

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
76 Northern Avenue, Gardiner, Maine

BOARD OF LICENSURE OF FORESTERS
MINUTES OF BOARD MEETING
FEBRUARY 27, 2014

MEMBERS PRESENT

Maxwell McCormack, Jr.
Sarah Medina
Theodore Shina
Steven Pelletier
John Ackley

OTHERS PRESENT

Carol Leighton, Administrator
Michael Miller, Assistant Attorney General
Deborah Fales, Office Specialist I
Kim Baker, Office Specialist I
Catherine Pendergast, Licensing Supervisor
Karen Bivins, REC Deputy Director

MEMBERS ABSENT

None

Location: Central Conference Room

Start: 9:00 a.m. **Adjourn:** a.m.

CALL TO ORDER

The meeting was called to order by Complaint Officer Ted Shina at 9:00 a.m.

AGENDA MODIFICATIONS

None

OLD BUSINESS

Action on Minutes of October 31, 2013 Meeting

A motion was made by Shina to approve the minutes of the October 31, 2013 meeting as written; seconded by Ackley. Ackley, Medina, Pelletier and Shina voted in the affirmative; McCormack abstained. Motion carried.

NEW BUSINESS

Election of Officers

A motion was made by Shina to elect Sarah Medina as Chair; seconded by Pelletier. Unanimous

A motion was made by Pelletier to elect Ted Shina as Complaint Officer; seconded by Ackley. Unanimous.

Administrator's Report

A motion was made by Pelletier to approve the intern forester application for Jordan Kimball; seconded by Ackley. Unanimous.

Three renewal applications were presented to the Board for failure to disclose criminal convictions:

A motion was made by Pelletier to renew Gary Bahlkow 's license and send a letter to the licensee reminding him of the Title 10 requirement to notify the Board within 10 days of a criminal conviction; seconded by Shina. Unanimous.

A motion was made by Pelletier to renew Christopher Murdoch's license and send a letter to the licensee reminding him of the Title 10 requirement to notify the Board within 10 days of a criminal conviction; seconded by Ackley. McCormack and Shina recused; Pelletier, Ackley and Medina voted in the affirmative; Motion carried.

A motion was made by Ackley to send a letter to Thomas Fox reminding him of the Title 10 requirement to notify the Board within 10 days of a criminal conviction; seconded by Pelletier. Unanimous.

The Board discussed the registration of unlicensed individuals.

A motion was made by Shina to deny the intern Forester application for Edward Dube; seconded by McCormack. Unanimous.

A motion was made by Medina to make a referral to the Attorney General's Office regarding unlicensed practice by Edward Dube; seconded by Ackley. Unanimous.

A motion was made by Shina to send a letter of advisory to Mr. Dube's references regarding the registration of unlicensed individuals; seconded by Pelletier. Unanimous.

The Board was updated on the status of L.D. 1735 which was voted out of committee as "ought to pass". The Board will need to begin the rulemaking process soon in anticipation of the April 1, 2015 effective date of this legislative change.

Complaint Officer's Report

Complaint Presentation of 2013-FOR-9529

A motion was made by Pelletier and seconded by McCormack to find a violation pursuant to Board Rule Chapter 100 §§ 3.1 and 8, and to set the matter for an adjudicatory hearing.

In lieu of a hearing the Board authorized the assistant attorney general to offer a consent agreement to include: admissions, warning, and a \$350.00 fine to be paid within thirty days of signing the consent agreement. Ackley, Medina, McCormack and Pelletier voted in the affirmative; Shina abstained. Motion carried.

A motion was made by Pelletier and seconded by Ackley to authorize the Chair to sign the consent agreement upon acceptance of the licensee. Unanimous.

Review and Action on Applications

A motion was made by Medina and seconded by Pelletier to accept the issuance of Intern Forester licenses for: Adam C. Blanchard, Kyle D. Garcia, James P. Ryan, Kristin A. Peet, and Jason L. McLellan. Unanimous.

A motion was made by Medina and seconded by Pelletier to accept the issuance of Forester licenses for Andrew Wopat, Stuart M. Bevin, and Nathan Kay. Unanimous.

Review and Action on Continuing Education

A motion was made by Shina and seconded by Ackley to approve the courses noted below. Unanimous.

PROGRAM NAME	SPONSOR	DATE(S)	HOURS APPROVED	CAT.
2013 Fall Foresters Meeting	New England Forestry Consultants Inc	November 7, 2013	1.5 hours	II
		November 8, 2013	4 hours 1.5 hours	I I
Annual Winter Ag School	SASWCD	March 27, 2014	$\frac{3}{4}$ hour $\frac{1}{2}$ hour $\frac{3}{4}$ hour	I I I

SAF Report

The SAF is adding an urban forester credential to the purview of the organization.

OTHER BUSINESS

ADJOURN

Being no further board business to discuss, the meeting was adjourned at 12:05 p.m.

Respectfully submitted,
Kim Baker, Office Specialist I