



MAINE STATE BOARD OF EDUCATION

23 State House Station
AUGUSTA, MAINE 04333

STATE OF MAINE

The State Board of Education held a regular monthly meeting on April 9, 2014, at the Cross State Office Building, Augusta, Maine. The following members were present: Chair Nancy Perkins; Vice Chair Peter Geiger; Steven Pound; Martha Harris; Jana Lapoint; Heidi Sampson; William Beardsley; Ande Smith; Kristin Bishop; and Alyssa Wardwell.

Excused: Nichi Farnham

Also present were: Commissioner Jim Rier; Mark Cyr, Certification Coordinator; and Mary Becker, Secretary Associate, State Board of Education

CALLED TO ORDER:

Chair Nancy Perkins called the meeting to order at 1:00 PM.

VISION STATEMENT:

Read by Chair, Nancy Perkins: The Vision of the State Board is to prepare Maine public school graduates with the skills and knowledge needed to be college, career, citizenship and life ready.

APPROVAL OF MINUTES:

MOVED by Jana Lapoint, seconded by Peter Geiger, and voted seven in favor with one member abstained (Ande Smith) to approve the March 18, 2014 minutes as written.

NEW BUSINESS:

FEDERAL QUALIFIED SCHOOL CONSTRUCTION BOND PROGRAM

STATEMENT OF FACT: The Department of Education coordinates the Federal Qualified School Construction Bond (QSCB) program. QSCBs are bonds issued by state or local governments which the Federal government subsidizes by providing tax credits to bondholders or direct payment interest subsidies to issuers. Bond proceeds can be used for construction, rehabilitation, or repair of public school facilities or for acquisition of land on which such a facility is to be constructed. Maine has a 2010 QSCB balance of \$764,457 available for allocation to school units.

Seven school administrative units submitted QSCB applications to the Department during the current application cycle requesting bonding authority. The Department reviewed the applications and determined whether the school units and their proposed projects met the criteria of using bond proceeds for construction, rehabilitation, or repair of a public school facility or for acquisition of land on which such a facility is to be constructed.

CONSTRUCTION COMMITTEE RECOMMENDATION: The Construction Committee considered this exhibit at its March 31, 2014 meeting and voted to recommend that the State Board of Education approve the QSCB application for projects in RSU 11/SAD 11 and authorize issuance of QSCBs by RSU 11/SAD 11 for up to \$764,457.

COMMISSIONER'S RECOMMENDATION: The Commissioner recommends that the State Board of Education approve the QSCB application for projects in RSU 11/SAD 11 and authorize issuance of QSCBs by RSU 11/SAD 11 for up to \$764,457. The total current recommended QSCB authorization amount for 2014 is \$764,457.

MOVED by Martha Harris, seconded by Peter Geiger , and unanimously voted by those present to approve the QSCB application for projects in RSU 11/SAD 11 and authorize issuance of QSCBs by RSU 11/SAD 11 for up to \$764,457. The total current recommended QSCB authorization amount for 2014 is \$764,457.

MAJOR CAPITAL SCHOOL CONSTRUCTION PROGRAM; *CONCEPT APPROVAL CONSIDERATION*; ADDITIONS TO THE APPROVED PROJECTS LIST FOR RATING CYCLE 2010-2011

STATEMENT OF FACT: The State Board of Education approved six capital projects to the Major Capital Construction's Approved Projects List on January 11, 2012. The Commissioner is now recommending that an additional six projects be added to the list. In accordance with Chapter 61, Rules for Major Capital School Construction Projects, Section 5 Approved Projects List "Placement on the Approved Projects List is an acknowledgement that the pupils in the rated facility have a significant need to be housed under improved circumstances. It does not assure replacement of the facility (ies) that received the rating. If resources do not allow all the projects on the Approved Projects List to be funded, the unfunded projects will be placed at the top of the Approved Projects List of the next Rating Cycle."

CONSTRUCTION COMMITTEE'S RECOMMENDATION: On March 31, 2014 the Construction Committee voted unanimously to recommend that the State Board of Education support the Commissioner's Recommendation to add six additional projects to the Approved Projects List.

COMMISSIONER'S RECOMMENDATION: The Commissioner recommends that the State Board of Education designate the following projects for placement on the Approved Projects List. The proposed projects are in priority order.

