailing address) 95 Chestnut Street, Augusta, ME 04330		MSRP Amount 23,915	
7. If it is used vehicle, name and address of lessor		8. Year 12		9. Make FORD		10. Model TAURUS	
11. Vehicle identification number 2FMZU7EF3CFB79954		12. Body type 4DR		13. New <input checked="" type="checkbox"/> Purchased Used <input type="checkbox"/> Returned 12/24/13		14. State of origin ME	
15. Present title no. 567234		16. Mileage stated is <input checked="" type="checkbox"/> Actual mileage <input type="checkbox"/> Mileage of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy		17. Other title <input checked="" type="checkbox"/> Must file MVT-32 <input type="checkbox"/> Odometer broken <input type="checkbox"/> Odometer changed		18. Current odometer reading 56,789 NO TENTHS	
LIEN INFORMATION		21. First lien holder's name if vehicle financed. If no lien, state "None" Gardiner Savings Bank		22. Date of lien Mo./Day/Year 12/24/2013		SENT TO SECRETARY OF STATE DATE _____ INITIAL _____ MUNICIPAL AGENT VALIDATION	
23. Address No. & Street 22 Water Street, Gardiner, Maine 04345		24. Second lien holder's name		25. Date of lien Mo./Day/Year		FEE PD. \$ _____	
26. Address No. & Street		27. Address No. & Street		28. Plate # 9002		BMV USE: <input type="checkbox"/> DO NOT WRITE <input checked="" type="checkbox"/> THIS SPACE	
SELLER INFORMATION		29. The undersigned hereby certifies that the vehicle described was sold by the owner(s) named and further certifies that the information is true and correct to the best of my knowledge, information and belief.		30. The undersigned hereby certifies that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.		DATE	
Signature of seller if a dealer Alan Churchill Office Manager 12/24/2013		Signature of dealer's representative Daniel N. Roberts Susan H. Roberts 12/24/2013		Official title Office Manager		DATE	
Signature(s) of owner(s) Daniel N. Roberts Susan H. Roberts 12/24/2013		Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.		Official title		DATE	
READ PENALTY BEFORE SIGNING		If owner is a company, authorized representative sign here.		Official title		DATE	
PENALTY		A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.		APPROVED BY:		DATE	

MVT-2 (06/11) MOTOR VEHICLE COPY *V683280*

Lines #27 - #29

Seller Information
Remember to
include your Dealer
License #

Odometer Information

MVT-32

ODOMETER INFORMATION


 SECRETARY OF STATE
 BUREAU OF MOTOR VEHICLES
 VEHICLE SERVICES – TITLE SECTION

Year 12	Make FORD	Vehicle Identification Number 2FMZU7EF3CFB79954	Date of Purchase 02/18/2013
Owner's Name and Address George MacAfee 34 Spruce Street Augusta, ME 04330			

The odometer has five digits
 six digits

I state that the odometer of this vehicle now reads (no tenths): 5 6 7 8 9 mi km hr

I further certify to the best of my knowledge (check one):

The odometer reading above reflects the actual mileage/kilometers/hours.

The odometer reading reflects the amount of mileage/kilometers/hours in excess of its mechanical limits. (The odometer has made one or more complete revolutions.)

The odometer reading is NOT the actual mileage/kilometers/hours. **WARNING - ODOMETER DISCREPANCY**

If the odometer is not the actual mileage/kilometers/hours, odometer was (check one):

Replaced Repaired Was at one time inoperable (including disconnected) Is still inoperable

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE TITLE WILL BE ISSUED:

What was the odometer reading when it stopped working or was replaced? 5 4 6 7 7 mi km hr

How many mi/km/hrs were driven while the odometer was not working? 2 1 1 2 mi km hr

If repaired or replaced, odometer was set at: 5 6 7 8 9 mi km hr

CAUTION: Maine law, Title-29-A subsection 2106-2 allows for the service, repair or replacement of an odometer, as long as the odometer reading remains the same after the service, repair or replacement. If the odometer is incapable of registering the same mileage after the service, repair, or replacement, the odometer must be adjusted to read zero and a notice provided by the Secretary of State must be attached to the left doorframe of the vehicle.
Failure to attach such notice to the left door frame is a Class D crime.

Under penalties of false statement, I certify that the above information is true.

2/20/2013 *Thomas Davis* **Thomas Davis, Owner**

Date Signature Printed Name
Davis Radiator Repair Dealer Name

- This form may be required even though the Application for Certificate of Title provides for odometer information.
- If the vehicle described was sold by a Maine licensed dealer to the owner shown, the dealer must sign this form. Otherwise, the current vehicle owner should sign this form.
- This form was not designed to replace any other odometer disclosure form which the seller may be required to give to the buyer of a vehicle.
- Odometer information is required by the Secretary of State so that the odometer reading of a vehicle may be shown on the Certificate of Title to the Vehicle.
- If "not actual" mileage is reported, reason boxes must be checked and mileage information questions must be answered.

101 Hospital Street, #29 State House Station, Augusta, ME 04333-0029
 Tel (207) 624-9000 ext. 52138 Fax: (207) 624-9254 TTY Users call Maine relay 711

MVT-32 (Rev. 1-2013)

MVT-32 is used for questionable odometer readings occur or when a discrepancy exists.

Affidavit of Repossession

MVT-5

AFFIDAVIT OF REPOSSESSION
Attach to Certificate of Title

Date: 12/05/13

I, James Snowman (Lien holder), of 981 Washington Street, Presque Isle, ME 04769 (Address)

certify that there was due from Mildred Standish (Debtor) a valid lien dated 10/11/12 (Date of Lien) on the following described motor vehicle:

YEAR	MAKE	VEHICLE IDENTIFICATION NUMBER	CERTIFICATE OF TITLE NUMBER
12	FORD	2FMZU7EF3CFB79954	45876

I further certify that default having been made in the payment of the loan that:

Check One:

The debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on 12/05/2013 (Date)

The undersigned lien holder seized this motor vehicle without process of the law on _____ (Date) under authority of the conditions of the loan contract.

The undersigned lien holder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.

Klondike Bank & Trust (Name of Lien holder) James Snowman, Loan Officer (Authorized Signature)

IMPORTANT NOTES:

- The lien must be released on the face of the title.
- This form cannot be used to transfer ownership. Transfer ownership on the reverse of the title.

THIS FORM MUST BE NOTARIZED

Before me personally appeared, James Snowman who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at, Presque Isle, Aroostook County (City/Town) Maine this 5th day of December, 2013.

Mary T. O'Donnell (Signature of Notary of Attorney)

INFORMATION ABOUT THE USE OF THIS AFFIDAVIT

This affidavit is for use by lending institutions when a vehicle is repossessed. It should be completed and signed by an authorized representative of the lending institution and should also be notarized.

The lending institution should release the lien on the Certificate of Title and assign ownership to the purchaser in the space provided on the reverse side of the Certificate. This affidavit should then be stapled to the Certificate of Title and given to the purchaser.

A Certificate of Title may not be issued to the vehicle unless **both** the affidavit and the properly released and assigned Certificate of Title are surrendered to the Secretary of State with an application for a new Certificate of Title and the proper fee.

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TTY Users call Maine relay 711

MVT-5 Rev. 01/2013

Notary Signature

Reference form # MVT-5 is listed on the bottom left corner with the latest revision date noted.

Duplicate Certificate of Title MVT-8

**\$33 Fee for the Duplicate
plus \$10 Fee for RUSH.**

Request to re-issue a
Certificate of Title

Call to verify information before filing.
207-624-9000 ext. 52138
TTY Users call Maine Relay 711



Please type or print clearly in dark ink.

VEHICLE SERVICES – TITLE SECTION
BUREAU OF MOTOR VEHICLES
29 STATE HOUSE STATION
AUGUSTA, ME 04333-0029

Fee: \$33.00
 RUSH REQUEST Additional \$10.00 fee

In accordance with Chapter 7, Title 29A M.R.S.A., Section 661, I hereby apply for a replacement Certificate of Title. I (we) state under penalties of false statement, that the original title was: (if destroyed or illegible, remnants of title must accompany this form.)

