



STATE OF MAINE
 DEPARTMENT OF PROFESSIONAL
 AND FINANCIAL REGULATION
 OFFICE OF PROFESSIONAL AND
 OCCUPATIONAL REGULATION
MANUFACTURED HOUSING BOARD
 35 STATE HOUSE STATION
 AUGUSTA, MAINE
 04333-0035
 TTY/HEARING IMPAIRED (888) 577-6690

Paul R. LePage
 GOVERNOR

Anne L. Head
 DIRECTOR
 Robert LeClair
 EXECUTIVE DIRECTOR

MEETING MINUTES
June 26, 2015
(AMENDED)

I. OPENING FORMALITIES

A. Call to Order and Introduction of Board Members

Chairperson Theresa Desfosses declared a quorum and called the meeting to order at 9:00 a.m.

Board Members Present: John Palmer, Carol Roberts, Al Hodsdon, Theresa Desfosses, Dana Skinner, Harvey Wallingford, and John Verrier.

Board Members Absent: Roger Timmons, David Cuttler

Others Present: Robert LeClair, Executive Director; Christopher Mann, Assistant Attorney General; Ryan Chandler, Senior Manufactured Housing Inspector; Jessica Parlin, Manufactured Housing Inspector, and Heather Greenleaf, Office Specialist I.

B. Approval of April 1, 2015 Minutes

John Palmer asked that the minutes be amended (New Business-F. Discussion “A” work vs. “B” work). Theresa Desfosses motioned to approve the minutes as written, seconded by Carol Roberts.
 Vote 6-1-2

II. II. NEW BUSINESS

A. Public Hearing 9:30am
 Revised Manufactured Housing Community Rules

OFFICE PHONE: (207)624-8612



PRINTED ON RECYCLED PAPER

FAX: (207)624-8637

EXECUTIVE DIRECTOR (207) 624-8678
 ROBERT.V.LECLAIR@MAINE.GOV

PHYSICAL LOCATION: 76 NORTHERN AVENUE
 GARDINER, MAINE 04345

Richard Bradstreet-Manufactured Housing Association of Maine commented on the rule changes, he asked the board to take into account the costs imposed by the rules. He mentioned one small community consisting of 4 sites has expressed concerns that the new testing requirements will put the park out of business. He asked that the board work with these community owners who find the requirements to be too costly.

Tinamarie Smith-Manufactured Housing Association of Maine commented on the rule changes. Tinamarie stated she supported the rule changes and felt it was the responsible thing to do for the people who live in these communities.

B. Recommendation(s)

1. 2014-MFG-10856 (Close Complaint)

Harvey Wallingford made a motion to dismiss the complaint, seconded by John Palmer.
Vote: 6-2-1 (David Cuttler and Theresa Desfosses abstained)

2. 2014-MFG-11075 (Close Complaint)

Al Hodsdon made a motion to dismiss the complaint, seconded by John Palmer.
Vote: 7-0-2

3. 2015-MFG-11157 (Close Complaint)

Al Hodsdon made a motion to dismiss the complaint, seconded by Carol Roberts.
Vote: 7-0-2

4. 2015-MFG-11158 (Close Complaint)

Carol Roberts made a motion to dismiss the complaint, seconded by John Palmer.
Vote: 7-0-2

5. 2015-MFG-11154 (Close Complaint)

Al Hodsdon made a motion to dismiss the complaint, seconded by Dana Skinner.
Vote: 7-0-2

6. 2015-MFG-11087 (Close Complaint)

Carol Roberts made a motion to dismiss the complaint, seconded by Al Hodsdon.
Vote: 7-0-2

C. Discussion on Goscobec, Inc's-(located in Riviere Du Loup, Quebec) Manufacturer and Dealers License Applications.

Bob stated we sent an email to the board members notifying them of the application and one board member had an issue with application given we had problems with the company prior under a different name Goscobec Construction. They paid all imposed fines and the new company is under a different name, and the application was complete.

Carol Roberts made a motion to approve the application, seconded by Harvey Wallingford.
Vote: 7-0-2

D. Discussion on North Carolina Implications to Maine Licensing Boards with Chris Mann.

Chris Mann reported on this matter, he stated this was basically an anti-trust situation and not something we would want to happen in the state of Maine. He was going to keep an eye on it. This has generated law suits around the states and a nationwide law firm was checking into the state of Maine.

Theresa Desfosses made a motion to have Chris Mann work with Robert LeClair and draft something for review that would state if a company comes back for licensure under a different name they will have a letter of guidance to ensure they are ethical, seconded by John Palmer.

Vote: 7-0-2

III. PRE-APPROVED LICENSE APPLICATIONS

RB Builders, Inc-Norway, ME-Installers Application
Southwest Harbor Properties, LLC-Cumberland, ME-Developer Dealer Application

IV. PRE-APPROVED EXPANSION APPLICATIONS

None

V. ADMINISTRATION

A. Report from Assistant Attorney General

Nothing to report

B. Report from Robert LeClair, Executive Director

Bob reported we will be doing a fee decrease on labels and communities. Labels will be \$150 per label and Communities will be \$50 and \$5.00 per site. The decrease should start around January 1, 2016. Our budget is maintaining at a cash balance of \$17,000, even after a sweep. The balance continues to increase even after the fee decreases in April 2014 for the license fees and label fees as long as the economy continues to grow we won't have a problem. HUD sales have spiked and our notification for modular sales is always delayed a couple months. We continue to do the HUD pre occupancy inspection and the dealer notifications have gotten better and in turn we do not have as many complaints. Bob met with 3 Code Enforcement Officers from Scarborough with Theresa Desfosses, he went over what the Manufactured Housing Board regulates with them.

V. ADJOURNMENT

Meeting adjourned at 10:56am.

Respectfully submitted,

Heather Greenleaf
Office Specialist I