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|---------------------------|------------------------|
| 7. RSU 75 – Topsham | Mt Ararat High School |
| 8. Lewiston School Dept. | Martel School |
| 9. RSU 02 – Monmouth | Monmouth Middle School |
| 10. RSU 39 - Caribou | Teague Park School |
| 11. RSU 1 – Bath | Morse High School |
| 12. Portland School Dept. | Fred P. Hall School |

It is further recommended that Section 6.2.F., Time Limitations, ¶1, be waived by the State Board of Education until a workable plan for Concept Approval has been developed by the Department and the designated school systems. The Department will provide the State Board with periodic updates on the status of progress toward Concept Approvals of the six designated projects.

MOVED by Peter Geiger, seconded by Martha Harris, and unanimously voted by those present for the State Board of Education to designate the above projects for placement on the Approved Projects List. It is further recommended that Section 6.2.F., Time Limitations, ¶1, be waived by the State Board of Education until a workable plan for Concept Approval has been developed by the Department and the designated school systems. The Department will provide the State

Board with periodic updates on the status of progress toward Concept Approvals of the six designated projects such as projects 7 through 12 listed above. The proposed projects are in priority order.

REQUEST APPROVAL OF THE QUARTERLY REPORT OF THE MAINE CARL D. PERKINS GRANT AS AUTHORIZED UNDER THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT OF 2006 (P.L. 109-270)

As a condition for the receipt of Federal funds to support vocational and technical education, §122 of the recently reauthorized Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270) requires a designated “eligible agency” in each State, in Maine’s case, the State Board of Education to submit a State Plan for Career and Technical Education. This plan was approved by the State Board on March 12, 2008. Further requirements are as follows:

“SEC. 121. STATE ADMINISTRATION.

“(a) ELIGIBLE AGENCY RESPONSIBILITIES.—The responsibilities of an eligible agency under this title shall include:

“(3) convening and meeting as an eligible agency (consistent with State law and procedure for the conduct of such meetings) at such time as the eligible agency determines necessary to carry out the eligible agency’s responsibilities under this title, but not less than 4 times annually;

The State Board Chair requested, in accordance with Title 20-A, Section 405, 7, that the Board receives a quarterly financial report from the Career and Technical Education (CTE) team and the Department of Financial and Administrative Services (DAFS). We would like to submit this report as the third report for FY2014.

RECOMMENDATION: The State Board approve the Quarterly report for the period of January 1, 2014 through March 31, 2014, with totals from July 1, 2013, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270)

MOVED by Steven Pound, seconded by Martha Harris, and unanimously voted by those present to approve the Quarterly report for the period of January 1, 2014 through March 31, 2014, with totals from July 1, 2013, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270)

REQUEST APPROVAL OF THE CAREER AND TECHNICAL EDUCATION (CTE) COMPREHENSIVE SCHOOL REVIEW PROCESS

The State Board of Education’s Career and Technical Education Committee recommends to the State Board of Education any and all pertinent materials so that the State Board may perform its duties, including its fiduciary responsibilities, as the agency responsible for the administration and oversight of the state career and technical education (CTE) program.

The committee is asked to review the CTE Comprehensive School Review process and approve the change for CTE Education Consultants, with oversight from the State Director of CTE, to review CTE center and region programs on a six (6) year full review and three (3) year follow-up review cycle. This replaces the ten (10) and five (5) year cycle as recommended by State and Federal policies.

RECOMMENDATION: The State Board approve the updated CTE Comprehensive School Review process and cycle to change from a ten (10) and five (5) year cycle to a six (6) and three (3) year cycle.

MOVED by Steven Pound, seconded by Heidi Sampson, and unanimously voted by those present to approve the updated CTE Comprehensive School Review process and cycle to change from a ten (10) and five (5) year cycle to a six (6) and three (3) year cycle.

FINAL ADOPTION OF PROPOSED CHANGES TO CHAPTER 115, "CERTIFICATION, AUTHORIZATION AND APPROVAL OF EDUCATION PERSONNEL"

BACKGROUND: On January 15, 2014, the State Board of Education voted to provisionally adopt proposed changes to Chapter 115, "Certification, Authorization and Approval of Education Personnel." The proposed changes were taken up by the Education and Cultural Affairs Committee and then by the 126th Legislature where approval was given to adopt the rule changes provided a Committee Amendment was incorporated into the final rule.