LOST STOLEN DESTROYED ILLEGIBLE

OWNER INFORMATION	1. NAME(S) LAST, FIRST, MIDDLE INITIAL A. MacAfee, George M.		2. DATE OF BIRTH A. 08/07/63	3. TELEPHONE # 207-555-9898
	B.		B.	B.
VEHICLE INFORMATION	4. OWNER'S CURRENT MAILING ADDRESS - NO. & STREET 34 Spruce Street			
	CITY Augusta		STATE Maine	ZIP CODE 04330
	5. YEAR 12	6. MAKE FORD	7. MODEL TAURUS	8. VEHICLE IDENTIFICATION NUMBER 2FMZU7E93CFB79954
9. BODY TYPE 4DR		10. NEW <input type="checkbox"/> USED <input checked="" type="checkbox"/> REBUILT <input type="checkbox"/>		
11. PURCHASE DATE 12/18/13		12. CURRENT ODOMETER READING 28,459		
13. FIRST LIEN HOLDER'S NAME IF VEHICLE FINANCED, IF NO LIEN, STATE "NONE" NONE		14. DATE OF LIEN - MD/Y 12/18/13		
LIEN INFORMATION	15. ADDRESS - NO. & STREET		CITY	STATE
	16. SECOND LIEN HOLDER'S NAME		14. DATE OF LIEN - MD/Y	
SIGNATURES	17. ADDRESS - NO. & STREET		CITY	STATE
	18. ADDRESS - NO. & STREET		CITY	STATE
PLEASE SEE INSTRUCTIONS	19. I (WE) CERTIFY THE ACCURACY OF ALL THE INFORMATION ABOVE		B. DATE 12/18/13	
	20. SIGNATURES OF OWNERS AS NAMED IN BLOCK 1. ALL OWNERS MUST SIGN IF MULTIPLE OWNERSHIP <i>George MacAfee</i>		20. SIGNATURES OF OWNERS AS NAMED IN BLOCK 1. ALL OWNERS MUST SIGN IF MULTIPLE OWNERSHIP	
21. DEALER'S NAME Exceptional Auto				
22. ADDRESS 45 Second Street, Randolph, ME 04345			23. PLATE NUMBER 9002	
NAME Alan Churchill		POSITION Office Manager	SIGNATURE <i>Alan Churchill</i>	DATE 12/18/13

I (we) hereby certify that I (we) intend to transfer my (our) interest in the above vehicle to a Maine licensed dealer. I (we) authorize the Bureau of Motor Vehicles to forward the Certificate issued as a result of this application to the dealer named below. This section not for use by dealers outside of Maine or for private sales. This is not a transfer of ownership (use form MVT-16 to transfer.)

Failure to provide ALL signatures, information or documents necessary may result in a delay in processing your application. Making a false statement on this form is a criminal offense. Never sign a blank form.

D L O MV APPLICATION RECEIVED: _____

PTN: _____ APPROVED BY: _____

MVT-8 Rev. 1-2013

For direct mailing to the Dealer, this section must be completed.

Request for Withdrawal

MVT-3

Daniel & Susan Roberts discovered their recently purchased 2012 Ford Taurus had been in an accident and was not disclosed at the time of sale. They have brought the vehicle back to Exceptional Auto for a refund.

- 1. Can Exceptional Auto reverse this transaction? If so, how?**
- 2. Is there an additional fee? If so, what is the cost?**

REQUEST FOR WITHDRAWAL

(Use this form to request the withdrawal of an application for Certificate of Title)

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES – TITLE SECTION

Date _____

NOTE: If the vehicle is currently registered to the applicant listed below, the Application for Title cannot be withdrawn.

CTA #	Application submitted to Bureau of Motor Vehicles by:		Date Submitted
Owner's Name as Listed on Application	Year	Make	Vehicle Identification Number

The undersigned request the withdrawal of an application for Certificate of Title as follows:

This request is made for the following reason:

Check one

Sale not finalized.
 Vehicle being registered in another state.
 Other _____
 (specify reason)

The undersigned authorize the Secretary of State to mail or deliver the documents submitted in support of this application to: (check one and indicate name and address if necessary.)

OWNER DEALER LIENHOLDER OTHER

 (specify name and address if other than shown on application)

***** The undersigned understands that fees submitted in payment of an application for Certificate of Title is ***** forfeited when application is withdrawn. (Rules promulgated by the Secretary of State May 7, 1979)

Subscribed by me under penalties of false statement.

X _____
Owner(s) sign here, (as listed on application). If multiple ownership, all owners must sign. An authorized representative may sign for a company owner.

X _____
Dealer sign here (authorized representative), if application originated with dealer.

X _____
Lender sign here, (authorized representative), if vehicle is financed.

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 Fax: (207) 624-9254 TTY Users call Maine Relay 711

MVT-3 Rev. 01-2013

Request for Withdrawal

MVT-3

Please note: If the vehicle has been registered to the applicant, the Application for Title (MVT-2) **cannot** be withdrawn.

REQUEST FOR WITHDRAWAL

(Use this form to request the withdrawal of an application for Certificate of Title)

Date 12/29/13

NOTE: If the vehicle is currently registered to the applicant listed below, the Application for Title cannot be withdrawn.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES – TITLE SECTION

CTA # N 077801	Application submitted to Bureau of Motor Vehicles by: Exceptional Auto	Date Submitted 12/24/13
Owner's Name as Listed on Application Daniel N. & Susan A. Roberts	Year Make 12 FORD	Vehicle Identification Number 2FMZU7EF3CFB79954

The undersigned request the withdrawal of an application for Certificate of Title as follows:

This request is made for the following reason:

Check one

Sale not finalized.

Vehicle being registered in another state.

Other Undisclosed Information
(specify reason)

The undersigned authorize the Secretary of State to mail or deliver the documents submitted in support of this application to: (check one and indicate name and address if necessary.)

OWNER DEALER LIENHOLDER OTHER

(specify name and address if other than shown on application)

***** The undersigned understands that fees submitted in payment of an application for Certificate of Title is ***** forfeited when application is withdrawn. (Rules promulgated by the Secretary of State May 7, 1979)

Subscribed by me under penalties of false statement.

X Daniel N. Roberts & Susan A. Roberts Daniel N. Roberts & Susan A. Roberts
Owner(s) sign here, (as listed on application). If multiple ownership, all owners must sign. An authorized representative may sign for a company owner.

X Alan Churchill Office Manager, Exceptional Auto
Dealer sign here (authorized representative), if application originated with dealer.

X Rose Campbell, Loan Officer ~ Gardiner Savings Bank
Lender sign here, (authorized representative), if vehicle is financed.

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Fax: (207) 624-9254 TTY Users call Maine Relay 711

MVT-3 Rev. 01-2013

Application for Certificate of Salvage MVT-102

Salvage Vehicle Dealers and Auctions

Legislation requires Insurance Companies to obtain Salvage Titles for total loss vehicles prior to transferring them.

The Secretary of State requires this application for a Salvage Title for any total loss, even if the owner retains the salvage.

Remember: The insurance company must act on the application within 30 days of its receipt.

Application for Certificate of Salvage MVT-102

CTA S Number

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES, TITLE SECTION
39 STATE HOUSE STATION
AUGUSTA, MAINE 04330-0039
207-694-8900 EXT. 52138

Fee - \$23.00
Rush Fee - Additional \$10.00

THIS IS NOT A CERTIFICATE OF SALVAGE

APPLICATION FOR
CERTIFICATE OF SALVAGE

CTA S 14258 C

MVD USE ONLY

INSTRUCTIONS

Insurance Company or designee completes application if total loss settlement was made.
Person or company acquiring salvage to be repaired or rebuilt for operation on the highway completes application if Certificate of Salvage was not previously issued.
Exact, current odometer reading must be given.
Attach properly assigned Certificate of Title to application and send to Bureau of Motor Vehicles with proper fee within 10 days of settlement of claim or acquisition of salvage.
Fee payable to Secretary of State.

DO NOT WRITE IN THIS SPACE!

