



Maine Historical Records Advisory Board

Meeting Minutes

April 27, 2022

3:00pm – 4:00pm

Location: Zoom

Board Members Present: Earle Shettleworth, Howard Lowell, Pat Dunn, Kevin Johnson, Steve Bromage, Donald Soctomah, Anna Faherty and Jill Piekut Roy

Board Members Absent: Larissa Vigue Picard, Kat Stefko

MSA Staff Members Present: Kate McBrien (ex-officio), Tammy Marks, Sam Howes

Meeting called to order at 3:04 pm by Kate McBrien.

Welcome and Land Acknowledgment

Kate McBrien welcomed everyone to the meeting and recited the land acknowledgment which is offered by the Maine State Archives at each Maine Historical Records Advisory Board meeting.

Welcome

Kate welcomed everyone to the meeting and recognized a quorum.

MHRAB Funding - Kate verified that MHRAB funding available was \$0.

Approval of Meeting Minutes – MHRAB meeting minutes from March 16, 2022 were approved.

NHPRC Grant Project Application Discussion – Kate sent an email to Dan Stokes, SHRAB Coordinator, informing him that we plan to survey collecting institutions within the state. The Archives staff will send it out and collect responses. The funding would be used to hire someone to compile and analyze a lot of the data for MHRAB and help the Board to work through a strategic planning process. Dan thought that was a good idea and encouraged MHRAB to submit a draft application by early May and would be happy to look it over and provide feedback.

The Board talked about applying for the level one grant which was for one year and no more than \$12,000. The grant requires a cost share because they will pay for no more than 75% of the total project budget (which can be in kind or cash).

The survey is an importance piece of the project since one has not been done since the 1990s. It was suggested to look at what other states have done regarding surveys and perhaps mimic their efforts instead of starting from scratch on our end.

Kate mentioned that CoSA has a Zoom meeting coming up called “Restarting and Revitalizing Your State Historic Records Advisory Board”. This is organized by CoSA and will have presentations by Virginia and Vermont. Kate planned to attend and will report back to the Board.

Kate will write out the project narrative and hoped the Board will review it and provide comments. The narrative will include the survey, results of survey, strategic plan, and publicity (press releases, etc.).

Odiorne Trust Fund – There was one application submitted to the fund. There is \$87,000 in it currently. Most projects are funded for \$1500 to \$2000. Kate reached out to the Museum and Historic Preservation as requested by the Board. They both thought the project idea was good, but both pointed out that the location of the project should be confidential. It was suggested that the Board mention the state law that prohibits the location information being public and ask for them to suggest how they can remedy that issue.

The next meeting is scheduled for May 18th at 3:00 pm.

Adjournment

The group agreed to adjourn. Meeting adjourned at 3:51 pm.