



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
Board of Occupational Therapy Practice
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GOVERNOR

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MARCH 20, 2005

**Informational Letter Regarding Continuing Professional Education Requirements
For Licensed Occupational Therapists and Occupational Therapy Assistants**

Please accept this communication as additional clarification regarding the board's expectations for completing the continuing professional education activities as outlined in Chapter 6 of the board's rules as you begin continuing education activities for your March 31, 2007 renewal.

First, the board interprets the effect of Chapter 13 (OLR's Audit Rule) to be that the reporting period for the completion of continuing professional education activities begins on the first date of initial licensure and ends on the expiration date of March 31st of every odd-numbered year. Therefore, the reporting period for the 2007 renewal cycle is April 1, 2005 through March 31, 2007.

However, in order to transition the current reporting period fairly, the board is providing a **one-time only** exception to allow hours earned between January 1, 2005 and March 31, 2005 for purposes of meeting the continuing professional education requirements for the March 31, 2007 renewal cycle. In addition, please note that hours already used for the 2005 renewal cannot reuse those hours for the 2007 renewal.

A full copy of OLR Chapter 13 rule "Uniform Rule for the Substantiation of Continuing Education Requirements" can be accessed at the following website (Ref: 02 041):
www.state.me.us/sos/cec/rcn/apa/02/chaps02.htm

For more information regarding this notification or questions regarding acceptable continuing professional education activities, please contact the Board at (207)624-8626.



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