R _____

SENT TO SEC. OFFICE

STATE _____

INITIAL _____

Newport Insurance Company

1. Applicant's Name: **A54321.** 2. Date of Birth _____

Claim Number: **A54321.**

Mailing Address: **93 Pine Street** Telephone: **207-999-1234**

City: **Portland,** State: **Maine** Zip: **04101**

VEHICLE INFORMATION

4. Year: **12** 5. Make: **FORD** 6. Model: **TAURUS** 7. Vehicle Identification Number: **2FMZU7EF3CFB79954**

8. Body Type: **4DR** 9. Prior Title No.: **8765432** 10. State of Origin: **ME** 11. Date Claim Initiated: **02/01/13**

12. Current Odometer Reading: **26,347** MI. KM.
Do Not Estimate - No Tenths

13. Mileage Stated Is:
 Actual
 In Excess of Mechanical Limits
 Not Actual - Odometer Discrepancy

DESCRIPTION OF DAMAGE

14. Reason Vehicle Declared Salvage (check all applicable reasons):
 Collision Water Damage
 Theft Fire
 Other _____

15. Areas of Damage:
 Front Top
 Rear Underside
 Left Side Right Side

PREVIOUS OWNER INFORMATION

16. Name of Prior Owner: **George M. MacAfee**

17. Address: **34 Spruce Street** City: **Augusta, ME** State: _____ Zip: **04330**

18. Date of Loss: **N/A** 19. Claim or Reference Number: _____

SIGNATURE OF APPLICANT

20. **William J. Newport, President** **02/01/13**

Signature of Applicant Company Date

DATE

READ PENALTY BEFORE SIGNING

PENALTY

A FRAUD IN WHICH A FALSE OR FICTITIOUS NAME OR ADDRESS, NUMBER, OR MATERIAL FALSE STATEMENT, FAILS TO DISCLOSE A SECURITY INTEREST, OR CONCEALS ANY OTHER FACT IN AN APPLICATION FOR CERTIFICATE OF TITLE IS SUITABLE OF A CLASS B CRIME. FORGERY ON A GOVERNMENT DOCUMENT IS A CLASS B CRIME.

WVT-102 (06/91)

SEND THIS COPY TO BUREAU OF MOTOR VEHICLES

MVT-103

Affidavit of Rebuilt or Repaired Salvage Vehicle



 SECRETARY OF STATE
 BUREAU OF MOTOR VEHICLES
 VEHICLE SERVICES - TITLE SECTION

Final Vehicle Owner

Name: _____ Vehicle Make: _____
 Address: _____ Vehicle Model: _____
 City: _____ VIN: _____
 State: _____ ZIP: _____ Phone: (____) _____ CTA#: _____ R: _____

Instructions for Part A: Use Part A to list parts used in the repair of the salvage vehicle. In the "KEY" section beside each part listed indicate whether the component was replaced with a new part (N), or a used part (U), or if the part was repaired (R) instead of replaced. *Bills of sale for new components must accompany this form. For used parts list VIN and title information below.*

KEY N/U/R	PART	L-Left R-Right	VIN	TITLE STATE	TITLE NUMBER	DATE SURRENDERED
	FENDER					
	FRONT DOOR					
	REAR DOOR					
	QUARTER					
	AIRBAG (S)		Serial Number(s) for each new airbag			
	AIRBAG (S)		Record VIN if used airbag			
	COMPLETE FRONT CLIP		If a full clip is used, record VIN			
	COMPLETE REAR CLIP		If a full clip is used, record VIN			
	ROOF					
	HOOD					
	TAILGATE/REAR LID					
	CARGO BED					
	FRAME					
	ENGINE					
	TRANSMISSION					
	TRANSFER CASE					
	FRONT FORK (MC)					
	CRANKCASE (MC)					

No repairs made. (Please explain): _____
 Date: _____ Repairer's signature: _____
 Address: _____ Telephone: _____

I, the above signed, under penalties of false statement do certify the information in Part A is true and correct to the best of my knowledge.

101 Hospital Street, 129 State House Station, Augusta, ME 04333-0029
 Tel. (207) 621-9000 Ext. 52133 FAX: 621-9254 TTY Users call Maine relay 711

MVT-103 REV: 02/2013

MVT-103 ~ indicated on the bottom left of the form and followed by the creation or revision date of this form.



Affidavit of Rebuilt or Repaired Salvage Vehicle

MVT-103

- **MVT-103 is used for info on vehicle repairs which has been declared a total loss by an insurance company or a vehicle owner.**
- **List the parts used to replace or repair the damaged ones as (N) new, (U) used, or (R) repaired.**
- **Copies of the bills of sales or invoices for new parts must be sent in with the MVT-103 form.**
- **When using used parts, list the VIN number from the “parts” vehicle, as well as the Title Number, and Title State.**

Affidavit of Rebuilt or Repaired Salvage Vehicle

MVT-103

- If a vehicle has been declared a total loss by an insurance company or vehicle owner, an MVT-103 form ***must*** be completed.
- If 1-4 component parts are replaced, the vehicle will be coded “Rebuilt” on the title application (MVT-2).
- If 5 or more component parts have been replaced, “Rebuilt Salvage” will be coded on the title application (MVT-2).
- If the vehicle has been declared totaled and no parts were replaced, but the vehicle was repaired, an MVT-103 ***must*** be completed by the repairer, “Repaired” will be coded on the title application.

Affidavit of Rebuilt or Repaired Salvage Vehicle

MVT-103

AFFIDAVIT OF REBUILT OR REPAIRED SALVAGE VEHICLE



SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES - TITLE SECTION

Final Vehicle Owner

Name: _____ Vehicle Make: _____
 Address: _____ Vehicle Model: _____
 City: _____ VIN: _____
 State: _____ ZIP: _____ Phone: () _____ CTA#: _____ R _____

Instructions for Part A: Use Part A to list parts used in the repair of the salvage vehicle. In the "KEY" section beside each part listed indicate whether the component was replaced with a new part (N), or a used part (U), or if the part was repaired (R) instead of replaced. *Bills of sale for new components must accompany this form.* For used parts list VIN and title information below.

KEY N/U/R	PART	L-Left R-Right	VIN	TITLE STATE	TITLE NUMBER	DATE SURRENDERED
R	FENDER		123ABC456EFG78A9			
R	FRONT DOOR		456ABC123EFG89A9			
	REAR DOOR					
N	QUARTER	Need Bill of Sale Attached				
	AIRBAG (S)	Serial Number(s) for each new airbag				
	AIRBAG (S)	Record VIN if used airbag				
	COMPLETE FRONT CLIP	If a full clip is used, record VIN				
	COMPLETE REAR CLIP	If a full clip is used, record VIN				
	ROOF					
	HOOD					
U	TAILGATE/HB/LID		1D3ABC639EFG89B9			
	CARGO BED					
	FRAME					
	ENGINE					
	TRANSMISSION					
	TRANSFER CASE					
	FRONT FORK (MC)					
	CRANKCASE (MC)					

No repairs made. (Please explain): _____
 Date: _____ Repairer's signature: _____
 Address: _____ Telephone: _____

I, the above signed, under penalties of false statement do certify the information in Part A is true and correct to the best of my knowledge.

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 Tel. (207) 624-9000 Ext. 52138 FAX: 624-9254 TTY Users call Maine relay 711

MVT-103 REV. 01/2013

If Used, please enter a VIN number for each part used.

Disposition of Salvage Vehicle MVT-103

Part B: (Reverse of MVT-103)

Part B of the MVT-103 must be completed and mailed along with the title from any vehicle that has been:

Scrapped

Compressed

Dismantled

Destroyed

Note: The MVT-103 must be used when surrendering titles.

Special Circumstances

- **Minors** (under the age of 18) applying for a Maine title, are required to have a parent or legal guardian sign the bottom of the title application (MVT-2).
- A copy of the court order is required for emancipated minors.
- **Divorce Action:** The recipient of the vehicle **must** show the divorce decree with the signature of the Judge.
- **Name Change:** Changes due to marriage, divorce or personal preference are required to show a copy of the legal document stating such change.
- **Repossession:** Between Jan. 1, 1991 and Oct. 1, 1996 titles with liens were mailed to the lienholders. A lienholder may repossess (MVT-5) when named as lienholder on the certificate of title.

Special Circumstances

- **Bankruptcy:** A Bankruptcy Court Trustee **must** complete the assignment to whom a titled vehicle is sold and include a copy of the court order bankruptcy indicating who has authorization to transfer the vehicle with the submitted title application.
- **Incapacitated Owner:** Two (2) witnessed signatures are required when the owner signs an X transferring title ownership of a vehicle, along with the title document, and copies of court appointed guardianship papers.
- **DSER ~ Department of Support Enforcement Regulations:** Delinquent child support. Once a Notice of Lien is sent to the delinquent party, DSER can start lien proceeding after 20 days of the notice. It may be necessary to call the Title section to verify this information.

Affidavit of Surviving Spouse

MVT-22

MVT-22 is used when the owner (s) of a vehicle has died.

