



Career and Technical Education Committee
Maine State Board of Education
Minutes of the December 8, 2014 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Monday, December 8, 2014 at the Department of Education in Augusta. The following were present: Peter Geiger; Committee Chair; Board Members Alan Burton and Alyssa Wardwell (by phone); Meg Harvey (Department of Education); and Mary Becker, Secretary Associate, State Board of Education.

Call to Order

Peter Geiger called the meeting to order at 8:00 AM.

MOVED by Alan Burton, seconded by Alyssa Wardwell, and unanimously voted by those present to approve the November 10, 2014 minutes as written.

Career and Technical Education Update – Meg Harvey

Child Care Programs:

- There has been some communication from DHHS concerning whether or not the early childhood labs needed to be DHHS licensed. It is starting to look like it will be the requirement. Meg is checking with Sue Reed at the DOE and if she determines that there is a need to follow the licensing requirements, she will send the information to the CTE schools.

Crosswalk Progress Update:

- Meg has found some crosswalks to use (permission granted). Nigel Norton will be bringing them into the template he has developed. She will be bringing program instructors, academic instructors, DOE CTE staff members and DOE SIS staff members together to “vet” the crosswalk. They will pilot this with the construction crosswalk in the spring.

CTE Mini Grants for Assessments and Lab Upgrades:

- Meg and Donna Tiner spoke with Len Litner from OCTAE and this will be allowable from the state leadership funds. Donna will start the grant application process. These grants will go out with a formula determined by the number of CTE students per CTE School.

Cosmetology:

- There is still no movement on the rule.

Evaluations:

- Elaine Briggs has put most of the evaluation in the new format and supervisors will begin to complete the evaluations. They hope to have all staff evaluated by the end of January.

CTE 101 Presentation:

- Meg will present to the full SBE in January.

Kristin Bishop's Survey:

- Meg sent Kristin's survey out to be used state-wide.

Extra Briggs Dollars:

- Money can be used for a public campaign "Public Relations" lead by the SBE.
Note: Alan would like to hear more about this.

Handouts at Meeting (copies in file)

- Rules for the Licensing of Child Care Facilities 10-148 CMR Chapter 32
- CTE Programs with More than One Subject Area (Formally Known as Diversified Occupations)
- 2015 Ford/AAA Student Auto Skills – Subject: AAA Career Opportunities
- CTE Technical Assessment Development Protocols for Quality Assurance
- CTE Teacher Endorsements Cross-walked with CIPs for MACTE Review
- Notes from Assessment Meeting 11/7/2014
- SWIB Meeting
- CTE Instructional Program Descriptions and Maine Roads to Quality Training (Early Childhood)
- Maine Perkins Questions for Review

Meeting adjourned at 8:47 AM.