Career and Technical Education Committee
Maine State Board of Education
Minutes of the December 15, 2016 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, December 15, 2016 at the Department of Education in Augusta. The following were present: Committee Chair Wilson Hess; John Bird; and Noa Sreden by phone (Board Members); Meg Harvey and Donna Tiner (Department of Education); and Mary Becker, Secretary, Associate, State Board of Education.

Guest: Heidi Sampson (former Board Member); Jana Lapoint, Board Vice Chair; and Dr. Robert Neely, Vice Chancellor for Academic Affairs, Maine’s Public Universities

Call to Order:
Wilson Hess called the meeting to order at 10:03 AM.

MOTION by John Bird, seconded by Wilson Hess, and unanimously voted by those present to accept the minutes of the November 3, 2016 meeting as written. Motion Carries.

Committee Chair Update: Wilson Hess:

Handout: At the regular monthly board meeting on December 14, 2016, the full Board had a conversation regarding the Governor’s Letter of priorities. Chairman Hess shared written comments he provided to Board Chair Martha Harris (paraphrased from the Board’s 2016 – 2021 Strategic Plan) as narrative for a possible response to the CTE portion of the Governor’s letter:

The Board and its CTE Committee concurs with the observation “that college readiness receives the lion’s share of attention while career-centered pathways get short shrift.”

Through its study of career and technical education policy and implementation, the Board and its CTE Committee have determined that Maine students should be afforded robust, high quality, and comprehensive educational offerings that lead towards careers, which may be enhanced by, but do not require, traditional 2 or 4-year advanced degree programs.

The CTE Committee acknowledges your challenge “to move beyond the current, narrow focus on the priorities associated with certain federal funds and to align the Perkins mandate to the larger career-based education interest of the state.”

We find this consistent with the milestones established by the Maine State Board of Education, and charged to its CTE Committee, to develop recommendations by August 2017 on:
- State funding of career and technical education programs
- Better targeting of Board administered endowment funds, and
- Redevelopment of the State’s Perkins grant program

These recommendations to examine ways to better fund career and technical education programs in Maine are to be developed in concert with the Maine Department of Education.
**Outgoing Chair of Committee:** Wilson Hess acknowledged the Committee’s outgoing chair, Heidi Sampson, for her almost five years of service to the State Board of Education. Heidi has been elected to the Maine House of Representatives. Without objection from colleagues, Wilson appointed Heidi as chair *pro tempore* to run the Committee meeting.

**CTE Update from DOE: Meg Harvey**

**CTE Timeline:**
  - Meg and her staff have been working on a CTE timeline and she will be sharing the draft with MACTE before bringing it to the CTE Committee in January. The timeline takes you from 2006 to 2016 and has the milestones they have met.

**School Reviews:**
A Mid-Year review is two days and is an abbreviated version of the full comprehensive school review.

Schedule as follows:
  - Brunswick – November 2016
  - Region 3 (Lincoln) January 2017
  - Bath and Portland – March 2017

Meg invited any Committee members to join the CTE team on a school review if interested.

**Business Protocol:**
  - The Committee has charged staff with finding the standards for three programs (Business Protocol, Graphic Arts, and Small Engines). The Business Protocol has been accepted by the directors and business tech group. They will be using the National Business Education Standards (NBEA) Standards and will be developing an assessment for that group.
  - Graphic Arts and Small Engines programs are making progress. Small Engines is using current State Standards.

**Chapter 134:**
  - No Movement has been made on Chapter 134 – Rule from LD 1627 “An Act to Implement Certain Recommendations of the Maine Proficiency Education Council”.

**Chapter 115 Certification Changes:**
  - Rule Chapter 115: “Certification, Authorization and Approval of Education Personnel” is progressing.
    - For CTE - this will allow CTE Instructors to take two college courses, one in math and one in English (college level courses) as opposed to taking the Praxis I test.
    - Endorsement list is being updated
    - Orientation class will not be required if there is proof of teaching in a CTE environment for five years.

**CTE Data Initiative:**
  - Meg is trying to contract with OIT (Office of Information Technology) to develop a CTE Data Warehouse. This will be through the new NEO Data Base within the state. This will make it possible to get data much quicker and accurate than in the past.
  - Another Data Base will be social security numbers.

*Note:* Meg Harvey was excused from the meeting at 10:30 AM to attend another meeting at the Department of Education.
Presentation by Dr. Robert Neely, Vice Chancellor for Academic Affairs, Maine’s Public Universities:

- Points Shared:
  - Historical Perspective
  - The Vision Going Forward
  - Highlights and Challenges
  - How the State Board can Assist

Upcoming CTE Committee Agenda Items:

1) Re-invite Janet Sortor, Chief Academic Officer, Maine Community College System, to a Committee meeting for a one on one.

2) Invite Dr. Robert Neely and Janet Sortor to jointly attend a future Committee meeting

Handouts at Meeting (copies in file)

- Wilson’s Handout – Governor’s Letter with Priorities to the State Board/Paraphrase of CTE Section of SBE Strategic Plan
- Draft Minutes – November 3, 2016 Meeting

The next CTE Committee meeting is scheduled for Thursday, January 19, 2017. The meeting will be held in room 538 at the Cross State Office Building.

The CTE Committee meeting adjourned at 11:30 AM.