Henry Standish died on 11/02/13 leaving Mildred with the car and a title in common ownership. They did not have children or living parents or siblings, so she was the only person required to complete the MVT-22.

If there had been a loan, the new application must be processed by the lending institution or indicate the lien has been satisfied.

AFFIDAVIT OF SURVIVING SPOUSE
OR PERSONAL REPRESENTATIVE
(Requires Notary or Attorney's signature)



SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
VEHICLE SERVICES – TITLE SECTION

The undersigned certifies that Henry Standish Name of deceased owner Date of Birth 04/01/25, the owner of a

12 FORD Year Make 2FMZU7EF3CFB79954 Vehicle Identification Number 11/08/2013 Date

I/we further certify: (check appropriate items)

I am the surviving spouse of the deceased.

I have been appointed Personal Representative of the deceased's estate by the Probate Court. Attach a copy of the court appointment to this form.

I am the surviving joint owner of the vehicle. ("Joint ownership" is specified on the title).

NOTE: The following statements are valid for the transfer of a vehicle only if there is no surviving spouse, no surviving joint owner and no personal representative appointed by Probate Court; and a statement from Probate Court indicating no will has been probated accompanies this form.

I am the surviving common owner. (The vehicle title does not state "joint ownership").

I am an heir of the deceased.

Please state your family relation with the deceased here: Child Parent Sibling Other _____

Are there other persons living who had the same family relation with the deceased? yes no

I/we claim the deceased's interest in the vehicle. Attach reasons for your claim to this form.

The deceased DID DID NOT leave a will.

If a will provides for transfer of the vehicle, please indicate to whom _____

SECTION B

Check the appropriate item:

I/we will title this vehicle in my/our name(s).

I/we intend to transfer the vehicle described above to _____

Transfer must be completed on or before the date of the title to this vehicle: 11/10/13 Date

Signature of Survivor or Personal Representative: Mildred Standish

NOTARIZATION

THIS FORM MUST BE NOTARIZED

Before me personally appeared Mildred Standish who by me being duly sworn upon oath, says that the statement set forth above is true and correct.

Subscribed and sworn to before me this 10th day of November, 20 13. Notary Public for Arroostook County, State of Maine

Signature of Notary or Attorney: Mary T. O'Donnell

Lost Title ~ Owners Deceased

In the event that both Mildred and Henry were deceased and the title was lost, the heir (s), personal representative (s), must obtain a title in their name. BMV will no longer require the \$33.00 duplicate title fee when the personal representative or heir applies for title. Only the \$33.00 fee for the title application (MVT-2) in their name (s) is required.

(The surviving spouse remains exempt from the title fees).

Required information:

1. MVT-8 in deceased owner's name signed by the personal representative (s) or heir (s). No fee needed.
2. MVT-2 in personal representative or heir's name (s). \$33.00 fee needed
3. MVT-22 completed unless there is a court appointed personal representative; then a photocopy of the appointment is acceptable.
4. Copy of personal representative's court appointment
5. If no personal representative, statement from probate court that no will was probated.
6. If a rush is requested, an additional \$10.00 fee is needed.

Inspection of Vehicle Identification MVT-10

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES

**INSPECTION OF (VIN) VEHICLE IDENTIFICATION NUMBER
BY AUTHORIZED PERSON**

An inspection of a Vehicle Identification Number (VIN) is required by the Maine Motor Vehicle Certificate of Title and Antitheft Act (29A MRSA Chapter 7) for all vehicles that are 1995 model year and newer which were previously registered/titled in another country. An inspection of a VIN is also required whenever the Vehicle Identification Number of a vehicle is questionable.

- This form is NOT to be used to correct the VIN on a registration.
- Arrangements for inspection of a VIN must be made by the owner of a vehicle at no cost to the State of Maine.

ONLY THE FOLLOWING ARE AUTHORIZED BY THE SECRETARY OF STATE TO INSPECT VINS:

- Selected employees and agents of the Bureau of Motor Vehicles
- Law enforcement officers employed full-time
- Maine and New Hampshire licensed dealers (only if seller of vehicle)
- Maine official inspection stations (station number must be given)
- Military provost officers
- For abandoned vehicle applications, only law enforcement officers employed full-time are authorized to inspect the VIN.

Under penalties of false statement, the undersigned authorized person certifies to the following facts:

I certify that on _____ I personally viewed the vehicle described below at _____ Location _____

Year 12	Make FORD	Date TAURUS	Style 4D	State & Plate # Where Last Registered Maine	Location V 123456
VIN must be copied from 2 places on the vehicle; if motorcycle, need frame VIN.					
Public Vehicle Identification Number 2FMZU7EF3CFB79954			Vehicle Identification Number on the Federal Sticker 2FMZU7EF3CFB79954		
Owner's Name Claude's Ford ~ Claude Morin			Address 234 Ames St. ~ Fort Fairfield, ME 04742		

Odometer Reading (no tenths)
 Actual In Excess Not Actual miles kilometers hours
 I further certify that: Check One: The Vehicle Identification Number shows no sign of alteration or having been tampered with.
 OR
 The Vehicle Identification Number appears altered or tampered with.

Shawn Niely 12/15/2013 Claude Morin 12/15/2013
 Signature of Authorized Person Date Signature of Current Owner Date

Shawn Niely, State Inspection Agent Claude Morin, Owner
 Please clearly print name of person signing above Please clearly print name of person signing above

Claude's Ford #1687
 Name of Law Enforcement Agency or Inspection Station

1234567 207-472-1234
 Law Enforcement Officer Badge # or Inspection Station # Law Enforcement Agency or Inspection Station Work phone #

101 Hospital Street, #29 State House Station, Augusta, ME 04333-0029 Tel: (207) 624-9000 Ext. 52138
 Fax: (207) 624-9254 TTY Users call Maine Relay 711

MVT-10 Rev. 1-2013

✓ MVT-10 is used for all 1995 vehicles and newer and previously registered and/or titled in another country.

✓ Required whenever the VIN Vehicle Identification Number of a vehicle is questionable.

Vehicles Coming Into Maine from Another Country (New Vehicles)

- ✓ MVT-2 ~ Title Application in the owner (s) name.
- ✓ Manufacturer's Certificate of Origin (MCRO), from Canada,
a Canadian registration in the selling dealer's name.

✓ MVT-10 Vehicle Identification Statement



✓ A Bill of Sale

✓ *Import Documents:*

- A. Dept. of Transportation's HS-Form 7 Declaration
- B. U.S. Customs Entry Form #7501, or CF-3299 or CF-368
- C. Military documentation ~ DD 1252 & DD 788 or Only HS-Form 7
- D. Bond release if question #3 has been answered on Declaration
- E. Work order for odometer change, if one was done

A yellow form titled "INSPECTION OF VEHICLE REGISTRATION NUMBER BY AN INSPECTED PERSON". It includes a section for "ONLY THE FOLLOWING ARE AUTHORIZED BY THE SECRETARY OF STATE TO SIGN" with checkboxes for "Inspected Person", "Notary Public", "Notary Public for a State", "Notary Public for a Foreign Country", "Notary Public for a Foreign Country (Notary Public)", "Notary Public for a Foreign Country (Notary Public)", and "Notary Public for a Foreign Country (Notary Public)". There are also fields for "Date of Inspection" and "Signature of Inspected Person".

✓ Required Title Fee

Notice of Sale MVD-15

STATE OF MAINE
MOTOR VEHICLE DIVISION - NOTICE OF SALE
1234 - 567

NEW () USED (X)
TEMPORARY PLATE NO. _____ EXPIRES 01/06/13
TEMPORARY REGISTRATION VALID ONLY WHEN TEMPORARY PLATE ISSUED

MAKE FORD	YEAR & MODEL 12 TAURUS	STYLE 4 DR
VIN # 2FMZU7EF3CFB79954	COLOR BLACK	MILEAGE AT TIME OF SALE 56,789

Daniel & Susan Roberts 12/24/2013
Name of Purchaser Date of Sale
95 Chestnut Street Augusta, ME 04330 12/24/2013
Address Delivery Date
George MacAfee 56,789
Name of person or dealer from whom you obtained this vehicle Mileage when purchased
34 Spruce Street Augusta, Maine
Address I hereby certify that the above information is true and correct to the best of my knowledge.