The Committee Amendment clarifies language regarding the option for four pedagogical courses for CTE teachers. In Part II, Section 3.1.B.f.2, the words "Each course" were changed to "The courses." No other changes were made to the originally proposed rule changes approved by the State Board of Education.

RECOMMENDATION: The State Board of Education's Certification and Higher Education Committee recommends that the State Board of Education adopt the proposed changes to Chapter 115.

MOVED by Jana Lapoint, seconded by Martha Harris, and unanimously voted by those present to adopt the proposed changes to Chapter 115.

APPOINTMENT OF A NOMINATION AND ELECTION COMMITTEE FOR CHAIR AND VICE CHAIR OF THE BOARD

Chair Nancy Perkins appointed Steven Pound as Chair of the Nomination and Election Committee with Jana Lapoint and Nancy Perkins as members of the Committee to bring back a nomination report for the May 14, 2014 meeting.

Note: Heidi Sampson left the meeting at 1:18 PM.

COMMITTEE REPORTS:

Construction Committee

The Construction Committee met on March 31, 2014. Present were Martha Harris, Chair of the Committee, Scott Brown and Ann Pinnette from the Department of Education and Commissioner Jim Rier.

The minutes from the March 3, 2014 meeting were unanimously approved.

Ann Pinnette gave an update of the current status of the Federal Qualified School Construction Bond Program. The Committee considered the exhibit and voted to send it to the Board with a recommendation that it be approved.

The State Board approved six capital projects to the Major Capital Construction's Approved Projects List on January 11, 2012. The Commissioner is now recommending that an additional six projects be added to the list. The Committee voted to support the Commissioner's recommendation to add additional projects to the Approved Projects List and to send it to the State Board of Education with a recommendation that it be approved. The Committee adjourned at 9:50 AM.

The next Construction Committee meeting is scheduled for May 5, 2014. The meeting will be in room 541 of the Cross State Office building. The approved minutes will be posted on the State Board website.

Certification and Higher Education

The Certification and Higher Education Committee held a meeting on Monday, February 24, 2014, at the Department of Education in Augusta. The following were present: Chair Nancy Perkins; Jana Lapoint; William Beardsley; and Nichi Farnham (Board Members); Mark Cyr, Department of Education; and Mary Becker, State Board Secretary Associate

Also present were: Andrew McAuliff, RSU#54/Maine School Management; and Heather Perry, Superintendent of Schools, RSU#3

Nancy Perkins called the meeting to order at 9:00 AM.

The Committee focused on two issues:

- The status of the Praxis tests for secondary science courses was reviewed. Mark will have discussions with ETS about arranging for one day in-state sessions of cut score setting for these tests. The other option is setting the score based upon the test scores of other states' cut scores. The Committee will be bringing the results to the full board.
- The updating of the Chapter 118 mentoring materials is moving forward. The Committee is in discussion with the Department of Education (DOE) about setting up a group that would review materials of other states and recommend materials for our adoption. Once the details have been tentatively set, we will be coming to the full board for permission to set up this group as there will be an expenditure of board funds. This expenditure would provide for mileage and lunch for participants. We do not have enough information for a solid request at this moment. Both of these initiatives will be more fully developed by the next meeting. The meeting adjourned at 11:30 AM.

The next Certification and Higher Education Committee meeting is scheduled for April 28, 2014. The meeting will be in room 541 of the Cross State Office building. The approved minutes will be posted on the State Board website.

Career and Technical Education

The Career and Technical Education (CTE) Committee met on April 7, 2014. In attendance were Steve Pound; Peter Geiger; Kristin Bishop (by phone); Meg Harvey; Donna Tiner; Dwight Littlefield; and Mary Becker.

The March 10, 2014 minutes were approved unanimously.

At the March 10, 2014 CTE Committee meeting, Dwight presented the CTE Comprehensive School Review and asked the Committee to review the process and approve the change. The Committee voted unanimously to make a recommendation on April 9, 2014 to the full Board to approve the updated CTE Comprehensive School Review process and cycle to change from a ten and five year cycle to a six and 3 year cycle.

Meg Harvey gave a CTE update and presented the two Briggs Grant Applications to the Committee. The grant applications will go before the full Board on May 14, 2014. Don Cannan will be presenting the grants to the Board.

