

Minutes of the Maine Real Estate Commission

October 15, 2015

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Adam Shub, Chairman	Karen Bivins, Director
David Kitchen	Jeffrey Hill, Deputy Director
Donald Plourde	Bruce Osborne, Field Investigator
	Catherine Pendergast, Education Coordinator
	Kim Baker, Office Specialist I
<u>MEMBERS ABSENT</u>	Deborah Fales, Office Specialist I
Joan Chrane	
Cathy Manchester	

Location: Central Conference Room

Start: 9:00 a.m.

Adjourn: 9:31 a.m.

Agenda Modifications

A motion was made by Kitchen and seconded by Plourde to add the following to the agenda: Director's memo dated 10-06-2015 regarding continuing education. Unanimous.

Commission Minutes

A motion was made by Plourde and seconded by Kitchen to approve the minutes of the August 20, 2015 meeting. Unanimous.

Decisions And Orders

None

Proposed Consent Agreements

Shub recused and left the room.

A motion was made by Kitchen and seconded by Plourde to accept the Proposed Consent Agreements in case numbers: 2015-REC-11319 and 2015-REC-11548. Shub recused; Kitchen and Plourde voted in the affirmative. Motion Carried.

Shub returned to the room.

A motion was made by Plourde and seconded by Kitchen to accept the Proposed Consent Agreements in case numbers: 2014-REC-10349, 2014-REC-10456, 2015-REC-11438, 2015-REC-11474, 2015-REC-11559, 2015-REC-11580, 2015-REC-11593. Unanimous.

Proposed Dismissals

Shub recused and left the room.

A motion was made by Kitchen and seconded by Plourde to accept the Proposed Dismissal in case numbers: 2014-REC-10505, 2015-REC-10800. Shub recused; Kitchen and Plourde voted in the affirmative. Motion Carried.

Shub returned to the room.

A motion was made by Kitchen and seconded by Plourde to accept the Proposed Dismissal in case numbers: 2015-REC-10758, 2015-REC-11405. Unanimous.

Requests for Extension

A motion was made by Kitchen and seconded by Plourde to grant the request for extension for Marcy Kallis to November 30th. Unanimous.

Director's Report

The director reported on the ARELLO meeting attended by Cathy Pendergast and herself.

The Commission reviewed the director's continuing education memo and discussed the BHI Policy Study conducted in 2012 regarding continuing education and the end effect on consumers.

The Commission reviewed the CLEAR Investigator Training Report submitted by staff investigator, Bruce Osborne.

Meeting Dates

The next meeting is scheduled for Thursday, November 19, 2015.

Adjournment

The meeting adjourned at 9:31 a.m.

This report respectfully submitted,
Kim Baker, Office Specialist I