Odometer Repaired at 56,477 miles

Reason why no mileage change
Exceptional Auto

U 9002

By **Alan Churchill** Seller (Trade Name of Dealer) Dealer Plate Number
Title **Office Manager**

Mail WHITE COPY immediately to Bureau of Motor Vehicles, Dealer Section, Station 29, Augusta, Maine 04333
YELLOW COPY to customer at time of sale. PINK COPY for Dealer Records.
PLEASE TYPE OR PRINT IN INK

26,979

FORM MVD-15 (Rev 10/01)

New American Printing (207) 773-7607

Note: Use Legal Business Name, not DBA's

Notice of Sale MVD-15

NEW USED
() (X)

STATE OF MAINE
MOTOR VEHICLE DIVISION - NOTICE OF SALE

TEMPORARY PLATE NO. 1234 - 567 EXPIRES 01/06/13

TEMPORARY REGISTRATION VALID ONLY WHEN TEMPORARY PLATE ISSUED

MAKE	YEAR	MODEL	STYLE
FORD	12	TAURUS	4 DR

VIN # 2FMZU7EF3CFB79954 COLOR BLACK MILEAGE AT TIME OF SALE 56,789

Name of Purchaser Daniel & Susan Roberts Date of Sale 12/24/2013
Address 95 Chestnut Street Augusta, ME 04330 Delivery Date 12/24/2013
Name of person or dealer from whom you obtained this vehicle George MacAfee Mileage when purchased 56,789
Address 34 Spruce Street Augusta, Maine

I hereby certify that the above information is true and correct to the best of my knowledge.

Reason why no mileage change: Odometer Repaired at 56,477 miles

Exceptional Auto U 9002

By Alan Churchill Dealer (Trade Name of Dealer) Dealer Plate Number Title Office Manager

Mail WHITE COPY immediately to Bureau of Motor Vehicles, Dealer Section, Station 29, Augusta, Maine 04333
YELLOW COPY to customer at time of sale. PINK COPY for Dealer Records.
PLEASE TYPE OR PRINT IN INK.

- MVD-15 **must** be legible!
- The white and/or pink copy (s) **must** be kept for five (5) years.
- The yellow copy is given to the buyer.
- Please do not cross out, white out, write over, strike over, erase etc.
If an error occurs, please redo the form.
- Arbitration fees are based on the number of retail sales.

Temporary Registration Plates

➔ Temporary Plates cost \$1 each and can be obtained at any BMV Branch Office or the Stockroom.

* **Please bring a copy of your Dealer License and Identification.**

➔ Dealers ***must*** keep a written record of temporary plates, including all destroyed or voided plates.

➔ Please do not share your inventory with other dealers.

These plates have been assigned solely to your dealership.

➔ Only the Dealer Division at BMV can authorize expiration extensions beyond the valid 14 days.

Loss of Dealer Plates

MVD-374 & MVD-375

Please complete one of the following forms if a dealer plate becomes lost, mutilated, or destroyed and include \$5 per plate and \$0.50 per validation sticker.

If stolen, you must notify local law enforcement.


Department of
the Secretary of State
Bureau of Motor Vehicles

Matthew Dunlap
Secretary of State

Patty A. Momeni
Deputy Secretary of State
Gary Hinkley
Director of Public Services

Notice of Loss Dealer Plates and Request for New Plates
(Fee: Each Plate \$5.00 – With Validation Stickers \$5.50)

Name of Dealership: _____
Address: _____
Dealer License Type & Number: _____ AND Letter of Plate _____
Do you want the plate replaced: Yes No Stickers Needed: Yes No

I hereby request a duplicate dealer plate for the dealership described above. I certify that the original plate was:

Lost
 Stolen
 Mutilated (i.e. bent, faded, etc.)

Signature: _____ Date: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

I request that the fees be paid by credit card bearing the following information:

VISA or MasterCard _____

Credit Card Number: _____
Expiration Date: _____
Name on Credit Card: _____

Return To: Bureau of Motor Vehicles, Attn: Dealer Section, 29 State House Station,
Augusta, ME 04333

Telephone: (207) 624-9000 Ext. 52143 **Fax:** (207) 624-9037

For BMV Use	
New Plate Issued: _____	New Sticker Issued: _____
Date Issued: _____	Issued By: _____

MVD-374 Rev. 3-2013

29 State House Station, Augusta, ME 04333-0029
Tel: (207) 624-9000 ext. 52143 Fax: (207) 624-9037 TTY: (207) 624-9037

Lost Plate
MVD-374


Department of
the Secretary of State
Bureau of Motor Vehicles

Matthew Dunlap
Secretary of State

Patty A. Momeni
Deputy Secretary of State
Gary Hinkley
Director of Vehicle Services

Notice of Loss Dealer Sticker and Request of Replacement Sticker
Validation Sticker – \$0.50 per sticker

Name of Dealership: _____
Address: _____
Dealer License Type & Number: _____ **Stickers Needed:** _____

I hereby request a replacement dealer sticker for the dealership described above. I certify that the original sticker was:

Lost
 Stolen
 Mutilated (i.e. bent, faded, etc.)

Signature: _____ Date: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

I request that the fees be paid by credit card bearing the following information:

VISA or MasterCard _____

Credit Card Number: _____
Expiration Date: _____
Name on Credit Card: _____

Return To: Bureau of Motor Vehicles, Attn: Dealer Section, 29 State House Station,
Augusta, ME 04333

Telephone: (207) 624-9000 Ext. 52143 **Fax:** (207) 624-9037

For BMV Use	
New Sticker Issued: _____	Issued By: _____
Date Issued: _____	

MVD-375 Rev. 3-2013

29 State House Station, Augusta, ME 04333-0029
Tel: (207) 624-9000 ext. 52143 Fax: (207) 624-9037 TTY: (207) 624-9037

Lost Sticker
MVD-375

Use of Dealer Plates





Use of Dealer Plates

New, Used Car or Motorcycle Dealer Plate

- **These plates are issued to dealers to allow a customer to road test a vehicle.**
- **A business plate may be used by the owner or a sales representative, general manager, sales manager, or service manager who are employees on the dealers payroll full-time, but not in the dealer's immediate family or members of that person's household.**



Use of Dealer Plates

New, Used Car or Motorcycle Family Plate:

- ✓ This is for the personal use of the dealer's immediate family, provided the dealer is married or has children, (under 18), that have a valid driver's license and reside full-time in the dealers residence.
- ✓ Must make or submit an application in spouse or child under 18 with a valid Maine driver's license.
- ✓ Must own at least 20% of the dealership.
- ✓ Only one (1) family plate is allowed per owner.
- ✓ Common law marriages do not apply.



Use of Dealer Plates

New, Used Car or Motorcycle Family Plate:

- ✓ Must be in the dealer's active inventory.
- ✓ Can not be used for employment purposes.
- ✓ Must have a dealer license for one (1) year to qualify.
- ✓ May not be used on a Motor Home.



Use of Dealer Plates



New, Used Car Service Plate:

1. These plates **can not** be used by a customer.
2. Its purpose is for the servicing and/or picking up parts.
3. A vehicle to which the service plate is attached, must have the name of the licensed dealership on the vehicle's side in letters at least 3 inches in height.
4. The use of this plate **can not** exceed 24,000 lbs.

Use of Dealer Plates

Equipment Dealer Plate:



- **This plate is for the purpose of demonstrating equipment to customers.**
- **This can not be used on equipment that is being rented or leased.**
- **If you are renting or leasing equipment, you must register these as special mobile equipment or special equipment.**

Use of Dealer Plates



Equipment Service Plate:

- Truck use only.
- This plate is for the servicing of equipment and/or picking up parts. This can not be used by a customer.
- A vehicle to which the service plate is attached, must have the name of the licensed dealership on the vehicle's side in letters at least 3 inches in height.
- The use of this plate can exceed 24,000 lbs.

Use of Dealer Plates



Loaner Plate:

To be used by a customer for a period of 7 days while their vehicle is being repaired.

If the repairs are going to take more than 7 days you must contact this office for an extension of this plate, which **can not** exceed 30 days.

A loaner plate log **must** be maintained by the dealership listing name, address, make, model, VIN, plate number, the customer's vehicle make, model, VIN, and the effective date of the loaner assignment.

Please remember that the customers registration and any other credentials for the customers vehicle must be carried in the loaner vehicle.

This plate **can not** be used by the dealer or its employees.

A customer **can not** be charged a fee for the use of a vehicle with a loaner plate.

If a fee is charged then you **must** register the vehicles as short-term rental vehicles.

Use of Dealer Plates



Transporter Plate:

This plate is for repair facilities, body shops, banks, credit unions or other financial institutions, motor vehicle auction business, public or non-profit organizations.