Donna Tiner presented the Quarterly Report of the Maine Carl D. Perkins Grant. The Committee voted unanimously to make a recommendation at the April 9, 2014 Board meeting for the Board to approve the Quarterly report of the State of Maine Five-Year Plan for CTE under the Carl D. Perkins CTE Act of 2006.

The next CTE Committee meeting is scheduled for May 12, 2014. The meeting will be in room 538 of the Cross State Office building. The approved minutes will be posted on the State Board website.

BUDGET:

Steve Pound distributed the Board's budget. The "all other" allotment has approximately \$13,800.00 remaining. The "personal services" allotment with per diems is on schedule. Steve reminded Board members to submit their expense account vouchers to Mary.

OFFICER'S REPORTS:

Chair, Nancy Perkins

- Nancy gave an update on LD 1850: "Resolve, to Establish the Commission to Strengthen the Adequacy and Equity of Certain Cost Components of the School Funding Formula". The chair or the chair's designee is a designated member. Martha has been representing the board at the Picus meetings and Nancy has asked Martha to continue in that role. LD 1850 has been engrossed in the House.
- She gave an update on LD 1852 "An Act to Amend the Process Regarding the Transfer of Students between School Administrative Districts" The added language is – The superintendents of a sending and receiving school administrative unit may approve a transfer under this subsection regardless of whether a student from the sending school administrative unit is transferring to a receiving school administrative unit that operates a public school that does not include the grade level of the student whose parent requests the transfer: however, a parent of such a student may not request a review of the decision to not allow such a transfer (committee vote Ought Not to Pass).
- Nancy reminded Board members to go through committee chairs for addressing any issues with Department of Education (DOE) staff. This provides for a more efficient use of DOE staff.
- On March 18, she participated in the student interviews. These interviews were all done through video conferencing. This was an incredible group of students and it was difficult to narrow it down to the three names that were sent to the Governor's office.
- On April 1, she participated in the first meeting of the grant committee since receipt of the NASBE grant. The committee reviewed the process that Maine Principals' Association (MPA) uses in their mentoring program and how the grant would interact with what was already in place. The first MPA session with the next year's mentors will be in June. This will allow the grant committee and MPA time to flesh out the roles of the board, MPA and NASBE. She met with Jeanne Crocker on Tuesday to address how NASBE can provide resources and to begin to flesh out the schedule. The whole grant team will meet on April 16th to review the work that was done on Tuesday. There will be a full report out at each board meeting as this grant unfolds.
- On April 3, she attended a Certification and Higher Education Committee meeting.
- On April 7, she attended the Leadership Committee met.
- On April 7, she participated in the National Association of State Boards of Education (NASBE) Grant telephone conference call.
- On April 8, she met with Jeanne Crocker, Maine Principals Association regarding the (NASBE) grant.

Vice Chair, Peter Geiger

- The Board retreat will be held on Monday, August 11th and Tuesday, August 12th at Central Maine Community College in Auburn. Peter had an opportunity to tour the Auburn campus and it is a good geographic area for the Board to meet. There will be no cost for the conference rooms and the Culinary Arts program will prepare the meals at a reasonable cost. For those that need overnights, the Marriott in Auburn has a good rate.

Peter got a count of who will need rooms and who will be commuting each day so the rooms can be reserved at an early date. The NASBE Grant will be part of the retreat and mentors to the prospective principals may meet with the Board and have part of a session of their training looking at Common Core and the Guiding Principles. Brad Hull, Deputy Executive Director; Ace Parsi, Project Specialist-Deeper Learning Project; and Efrain Mercado, Project Director for the Common Core State Standards from NASBE will be in attendance.

- Lewiston Academy has a credit recovery program where some students may not graduate with their class. Peter did a presentation to the class a few years ago. The past two years, the students have come to his office and his HR department has given a thorough presentation about careers, jobs and resumes. They do an interview process so the students can see what it is like. He had 24 students in attendance this year.
- He attended the Leadership Committee meeting on April 7.
- On April 7, he participated in the National Association of State Boards of Education (NASBE) Grant telephone conference call.
- He also attended the Career and Technical Education Committee meeting on April 7.

