

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
76 Northern Avenue, Gardiner, Maine

BOARD OF LICENSURE OF FORESTERS  
MINUTES OF BOARD MEETING  
October 30, 2014

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**MEMBERS PRESENT**

John Ackley  
Sarah Medina, Chair  
Theodore Shina  
Maxwell McCormack, Jr.

**OTHERS PRESENT**

Karen Bivins, Administrator  
Michael Miller, Assistant Attorney General  
Deborah Fales, Office Specialist I  
Kim Baker, Office Specialist I  
Catherine Pendergast, Licensing Supervisor

**MEMBERS ABSENT**

Steven Pelletier

**Location: Central Conference Room**

**Start: 9:04 a.m.**

**Adjourn: 10:28 a.m.**

**CALL TO ORDER**

The meeting was called to order by the Chair, Sarah Medina at 9:04 a.m.

**AGENDA MODIFICATIONS**

A motion was made by Shina and seconded by Ackley to add the proposed amendment to Board Rule Chapter 80 to the agenda under the Administrator's Report. Unanimous.

**OLD BUSINESS**

Action on Minutes of August 28, 2014 Meeting

A motion was made by Ackley and seconded by McCormack to approve the minutes of the August 28, 2014 meeting as written. Shina abstained; Ackley, Medina and McCormack voted in the affirmative. Motion carried.

A motion was made by McCormack and seconded by Ackley to approve the minutes of the September 26, 2014 Exam Subcommittee meeting as written. Unanimous.

**NEW BUSINESS**

Administrator's Report

The Board was advised of a necessary clarification of Board Rule Chapter 80 regarding continuing education. A motion was made by Ackley and seconded by Shina to accept the proposed rule as drafted. Unanimous.

The Board was updated on the progress of the Exam Subcommittee and the new exam to be administered by SAF.

The Board discussed the request for an advisory ruling from Donald Mansius and was advised by AAG Michael Miller that it did not have proper basis for an advisory ruling. A motion was made by Shina and seconded by McCormack to authorize staff to draft a letter for the Chair's signature in response to Mr. Mansius's request. Unanimous.

#### Complaint Officer's Report

None.

#### Correspondence

The Board reviewed monthly reports for August and September.

#### Review and Action on Applications

A motion was made by Ackley and seconded by McCormack to approve an intern forester license for Ian Farley, Garin Peck, Maxwell Petrashune, Peter Gagne, and Brian Holland. Unanimous.

#### Review and Action on Continuing Education

Ackley recused and left the room.

A motion was made by Shina and seconded by McCormack to approve continuing education request as presented. Ackley recused. Shina, Medina and McCormack voted in the affirmative. Motion carried.

Ackley returned to the room.

### **OTHER BUSINESS**

### **ADJOURN**

Being no further board business to discuss, the meeting was adjourned at 10:28 a.m.

Respectfully submitted,  
Kim Baker, Office Specialist I