



STATE OF MAINE
 DEPARTMENT OF PROFESSIONAL
 AND FINANCIAL REGULATION
 OFFICE OF PROFESSIONAL AND
 OCCUPATIONAL REGULATION
MANUFACTURED HOUSING BOARD
 35 STATE HOUSE STATION
 AUGUSTA, MAINE
 04333-0035
 TTY/HEARING IMPAIRED (888) 577-6690

Paul R. LePage
 GOVERNOR

Anne L. Head
 DIRECTOR
 Robert LeClair
 EXECUTIVE DIRECTOR

MEETING MINUTES
April 1, 2015
AMENDED

I. OPENING FORMALITIES

A. Call to Order and Introduction of Board Members

Chairperson Roger Timmons declared a quorum and called the meeting to order at 9:00 a.m.

Board Members Present: Roger Timmons, John Palmer, Carol Roberts, Al Hodsdon, Theresa Desfosses, Dana Skinner, David Cuttler, and John Verrier.

Board Members Absent: Harvey Wallingford

Others Present: Robert LeClair, Executive Director; Christopher Mann, Assistant Attorney General; Ryan Chandler, Senior Manufactured Housing Inspector; Jessica Parlin, Manufactured Housing Inspector, and Heather Greenleaf, Office Specialist I.

B. Approval of January 07, 2015 Minutes

Theresa Desfosses motioned to approve the minutes as written, seconded by Carol Roberts. Vote 8-0-1

II. NEW BUSINESS

A. Hearing 9:00am-continued
 2015-MFG-10264
 2015-MFG-10839
 2015-MFG-10799

OFFICE PHONE: (207)624-8612



PRINTED ON RECYCLED PAPER

FAX: (207)624-8637

EXECUTIVE DIRECTOR (207) 624-8678
 ROBERT.V.LECLAIR@MAINE.GOV

PHYSICAL LOCATION: 76 NORTHERN AVENUE
 GARDINER, MAINE 04345

B. Recommendation(s)

1. 2015-MFG-10799-(Close Complaint, was scheduled for a hearing but was resolved)
Carol Roberts made a motion to dismiss the complaint, seconded by Al Hodsdon.
Vote: 6-2-1 (David Cuttler and Theresa Desfosses abstained)
2. 2014-MFG-9798 (Close Complaint)
Theresa Desfosses made a motion to dismiss the complaint, seconded by David Cuttler.
Vote: 8-0-1
3. 2014-MFG-10659 (Close Complaint)
Al Hodsdon made a motion to dismiss the complaint, seconded by Carol Roberts.
Vote: 8-0-1

C. Adoption of Rules-Bob discussed the current changes made to the proposed rules, he stated the list of contaminants the drinking water program gave us to test for ended up being more expensive than what was currently in rule so changes were made to ensure the testing costs would not go up and reporting would be the same. Theresa Desfosses made a motion to adopt the proposed rules with the discussed changes to Chapter 820, 830, 840, 850 and 860, seconded by Al Hodsdon.
Vote: 8-0-1

D. Discussion LD 891-The town manager of Bailyville proposed this bill, it would allow a town to remove a home that is vacant in a community after 30 days. The board felt this bill was poorly written, it needs more consideration and they would not support this. Al Hodsdon made a motion to pass on to Anne Head that the board opposes LD 891 as written, seconded by Theresa Desfosses.
Vote: 8-0-1

LD 964 (discussed not on Agenda)-Al Hodsdon made a motion to pass on to Anne Head that the board opposes LD 964 as written, seconded by Theresa Desfosses.
Vote: 7-1-1 (John Palmer abstained)

E. HUD-Installation of Anti-Scald Valve-HUD passed a rule regarding anti-scalding valves for tubs and showers, which is in effect now. Jessica Parlin did a pre occupancy inspection where the dealer showed her the valve was on the lowest setting. Bob stated they will have to bring a thermometer with them to test the water and the installers/dealers will be liable if the temperature is too high.

F. Discussion "A" work vs. "B" work
John Palmer wanted to discuss skirt boards to clarify the skirt boards installation is part of the fastening schedule and is considered "A" work requiring a license from the Board. Bob verified that the skirt boards are part of the fastening schedule and make the home water tight, thus part of the "A" work.

III. PRE-APPROVED LICENSE APPLICATIONS

Common Care, Inc-Kennebunk, ME-Developer Dealers License

IV. PRE-APPROVED EXPANSION APPLICATIONS

None

V. ADMINISTRATION

A. Report from Assistant Attorney General

Chris Mann reported his office just settled a case with Bathfitters, they had been advertising they were licensed but they were not. They had a large fine and anyone who purchased a bath from Bathfitters is entitled to a free inspection.

B. Report from Robert LeClair, Executive Director

Bob reported we have had some issues with getting communities to renew their licenses; we have 156 communities who have not renewed out of 564. So far this year HUD and Mod sales are up about 12%, last year they were up 10%. As soon as all the snow is gone there are 134 communities due for inspection and 4 left over from last year.

V. ADJOURNMENT

Meeting adjourned at 11:23am.

Respectfully submitted,

Heather Greenleaf
Office Specialist I