

**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
76 Northern Avenue, Gardiner, Maine**

**BOARD OF LICENSURE OF FORESTERS
MINUTES OF BOARD MEETING
January 22, 2015**

MEMBERS PRESENT

John Ackley
Sarah Medina, Chair
Theodore Shina
Maxwell McCormack, Jr.

MEMBERS ABSENT

Steve Pelletier

OTHERS PRESENT

Karen Bivins, Administrator
Michael Miller, Assistant Attorney General
Deborah Fales, Office Specialist I
Kim Baker, Office Specialist I
Catherine Pendergast, Licensing Supervisor
Holly Doherty, Staff Attorney

Location: Central Conference Room

Start: 9:00 a.m.

Adjourn: 11:41 a.m.

CALL TO ORDER

The meeting was called to order by the Chair, Sarah Medina at 9:00 a.m.

AGENDA MODIFICATIONS

A motion was made by Ackley and seconded by McCormack to add the following two items to the agenda:

1. Email from Sasha Miller dated 01-15-2015;
2. Exam questions and pass rate.

Unanimous.

OLD BUSINESS

Action on Minutes of December 11, 2014 Meeting

A motion was made by Ackley and seconded by McCormack to approve the minutes of the December 11, 2014 meeting. Unanimous.

NEW BUSINESS

Public Rule-making Discussion

The Board reviewed and discussed the Draft Response to Comments on Proposed Board Rules, Chapters 10, 40, 50, 60, 70, 80, and 110 prepared by OPOR staff attorney, Holly Doherty. A motion was made by Shina and seconded by Ackley to adopt the amended rule with responses to comments to include revisions discussed regarding Chapters 40 and 70. Unanimous.

Administrator's Report

SAF has accepted the new exam and is now moving forward and targeting April 1st to begin administering. The administrator recommended the Board officially accept the new exam and establish the pass rate for the exam.

A motion was made by McCormack and seconded by Shina to approve the exam. Unanimous.

A motion was made by Shina and seconded by Ackley to set the pass rate for the Maine Specific portion of the exam at 70%. Ackley, Shina and Medina voted in the affirmative; McCormack opposed. Motion carried.

Complaint Officer's Report

2014-FOR-10137 – A motion was made by Ackley and seconded by McCormack to set the case for an adjudicatory hearing pursuant to 32 MRS 5509-A and Board Rules Chapter 100 sections 3(1) and 8. In lieu of a hearing a consent agreement may be offered to include: admissions, reprimand, a \$500.00 fine, and 2 years of probation. The consent agreement shall also include a voluntary surrender of the license should the licensee not meet the probation reporting requirements. Ackley, McCormack and Medina voted in the affirmative; Shina abstained. Motion carried.

Correspondence

The Board reviewed monthly report for December 2014 and the year to date licensing report.

The Board reviewed the email from Sasha Miller dated 01/15/2015 and agreed that she must either complete the SAF portion of the exam, or re-apply after April 1st and pass the new exam in its entirety.

Review and Action on Continuing Education

None

OTHER BUSINESS

None.

ADJOURN

Being no further board business to discuss, the meeting was adjourned at 11:41 a.m.

Respectfully submitted,
Kim Baker, Office Specialist I