This plate **can not** be used by a customer or for demonstration purposes.

It is merely to get a vehicle from point A to point B.



Use of Dealer Plates



Light Trailer and Heavy Trailer Plate:

This plate allows the movement of trailers from one point to another, i.e. from the manufacturer, auction site or place of purchase to your facility.

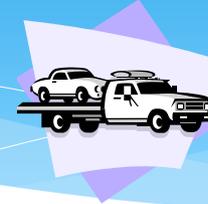
A trailer **can not** carry a load on a dealer plate.



Use of Dealer Plates



Light Wrecker and Heavy Wrecker:



- * These plates allows a dealer to transport a vehicle belonging to his dealership from point A to point B that may be deemed unsafe or wrecked or perhaps purchased at auction.
- * These plates **can not** be used for roadside assistance or for “in rotation” calls for police departments.
- * A wrecker by design is equipped with a hoist apparatus or special equipment designed and used for towing or carrying wrecked or disabled vehicles.
- * The light wrecker plate **can not** exceed 26,000 lbs.
- * The heavy wrecker plate **can not** exceed 80,000 lbs.

EXPERIMENT PLATES



Experiment Plates



Experiment:

Motor Vehicle Inventor must register an application with the Secretary of State as an Inventor.

Submit pictures of the experimental vehicle in development.

Submit a copy of the insurance policy.

Once approved, up to 2 plates will be issued to the inventor for an annual fee of \$20 for each plate issued.

The plates may be used on multiple vehicles, similar to dealer plates.

This plate is stamped EXPERIMENT and looks like a dealer plate.

Reduce or Increase Dealer Plates

Reduction of Dealer Plates:



❖ A dealership must sell 12 vehicles in a 12 month period, or there is a reduction of their dealer plates to two (2) plates including any family and service plates; for which the family plate would be required to be surrendered.

$$2+2=4$$

Increase of Dealer Plates:

❖ Additional dealer business plates may be obtained once the Dealer Section at BMV verifies the total sales for a time period to calculate the number of business plates that a dealership may have.

❖ Another good reason to mail in MVD-15's Notice Sales to the Dealer Section in a timely manner.

Sales Promotion

Minimum Notice Accepted ~ 48 Hours

Attended Sales Promotion:

1. Notify BMV of the proposed dates and locations of display.
2. Fees: \$ 50 for 7 days or less promotion.
\$100 for an 8-60 day promotion.
\$150 for more than 60 days, but less than 90 days promotion.
3. May be used in multiple locations.
4. Equipment and Trailer dealers are exempt from obtaining this permit unless they are displaying a motor vehicle or the display is more than 90 continuous days.

Unattended Sales Promotion:

1. BMV ***must*** receive a written contract with the name of the sponsor and dealership.
2. Fees: \$ 50 for 7 days or less promotion.
\$100 for an 8-60 day promotion.
\$150 for more than a 60 day promotion.
3. Equipment and Trailer dealers are exempt from obtaining this permit unless they are displaying a motor vehicle or the display is more than 90 continuous days.

Sales Promotion

Minimum Notice Accepted~ 48 Hours

Attended and Unattended Sales Promotions require:

- A completed MVD-379 Zoning Form from the town the promotion is occurring; and
- A signed contract agreement.

Sales Promotion

Charitable Events

Charitable event permits will be
EXEMPT from fees for
Attended and Unattended Sales Promotions.

Organization and/or Sponsor information
must be provided!
The sponsor's name, location, and date (s)
of the event being held.

Minimum Notice Accepted ~ 48 Hours

Permit to Demonstrate

- ❖ A Permit to Demonstrate ***must*** be submitted with the complete VIN of the vehicle being demonstrated.
- ❖ Given ***only*** for seven (7) days and
- ❖ ***Cannot*** be used on leased or rented vehicles.
- ❖ This permit is ***only*** valid when a BMV official signs it.
- ❖ Processing fee: \$1.00
- ❖ ***Cannot*** be issued more than once to the person or business per vehicle.



An issued permit allows the truck to show it can carry a load of goods.



10K Laden Permit

- ❖ Maine dealers licensed as a new car, used car, or equipment, **and** a heavy trailer dealer can purchase a 10K permit to operate a laden vehicle over 10,000 pounds.
- ❖ The load **must** consist of only one (1) automobile, truck or truck tractor or multiple trailers or equipment that a dealer is licensed to sell.



- ❖ \$200 fee valid for one (1) year.

Multiple Locations

Annex Location:

- **When a dealership displays vehicles at a location other than the primary place of business.**
- **Licensing requirements needed.**
- **Records can be kept at the primary location.**
- **Additional fees apply.**

Multiple Locations

Secondary Location:

- **When a dealership displays vehicles anywhere other than the primary place of business.**
- **It must have room enough to display two (2) vehicles and a sign.**
- **Additional fees apply.**

Keep Accurate Records

- * Make copies of ***ALL your*** paperwork.
- * It's the law to keep plate logs regarding MVD-15 (NOS), but more importantly it may assist in an emergency.
- * Keep white/pink copies of the NOS (Notice of Sales) organized and available.
- * Submit your paperwork by the deadline: Titles within 30 days and
- * Dealership records **must** be kept for 5 years.



Remember: Keep a temporary plate log!

Dealer License Renewals

Mediation/Arbitration Fees:

Dealers **must** collect \$1 fee for every motor vehicle sold to a retail customer, including **new** and **used** vehicles. These fees **must** be paid for the 12 month period of the issued dealer's license.

Dealers **must** list the fee on the sales agreement.

Exceptions:

Mobile homes and commercial vehicles with a G.V.W. of 8,500 lbs. or more.



Remember: Notify the Dealer Section of any changes!



The End!

**Please Remember to Call with
Your Questions**

624-9000

Ext. 52143



Bureau of Motor Vehicles



Office of Investigations



2014

Office of Investigations

Office of Investigations

- 8 Field Investigators
- Geographic Locations
- Central Office in Augusta
- 207-624-9257



Investigators Duties

- Enforce Motor Vehicle and Criminal Codes
- Enforce the Used Car Information Act
- Enforce Rules of Secretary of State



Some Facts about Investigations

- All certified Law Enforcement Officers
- Investigate and resolve about 3,000 cases annually
- Average \$250,000 in restitution to consumers
- Investigate and prosecute felonies, misdemeanors and infraction



THE USED CAR INFORMATION ACT

10 MRSA §1474 THRU §1477



What does the Used Car Information Act do?

- Sets minimum warranties on used cars
- Sets disclosure standards on used cars



The Used Car Information Act applies to:

- *USED* automobiles
- *USED* trucks under 10,000 lbs.



The Used Car Information Act does not apply to:

- New vehicles
- Trucks over 10,000 lbs.
- Motorcycles



Who is affected by the Used Car Information Act?

- All Dealers, whether licensed or unlicensed
- Dealers licensed in another state, doing business in Maine
- Finance Companies and banks who resell their own repossessed vehicles to the public



The Only Exception to the Used Car Information Act

- Vehicles sold for a purpose other than transportation
 - A Parts Vehicle
 - A Junk Vehicle
- Evidence outside of the contract that contradicts this will be is admissible



Used Vehicle Buyer's Guide

- A combination of Disclosure and Warranty statement
- Originally two forms, then the Secretary of State went to the FTC and combined them
- The most important document the dealer has for protection



USED VEHICLE BUYER'S GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE _____ MODEL _____ YEAR _____ VIN NUMBER _____

DEALER STOCK NUMBER (Optional) _____

PRIOR USE: PERSONAL; OTHER: _____
HOW ACQUIRED: TRADE-IN; OTHER: _____
MECHANICAL DEFECTS IF ANY KNOWN: _____

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: _____

IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.

WARRANTY OF INSPECTABILITY
STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 60 DAYS OF THE SALE OF THIS VEHICLE.

NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS

YOU WILL PAY ALL COSTS FOR ANY REPAIRS NOT RELATED TO MEETING STATE INSPECTION STANDARDS REGARDLESS OF ANY ORAL STATEMENTS ABOUT THE VEHICLE. THE DEALER ACCEPTS NO RESPONSIBILITY FOR REPAIRS EXCEPT THOSE NECESSARY TO PASS STATE INSPECTION.

