



FORM W-3ME
2005

MAINE REVENUE SERVICES
RECONCILIATION OF MAINE
INCOME TAX WITHHELD IN 2005



File by February 28, 2006. See instructions below.

Withholding Account Number: _____

Name: _____

1. Total Maine Income Tax withheld shown on payee statements \$ _____

2. Total Maine Withholding Tax reported for the year \$ _____

Do not request a refund or make payment with this form. If line 1 and line 2 above do not agree, file an amended return, Form 941A-ME.

Under penalties of perjury, I certify that the information contained on this return, report and attachment(s) is true and correct.

Date _____ Signature _____ Title (Owner, President, Partner, Member, etc.) _____ Telephone _____

DETACH HERE AND SUBMIT THIS PART
KEEP THIS PART FOR YOUR RECORDS

Rev. 11/04



FORM W-3ME
2005

MAINE REVENUE SERVICES
RECONCILIATION OF MAINE
INCOME TAX WITHHELD IN 2005

YOUR
COPY

Withholding Account Number: _____

Name: _____

1. Total Maine income tax withheld shown on payee statements 1. _____

2. Total Maine withholding tax reported for the year 2. _____

Do not request a refund or make payment with this form. Use Form 941A-ME to amend your account and request a refund or remit a payment.

INSTRUCTIONS FOR FORM W-3ME
RECONCILIATION OF MAINE INCOME TAX WITHHELD IN 2005

Persons required to withhold must file a reconciliation return, Form W-3ME. Total income tax withheld as shown on the reconciliation return should equal the total payments made to Maine Revenue Services for the year and should also equal the total amount of Maine income tax withheld as shown on all information returns furnished to payees. If line 1 and line 2 above do not agree, file Form 941A-ME, amended return, to correct the period or periods in which errors were made.

Forms W-2 or 1099 withholding data for each employee or payee must be provided to support your W-3ME return. If you reported the amount of Maine withholding for each employee or payee on either Form 941ME, Schedule 2 or Form 941/C1-ME, Schedule 2/C1 of your quarterly return for each quarter of the year, you are not required to submit this data with Form W-3ME. However, if you did not report the amount of Maine withholding for each employee or payee on either Form 941ME, Schedule 2 or Form 941/C1-ME, Schedule 2/C1 of your quarterly return for each quarter of the year, you must submit this data with Form W-3ME. For W-2 data, submission of either paper copies of Forms W-2 or a magnetic media W-2 file is required. For Form 1099 and W-2G data, Maine Revenue Services participates in the Combined Federal/State Filing Program. If Maine withholding data was submitted to the IRS under this program, submission of magnetic media directly to Maine Revenue Services is unnecessary. If Maine withholding data was not submitted to the IRS under the Combined Federal/State Filing Program, submission of either paper copies of Forms 1099 and W-2G or a magnetic media 1099 and W-2G file is required. For further information, call Maine Revenue Services at (207) 626-8475.

- When to File:** No later than February 28, 2006.
- Where to File:** Mail by FIRST CLASS MAIL to: **Maine Revenue Services, P.O. Box 1061, Augusta, ME 04332-1061**
- How to File:** File Form W-3ME and supporting data separately from your Form 941ME or 941/C1-ME return. **DO NOT** include Form W-3ME and supporting data in the same envelope with Form 941ME or 941/C1-ME returns.