BOARD MEMBER REPORTS:

Jana Lapoint:

- The Charter Commission will be issuing a new RFP for the next round of Charter Schools within the next two months.
- The Charter Commission is working on finalizing a contract in May for Maine Connections.
- LD 1617 “An Act to Amend the Laws Governing the Approval Process for and the Operation of Virtual Public Charter Schools in the State” was introduced by Representative MacDonald. This is funding for virtual schools but they have mixed it up. It includes if you are taking a single course in a virtual program and if you are a full time student in a virtual school, they are trying to reduce the amount of money that they would give to a full time virtual school without any real knowledge of what the budget would look like for a virtual school. The Commission is hoping that the Governor will veto the bill and that the legislature can't override the veto.

Steven Pound:

- On March 19, he attended a STEM Collaborative meeting.
- On March 27, he attended a STEM Council meeting.
- He attended the STEM Summit for the State which is coordinated by the STEM Collaborative but working with the STEM Council. They share an Executive Director.
- On April 7, he attended a Career and Technical Education (CTE) Committee meeting.
- He attended a Leadership Committee meeting on April 7.
- On April 1 and April 7, he participated in the National Association of State Boards of Education (NASBE) Grant meeting.
- He attended/participated in the following meetings: Maine Employers Initiative, Eastern Maine Community College Presidents Advisory Board, Job Corp Community Service Group, Piscataquis County Economic Development Corporation.
- He attended a Literacy Conference which was very good. It was run by the Barbara Bush Foundation.
- He attended the Adult Education Career Pathways meeting. Adult Ed, Chamber of Commerce, and Work Ready were in attendance. They were looking at entry points and national certifications.

Kristin Bishop: (written report)

- On March 25 and 27, Kristin attended a principal/guidance counselors meeting and superintendents meeting at Somerset County Technical Center (SCTC), respectively, to further the approval and implementation process of her survey project.
- On April 2, Kristin attended a staff meeting at Madison High School and an MSAD#74 School Board meeting for Carrabec High School to discuss the approval and implementation process of her survey.
- By April 9, over 300 students had taken her survey.
- On April 5, Kristin attended the Maine Principals Award Luncheon with her principal as an award recipient. She was honored to attend and grateful to have had the privilege of hearing Senator Susan Collins give an inspirational address to the students at the event.
- On April 7, Kristin attended the CTE committee meeting via telephone.
- On April 10, Kristin will be attending Accepted Students Day/Open House at Bowdoin College.
- On April 14, Kristin will be giving her Earth Week education presentation at her local junior high school.
- Kristin will be attending Somerset Career and Technical Center's Open House on April 17.
- For her internship at her town office, Kristin has the privilege of attending a registry of deeds information session to learn more about the process and how municipalities use deed registry on April 22.

Alyssa Wardwell:

- She has now been confirmed by the Legislature and is an official student Board member.
- Her student advisory committee will be meeting this coming week. If there are any questions that Board members have about her school, please email her and they will be sure to talk about it.
- She is starting to enroll in more college classes.
- She received the Girls State application and will be applying.
- She has been accepted at a Maine Youth Leadership Conference.

Ande Smith:

- He has been participating in Charter School Commission meetings.
- He apologized for his absenteeism to Board meetings over the past few months.
- He met with the incoming superintendent at MSAD #51(his school district).

William Beardsley:

- He attended the Certification and Higher Education Committee meeting on April 3.
- He participated in the National Association of State Boards of Education (NASBE) Grant Committee meetings.
- He has been doing lots of reading on school construction and Career and Technical Education.

Martha Harris:

- She attended the New England Secondary School Consortium (NESSC) Conference on March 20 and 21. There was lots of good interesting information. She attended presentations from other states. In the future more Board members should attend. There were lots of Department of Education staff in attendance. All the presentations were excellent. She went to a presentation by a high school in Connecticut that was a failing school until just recently. They turned the entire school around. A superintendent came in and changed the climate at the school. Councilors said we have done the policy

- On March 24, she attended the first Annual Maine School Boards Association meeting with the Legislature. People attended from all over the state. Nine members of the Education and Cultural Affairs committee were in attendance.
- On March 31, she attended the Construction Committee meeting.
- On April 7, she participated in the Leadership Committee meeting by phone.

ANNOUNCEMENTS:

- Submit travel and expense account vouchers to Mary at the end of the meeting.

ADJOURNMENT:

MOVED by Steven Pound, seconded by Martha Harris, and unanimously voted by those present to adjourn the April 9, 2014 State Board of Education meeting at 2:55 PM.