DEALER EXPRESS WARRANTY
 FULL LIMITED WARRANTY: The dealer will pay _____% of the labor and _____% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under Maine law, "implied warranties" may give you even more rights and cannot be limited by the dealer while this express warranty is still in effect. For each repair the buyer will pay a deductible of \$ _____

SYSTEMS COVERED:	DURATION:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale Maine "implied warranties" cannot be limited by the dealer and may give you additional rights.

IMPLIED WARRANTIES
 YES NO LIMITED TO DURATION OF EXPRESS WARRANTY
Maine's implied warranty law may give you additional rights. If the vehicle is still within its useful life and has not been abused, you may have the right to have the dealer repair defects in materials or workmanship that were not apparent when you bought the vehicle. Or you may be able to return the car if the dealer promised you it was fit for a particular use and it was not.

IMPORTANT INFORMATION
• PRIOR OWNERS NAME AND ADDRESS IS AVAILABLE FROM THE DEALER UPON REQUEST
• SEE THE BACK OF THIS FORM FOR ADDITIONAL INFORMATION, INCLUDING A LIST OF SOME MAJOR DEFECTS THAT MAY OCCUR IN USED MOTOR VEHICLES.

This form cannot be obtained through The Bureau of Motor Vehicles.



The Disclosure Statement

USED VEHICLE BUYER'S GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE	MODEL	YEAR	All VIN Digits VIN NUMBER
OPTIONAL			
DEALER STOCK NUMBER (Optional)			

PRIOR USE: PERSONAL; OTHER: _____

HOW ACQUIRED: TRADE-IN; OTHER: _____

MECHANICAL DEFECTS IF ANY KNOWN: _____

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: _____

IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.



Disclosure

TRADE-IN / INCOMING DISCLOSURE		
CUSTOMER'S NAME		
MAKE:	MODEL:	YEAR:
MILEAGE:	TYPE:	COLOR:
VEHICLE IDENTIFICATION NUMBER:		
PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE: (INCLUDING AND THAT WAS REPAIRED)		
CUSTOMER SIGNATURE:		
DATE OF DISCLOSURE:		

- The dealer is required to have an incoming disclosure
 - * Must be signed by the seller
 - * Does not have to be on the UCBG



Incoming Disclosure Exception

- Vehicle purchased by dealer at *out-of-state Dealer-Only* auction...

- Must state the it was purchased at
“ **OUT-OF-STATE AUCTION**”

AND

the **VEHICLE HISTORY** is **UNKNOWN**



What must be disclosed?

- The prior use of the vehicle
 - Daily Rental
 - Taxi
 - Police Car



How was the vehicle acquired?

- Dealer Auction...Out of State
- Dealer Auction...In State
- Dealer Sale
- Trade-in
- Repossession



Mechanical Defects that must be disclosed

- Major Mechanical defects
 - Engine
 - Transmission, etc.



Odometer Replaced

- Replaced or Repaired
 - Must be set to zero
 - Or to the actual mileage
- Contact Office of Investigation
 - Sticker to be put on the forward doorpost, driver's side
- Cannot be a junkyard odometer with mileage on it...



Odometer Replaced

- Disclose the replaced odometer on the UCBG as a mechanical defect
- The title will be branded as odometer change if it is set to zero,
- “NOT ACTUAL MILEAGE”



Disclosure of Prior Damage

- Fire
- Water
- Vandalism
- Collision
 - When the cost to repair is \$2000 or more AT RETAIL



Repossessed Vehicle

- Is exempt from disclosure unless the dealer should be expected to know of damage



What if the title is branded?

- The brand must be disclosed
 - Repaired
 - Rebuilt
 - Rebuilt Salvage
 - Odometer Replaced



Buying, Selling and Repairing Salvage Vehicles

- The Used Car Buyers Guide must state “SALVAGE VEHICLE”
- *Failure to do so is a Class D Crime*



The Warranty Statement

WARRANTY OF INSPECTABILITY

STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 30 DAYS OF THE SALE OF THIS VEHICLE.

NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS

YOU WILL PAY ALL COSTS FOR ANY REPAIRS NOT RELATED TO MEETING STATE INSPECTION STANDARDS, REGARDLESS OF ANY ORAL STATEMENTS ABOUT THE VEHICLE, THE DEALER ACCEPTS NO RESPONSIBILITY FOR REPAIRS EXCEPT THOSE NECESSARY TO PASS STATE INSPECTION.

DEALER EXPRESS WARRANTY

FULL LIMITED WARRANTY: The dealer will pay _____% of the labor and _____% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under Maine law, "implied warranties" may give you even more rights and cannot be limited by the dealer while this express warranty is still in effect. For each repair the buyer will pay a deductible of \$ _____.

SYSTEMS COVERED:

DURATION:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale Maine "implied warranties" cannot be limited by the dealer and may give you additional rights.

IMPLIED WARRANTIES

YES NO LIMITED TO DURATION OF EXPRESS WARRANTY

Maine's implied warranty law may give you additional rights. If the vehicle is still within its useful life and has not been abused, you may have the right to have the dealer repair defects in materials or workmanship that were not apparent when you bought the vehicle. Or you may be able to return the car if the dealer promised you it was fit for a particular use and it was not.

IMPORTANT INFORMATION

- PRIOR OWNERS NAME AND ADDRESS IS AVAILABLE FROM THE DEALER UPON REQUEST
- SEE THE BACK OF THIS FORM FOR ADDITIONAL INFORMATION, INCLUDING A LIST OF SOME MAJOR DEFECTS THAT MAY OCCUR IN USED MOTOR VEHICLES

Office of Investigations



Warranty

- The **Minimum** is the Safety Inspection
- This cannot be waived by either party



Safety Inspection

- Warranty that the vehicle will meet inspection standards **at the time of sale**
- Must be issued within the past 60 days prior to date of sale



Warranty of Inspection

- This is NOT a 30 Day/1000 Mile Warranty
- It DOES mean that the vehicle
 - Legitimately passed inspection
 - Meets Inspection Standards on the date of sale



No Express Warranty

- This block is checked when the only warranty given is the Inspection Warranty



Dealer Express Warranty

- Full
 - This is the factory warranty
- Limited
 - Labor and parts percentage must be entered
 - Deductible must be entered



Systems Covered

- This must be specific
 - Motor
 - Transmission
 - Rear end, etc.

- DO NOT USE “DRIVE TRAIN”, “POWER TRAIN” etc.



Duration

- Duration of the warranty
- In miles
- In time



Implied Warranty

- Applies to vehicles that are
 - less than 4 years old
 - still within the normal useful life, in mileage
 - “Warranty of Merchantability”



Implied Warranty

- Used vehicles are the only consumer good sold in Maine that the seller is not required to sell with an implied warranty



Implied Warranty

- Must be given if an express warranty is given, but it can be limited to the duration of the express warranty



Service Contract

- If the dealer sells a Service Contract
 - check the Service Contract block
 - Check “Yes” or “Limited to the Duration of the Express Warranty”



An Important Point

- The name and address of the prior owner must be given if requested
 - This does not violate any privacy laws





Below is a list of some major defects that may occur in used motor vehicles.

Frame & Body
 Frame cracks, corrective welds, or rusted through Dogtracks — bent or twisted frame

Engine
 Oil leakage, excluding normal seepage
 Cracked block or head
 Belts missing or inoperable
 Knocks or missets related to camshaft lifters and push rods
 Abnormal exhaust discharge

Transmission & Drive Shaft
 Improper fluid level or leakage, excluding normal seepage
 Cracked or damaged case which is visible
 Abnormal noise or vibration caused by faulty transmission or drive shaft
 Improper shifting or functioning in any gear
 Manual clutch slips or chatters

Differential
 Improper fluid level or leakage excluding normal seepage
 Cracked or damaged housing which is visible
 Abnormal noise or vibration caused by faulty differential

Cooling System
 Leakage including radiator
 Improperly functioning water pump

Electrical System
 Battery leakage
 Improperly functioning alternator, generator, battery or starter

Fuel System
 Visible leakage
 Inoperable Accessories
 Gauges or warning devices
 Air conditioner
 Heater & Defroster

Brake System
 Failure warning light broken
 Pedal not worn under pressure (DOT spec)
 Not enough pedal reserve (DOT spec)
 Does not stop vehicle in straight line (DOT spec)
 Hoses damaged
 Drum or rotor too thin (Mfr's Specs)
 Lining or pad thickness less than 1/8 inch
 Power unit not operating or leaking
 Structural or mechanical parts damaged

Steering System
 Top Bush Free play (at steering wheel) (DOT specs)
 Free play in linkage more than 1/4 inch
 Steering gear binds or jams
 Front wheels aligned improperly (DOT specs)
 Power unit belts cracked or slipping
 Power unit fluid level improper

Suspension System
 Bar joint axles damaged
 Structural parts bent or damaged
 Stabilizer bar disconnected
 Spring broken
 Shock absorber mounting loose
 Rubber bushings damaged or missing
 Radius rod damaged or missing
 Shock absorber leaking or functioning improperly

Tires
 Tread depth less than 3/32 inch
 Sizes mismatched
 Visible damage

Wheels
 Visible cracks, damage or repairs
 Mounting bolts loose or missing

Exhaust System
 Leakage

Vehicle Returned to Manufacturer

This vehicle has _____ has not _____ been returned to the manufacturer, its agent or authorized Dealer, for its non-conformity with express warranties. These non-conformities were: _____

Notice of Breach of Warranty.

