



**Career and Technical Education Committee**  
Maine State Board of Education  
Minutes of the June 27, 2014 Meeting

The Career and Technical Education Committee (CTE) held a meeting on Friday, June 27, 2014, at the Department of Education in Augusta. The following were present: Peter Geiger; Committee Chair Steven Pound by phone (Board Members); Margaret Harvey; Donna Tiner; and Travis Wood (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

**Call to Order**

Peter Geiger called the meeting to order at 8:00 AM.

**Approval of Minutes**

MOTION by Steven Pound, seconded by Peter Geiger, and unanimously voted by those present to approve the May 12, 2014 minutes as written.

**Career and Technical Education Update**

***Seeds of Peace – Donna Tiner***

- Donna gave an update on the Seeds of Peace Program

***Perkins – Donna Tiner***

- It has been a busy end of year.
- Annual Reports are due June 30<sup>th</sup> and 30 % are in.
- 27 secondary grants (all but 4 in)
- 9 post-secondary (all in)

***Cosmetology – Meg Harvey***

- Gerry Betts is re-writing the law and will have a draft ready soon
- Want to open up to secondary schools
- 750 hours – law requires 1500 hours
- Will need State Board of Education to testify before the Education Committee
- \$15,000 to \$21,000 for license in cosmetology

***Certification and CTE – Meg Harvey***

- Major Changes:
  - PLT – changed to course requirements (see handout in file)
  - Praxis II:
    - New test from certification – email in packet
    - Industry credentials by program – (spreadsheet in file)
    - Industry test by program – info from other states (table and

attachments in file)

- Copy of Chapter 115, Part I
- Meeting with Certification Office on July 10th

***Assessment Selection Process – Travis Wood***

- The deadline is July 21<sup>st</sup>
- Utilize 5 year cycle program
- A few missed and a couple behind after Debra Andrews leaving the department and Travis being hired in October of 2013.

***Common Calendar – Elaine Briggs***

- Elaine reviewed the Regional School Calendar with the Committee. A single calendar is in effect for each Career and Technical Education (CTE) center and all affiliated school administrative units, as well as for each CTE Region and its school administrative units. For each such calendar, no more than 5 instructional days may be included on which all of the individual school/unit calendars are not aligned.

***George Briggs Account – Donna Tiner***

- Approached by MACTE - Campaign on television – ad developed by media team
- Fred Woodman – Director next year
- \$25,000 for airtime – channel 6 and 2 primetime for 8 to 10 weeks
- Briggs grant dollars – carry over dollars are available
- Donna will get the account figures and email them to the Committee members.

***Handouts at Meeting*** (copies in file):

- Creating and evaluating Assessments for CTE
- Certification and CTE Changes Required Chapter 115 Changes 2014
- Chapter 115: Certification, Authorization, and Approval of Education Personnel, Part I
- Regional School Calendar

The next Career and Technical Education Committee meeting is scheduled for Monday, July 28, 2014 at 8:00 AM. The meeting will be held in room 538 of the Cross State Office Building.

Meeting adjourned at 8:47 AM.