

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES – August 6, 2015**

MEMBERS PRESENT:

David Titcomb, Chair
Michael Sackett, Vice-Chair
John Roberts
Elwood Ellis, Complaint Officer

MEMBERS ABSENT:

Diedra Perry
Roderick Craib

STAFF PRESENT:

Karen Bivins, Administrator
Robert Perkins, Assistant Attorney General
Kim Baker, Office Specialist I
Deborah Fales, Office Specialist I
Cathy Pendergast, Education Coordinator

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Chairman David Titcomb.

AGENDA MODIFICATIONS

None.

OLD BUSINESS

Action on Minutes of June 23, 2015 Meeting

A motion was made by Ellis to approve the minutes of the June 23, 2015 meeting; seconded by Sackett. Unanimous.

NEW BUSINESS

Complaint Officer's Report

2015-LSU-10944 – Complaint Presentation

A motion was made by Roberts and seconded by Sackett to dismiss with a Letter of Guidance pursuant to Board Rule Chapter 90 part 1 §2 (4) and (5), regarding disclosure of potential conflict of interest and fulfilling obligations as stated in the engagement letter. Titcomb, Sackett and Roberts voted in the affirmative; Ellis abstained. Motion carried.

2015-LSU-10850 Decision and Order

A motion was made by Roberts and seconded by Sackett to approve the Decision and Order as amended of the hearing held on June 23, 2015 pursuant to 2015-LSU-10850. Titcomb, Sackett and Roberts voted in the affirmative; Ellis abstained. Motion carried.

2015-LSU-9774 Decision and Order

A motion was made by Roberts and seconded by Sackett to approve the Decision and Order as amended of the hearing held on June 23, 2015 pursuant to 2015-LSU-9774. Titcomb, Sackett and Roberts voted in the affirmative; Ellis abstained. Motion carried.

Administrator's Report

The administrator explained the Department's procedure for the revocation of a license as ordered by the Department of Health and Human Services (DHHS) for non-payment of child support.

A motion was made by Ellis and seconded by Sackett to delegate authority to staff to issue a license when a DHHS revocation order has been lifted. Unanimous.

Applications

The Board reviewed the application report provided by staff.

Correspondence and Communications

North Carolina Dental Board Supreme Court Decision

Assistant Attorney General Robert Perkins reviewed the Supreme Court decision regarding the North Carolina Dental Board.

Exclusions to the Practice of Land Surveying

The Board discussed the proposed language drafted by the Kentucky board of licensure regarding exclusions to the practice of surveying. Ellis will obtain further information on this subject to bring to the next meeting.

Next Scheduled Meeting Date

Tuesday, October 27, 2015

ADJOURN

Being no further business, the meeting adjourned at 9:33 a.m.

Respectfully submitted,
Kim Baker, Office Specialist I