If a dealer fails to perform his obligation under the warranty, the purchaser shall give the dealer written notice of such failure before the purchaser initiates a civil action in accordance with 10 MRSA § 1478. This notice must be sent by registered or certified mail to the dealer's last known business address.

Dealer _____

Address _____

If you have a complaint about this vehicle, contact the following representative of the Dealer:

Name _____

Title _____

Phone _____

IMPORTANT! The information on this form is part of any contract to buy this vehicle. Removal of this label before consumer purchase (except for purpose of test driving) is a violation of the Used Car Information Act (10 MRSA §§ 1471-1477) and the Rules promulgated by the Maine Secretary of State.

I HAVE READ AND RECEIVED A COPY OF THE BUYER'S GUIDE ON THIS VEHICLE.

DATE _____

SIGNATURE _____

Vehicle Returned to Manufacturer

- This vehicle was accepted into a Lemon Law Arbitration Program

AND

- Was purchased back by the manufacturer

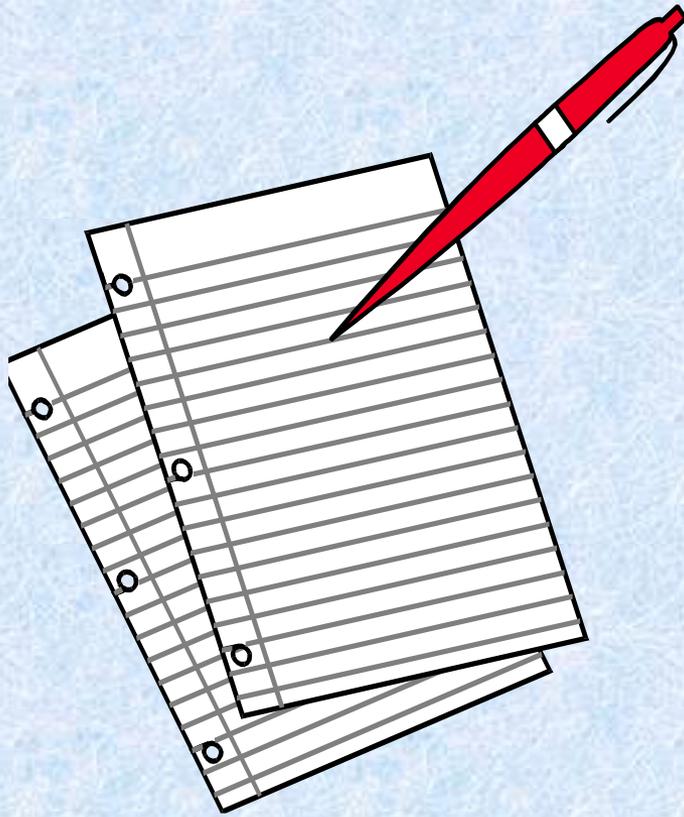


Notice of Breach of Warranty

- The buyer must be told where to send notice of breach of warranty



Signature!!



- If it isn't signed

it didn't happen!!



Record Keeping

- Signed copy of incoming disclosure
- Signed copy of Used Car Buyer's Guide
- Must be kept for five years



Can a Dealer Sell an UNINSPECTED Vehicle?

- Only a vehicle sold “not for transportation”, a parts vehicle
- All others must be inspected



Can a Dealer sell an UNSAFE vehicle?

YES...BUT

- Must have an “Unsafe Motor Vehicle” sticker
 - This does not mean there is no inspection
 - The inspection was done and it failed





2014

UNSAFE MOTOR VEHICLE

THIS CAR DOES NOT MEET MAINE'S INSPECTION LAWS AND IS UNSAFE TO DRIVE ON THE ROAD. THIS CAR WILL NEED TO BE REBUILT OR REPAIRED IN ORDER TO MEET MAINE'S INSPECTION LAWS AND BE SAFELY DRIVEN ON THE ROAD.

The following inspection report should be reviewed carefully before purchasing this vehicle:

Make _____ Year _____
 Model _____ VIN _____

	PASS	FAIL	COMMENT*
A. Body components;	<input type="checkbox"/>	<input type="checkbox"/>	_____
B. Brakes;	<input type="checkbox"/>	<input type="checkbox"/>	_____
C. Exhaust system;	<input type="checkbox"/>	<input type="checkbox"/>	_____
D. Glazing;	<input type="checkbox"/>	<input type="checkbox"/>	_____
E. Horn	<input type="checkbox"/>	<input type="checkbox"/>	_____
F. Lights and directional signals;	<input type="checkbox"/>	<input type="checkbox"/>	_____
G. Rearview mirrors;	<input type="checkbox"/>	<input type="checkbox"/>	_____
H. Reflectors;	<input type="checkbox"/>	<input type="checkbox"/>	_____
I. Running gear;	<input type="checkbox"/>	<input type="checkbox"/>	_____
J. Safety seat belts;	<input type="checkbox"/>	<input type="checkbox"/>	_____
K. Steering mechanism;	<input type="checkbox"/>	<input type="checkbox"/>	_____
L. Tires;	<input type="checkbox"/>	<input type="checkbox"/>	_____
M. Windshield wipers.	<input type="checkbox"/>	<input type="checkbox"/>	_____
N. Catalytic Converter	<input type="checkbox"/>	<input type="checkbox"/>	_____
O. Fuel filler neck restriction	<input type="checkbox"/>	<input type="checkbox"/>	_____

 Inspection Mechanic

 Mileage

 Buyers Signature

 Inspection Station #

 Date of Inspection

 Date of Sale

THIS VEHICLE MUST BE TOWED FROM THIS LOCATION

*Voluntary comments by the inspecting mechanic

COPIES: WHITE-OWNER, CANARY-VEHICLE WINDOW, PINK-DEALER

Form UMV-38

Unsafe Vehicle

- **MUST NOT** be test driven
- **MUST NOT** be driven from the dealership
- **MUST NOT** be issued a 14 day plate
- **MUST NOT** have any inspection sticker
- **MUST BE TOWED FROM THE LOT**



CAUTION!



- The Unsafe Vehicle Form **MUST**
 - be completed by a licensed inspection mechanic
 - at a licensed inspection station, and
 - be a true inspection



When an “unsafe Motor Vehicle is sold...

- Complete the disclosure portion of the Buyer’s Guide
 - “Unsafe Vehicle” in the Mechanical Defects Section
- No Warranties

USED VEHICLE BUYER'S GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE _____ MODEL _____ YEAR _____ VIN NUMBER _____

DEALER STOCK NUMBER (Optional) _____

PRIOR USE: PERSONAL; OTHER: _____
HOW ACQUIRED: TRADE-IN; OTHER: _____
MECHANICAL DEFECTS IF ANY KNOWN: _____

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: _____

IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.

WARRANTY OF INSPECTABILITY

STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 60 DAYS OF THE SALE OF THIS VEHICLE.

NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS

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Office of Investigations



The Dealer must...

- Remove any prior inspection sticker

AND

- Put his own inspection sticker on
- before displaying the vehicle for sale



Possible Sanctions against Dealers

- Court Action
- Civil Penalties
- Private lawsuits
- Unfair Trade Practice Act

*any of which can result in
revocation of dealer license*



Any Questions on the UCBCG?



2014

Use of Dealer Plates

- Directly connected with the business of
 - Buying
 - Selling
 - Testing
 - Adjusting
 - Servicing
 - Demonstrating
 - Exchanging



**Thank you for your
attention**

from



**The Office of
Investigations**

