

**PLUMBERS' EXAMINING BOARD  
MEETING MINUTES**

Meeting Date: April 13, 2015

Meeting Location: Central Conference Room, State of Maine - Gardiner Annex, Northern Avenue,  
Gardiner, Maine

Time Meeting Began: 9:00 a.m.

**Roll Call of Officers:**

The following members were present:

Percy Brown, Jr., Chairman

William Longley, Jr.

Aaron Ford

Lawrence Kent

Lawrence Dempsey

Staff Present:

Catherine Carroll, Board Administrator

Dana Tuttle, Senior Inspector

Vickey Gray, Board Clerk

AAG Present:

Christopher Mann

**Call to Order and Welcome**

Percy Brown called the Plumbers' Examining Board to order.

**Board Meeting Minutes**

A motion was made to accept the minutes of the February 23, 2015 meeting.

Motion: Lawrence Kent

Second: William Longley, Jr.

Abstain: Lawrence Dempsey

Motion carried

**New Business:**

The Board Chair commended Assistant Attorney General, Christopher Mann, on the unlicensed practice settlement with the Attorney General and Bath Fitters.

**Complaint Presentations**

**2014-PLU-10679**

Christopher Mann presented the facts of the case. A motion was made to accept the draft consent agreement which contains an admission and a civil penalty in the amount of \$4,400.00.

Motion: William Longley, Jr.

Second: Lawrence Kent

Unanimous

**2014-PLU-10250**

Dana Tuttle presented the facts of the case. A motion was made to accept the draft consent agreement which contains an admission and a civil penalty of \$1,575.00.

Motion: Lawrence Dempsey

Second: Aaron Ford

Unanimous

**Administrator's Report**

Catherine Carroll advised the members that hearings are probable at the board meetings scheduled for June 8 and August 10, 2015.

Catherine is drafting a RFP for a new examination vendor. The members were advised that the plumbing inspectors are taking the examinations to verify that the examinations being administered are the versions approved by staff.

The members were advised that having a licensing information booth at the PHCC conference on March 20, 2015 was well received.

Catherine informed the members that staff is ready to work with the board on rulemaking to adopt the new Uniform Plumbing Code. The board chair asked to have a draft of Chapter 4 ready for review at the June 8, 2015 board meeting.

Catherine confirmed with the members that the current procedure of sending consent agreements directly to the board chair for signature is their wish. All members agreed to continue this process.

Catherine informed the members that going forward when an individual fails to disclose criminal convictions on their license application staff will send a letter requesting additional information and documentation. Once that information is received, the application will be denied preliminarily and a consent agreement assessing a penalty of \$250.00 will be offered.

### **Senior Inspector's Report**

Dana Tuttle informed the members that the inspectors have been very busy in the field, answering telephone inquiries and emails. They are finding a lot of different code violations.

Dana noted that they are finding a fair amount of individuals working beyond the scope of their license and unlicensed practice.

Dana advised the members that he is going to be scheduling LPI training starting this spring and hoped to have Webinars ready by June.

Dana informed the members that he was one of the judges for the PHCC plumbing competition this year.

### **Other Business**

The board chair asked about the status of a meeting being scheduled with the staff of the Well Driller & Pump Installers Commission and board staff to discuss the possibility of creating a Memorandum of Understanding regarding licensing a trainee or journeyman plumber to pull and replace well pumps. Catherine and Dana will schedule this meeting and notify the board of the date and time.

### **Adjournment**

The meeting adjourned at 10:10 A.M.

*Respectfully submitted,*

Vickey Gray  
Board Clerk