

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
76 Northern Avenue, Gardiner, Maine

BOARD OF LICENSURE OF FORESTERS  
MINUTES OF BOARD MEETING  
August 28, 2014

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**MEMBERS PRESENT**

John Ackley  
Sarah Medina, Chair  
Steven Pelletier  
Maxwell McCormack, Jr.

**MEMBERS ABSENT**

Theodore Shina

**OTHERS PRESENT**

Karen Bivins, Administrator  
Michael Miller, Assistant Attorney General  
Deborah Fales, Office Specialist I  
Kim Baker, Office Specialist I  
Catherine Pendergast, Licensing Supervisor  
Holly Doherty, OPOR Staff Attorney

**Location: Central Conference Room**

**Start: 9:05 a.m.    Adjourn: 11:10 a.m.**

**CALL TO ORDER**

The meeting was called to order by the Chair, Sarah Medina at 9:05 a.m.

**AGENDA MODIFICATIONS**

A motion was made by Pelletier and seconded by McCormack to add the letter from Parker Forestry Associates to the agenda. Unanimous.

**OLD BUSINESS**

Action on Minutes of June 26, 2014 Meeting

A motion was made by Pelletier and seconded by Ackley to approve the minutes of the June 26, 2014 meeting as written. McCormack abstained; Ackley, Medina and Pelletier voted in the affirmative. Motion carried.

**NEW BUSINESS**

Administrator's Report

A motion was made by Pelletier and seconded by Ackley to accept all of the proposed rule changes discussed and to proceed with the rulemaking process. Unanimous.

Complaint Officer's Report

Complaint Presentation Case #2014-FOR-10320 – A motion was made by Pelletier and seconded by Ackley to dismiss the complaint as the licensee is now deceased. Unanimous.

## Correspondence

The Board reviewed monthly report for July.

## Review and Action on Applications

A motion was made by Pelletier and seconded by Ackley to approve an intern forester license for Michael D. St. John. Unanimous.

Ackley recused and left the room.

A motion was made by Pelletier and seconded by McCormack to approve an intern forester license for Louis Altobell. Ackley recused; Pelletier, McCormack and Medina voted in the affirmative. Motion carried.

A motion was made by Pelletier and seconded by McCormack to approve a forester license for Benjamin D. Kamps. Ackley recused; Pelletier, McCormack and Medina voted in the affirmative. Motion carried.

Ackley returned to the room.

A motion was made by McCormack and seconded by Pelletier to approve forester licenses for Justin L. Lyons and Cassie L. Vaillancourt. Unanimous.

## Review and Action on Continuing Education

No courses to review at this time.

## Correspondence

The Board reviewed the letter from Parker Forestry Associates and directed staff to respond.

## **OTHER BUSINESS**

## **ADJOURN**

Being no further board business to discuss, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,  
Kim Baker, Office Specialist I