

**ELECTRICIANS' EXAMINING BOARD
MEETING MINUTES**

Meeting Date: May 16, 2014
Meeting Location: Central Conference Room, State of Maine – Gardiner Annex
Northern Avenue, Gardiner, Maine

Meeting Began: 8:05 a.m.

Roll Call of Officers:

The following members were present:

Brian McDougal
Don Berry
Gerard Caron
Peter Wilson

The following members were absent:

Ryan Morgan
Earl Sherwood

Staff Present:

Catherine Carroll, Board Administrator
Holly Doherty, OPOR Attorney
Robert LeClair, Manufactured Housing
Patrick Ouillette, Senior Electrical Inspector
Raymond Stanford, Electrical Inspector
Dora Hickey, Board Clerk

AAG Present:

Christopher Mann

Board Meeting Minutes

A motion was made to table accepting the January 17, 2014 minutes until the July 18, 2014 Board meeting when Ryan Morgan can participate in a motion and vote.

Motion: Gerard Caron
Second: Don Berry
Unanimous

A motion was made to accept the April 18, 2014 Board minutes as written.

Motion: Don Berry
Second: Peter Wilson
Unanimous

Decision and Order

Keith Hillock

A motion was made to authorize Chairman Brian McDougal to sign the Decision and Order on the Keith Hillock case, as written.

Motion: Gerard Caron
Second: Don Berry
Unanimous

Robert A. Newkirk

A motion was made to authorize Chairman Brian McDougal to sign the Decision and Order on the Robert A. Newkirk case, as written.

Motion: Peter Wilson
Second: Don Berry
Unanimous

Richard Grant – Journeyman license expired 11/30/2011

A hearing for Richard Grant's request for re-instatement of his expired journeyman's license hearing began at 8:25 a.m. and closed for board deliberation at 8:35 a.m.

Richard Grant was present. Mr. Grant stated he did not renew his journeyman license due to health issues and now would like to reinstate his journeyman license. He currently is holding a helper license.

A motion was made to reinstate Richard Grant's journeyman electrician license pursuant to Board Policy which includes the reinstatement fees and completing a 15-hour 2014 NEC within six months.

Motion: Peter Wilson
Second: Don Berry
Unanimous

Allen Heald - Master license expired 01/31/2010

A hearing for Allen Heald's request for reinstatement of his expired master license hearing began at 8:10 a.m. and closed for board deliberations at 8:20 a.m.

Mr. Heald was present. Mr. Heald stated that he was not using his master license as he had been working at CMP. Mr. Heald stated that he wanted to reinstate his license now that he is retired and no longer working at CMP.

A motion was made to reinstate Allen Heald's master electrician license pursuant to Board Policy which includes the reinstatement fees and completing a 45-hour 2014 NEC within six months.

Motion: Gerard Caron
Second: Don Berry
Unanimous

Code Course Review

Electrical Training Course/Scott J. Cohen/John Kenny 15-Hour 2014 Update

Chairman Brian McDougal recommended denying Electrical Training Course, with Scott J. Cohen and John Kenny as instructors because the proposed 2014 NEC update course provides only 10 hours when there is a 15-hour update requirement.

A motion was made to deny Electrical Training Course as the provider with Scott J. Cohen and John Kenny as the instructors. The required 15-hour 2014 NEC update is not met.

Motion: Peter Wilson
Second: Don Berry
Unanimous

Mike Holt Enterprises, Inc/Mike Holt – 15-Hour 2014 NEC Update

Brian McDougal recommended accepting Mike Holt Enterprises, Inc. as the provider and instructor for the 15-hour 2014 NEC update.

A motion was made to accept Mike Holt Enterprises, Inc. as an approved provider for the 15-hour 2014 NEC update.

Motion: Gerard Caron
Second: Don Berry
Unanimous

Rulemaking Hearing

The hearing on proposed changes to Chps. 120 and 125 opened at 9:15 a.m. and remained open while the Board conducted other business in the event public comments were offered. The hearing closed at 12:05 p.m.

Senior Inspector's Report

Senior Inspector, Patrick Ouillette, discussed complaints he received from two examination candidates that Prometric proctors at test centers allotted them only three hours to take the master electrician exam when the four hours are allotted. The candidates also complained to Patrick that some questions were impossible to decipher. One candidate stated that he received the same test and scores, twice. Don Jansen, from the Massachusetts Board of Electricians, called Patrick asking how Maine sees installation of structural PV components by

non-electricians. Mr. Jansen also told Patrick that the Massachusetts Board will be discussing reciprocity with Maine at their next meeting. Patrick mentioned the board may take jurisdiction for permitting and inspections in the towns of Caribou and Windham. Both towns have expressed an interest, but have not formally requested that the state take authority. Patrick stated that heat pump installations are not going well. Oil technicians are installing heat pumps for commercial projects and the wrong cable (not code compliant) is being used by many of these installers. Noteworthy items from historic documents from the Bureau of Insurance's Electricians' Examining Board dated back to 1954 that were given to the board from the family of Mr. Bartlett, the first chairman of the Electricians' Examining Board were discussed.

Administrator's Report

Administrator, Catherine Carroll, mentioned to the Board that Prometric has not provided pass/fail information, which has been requested in the past and is required under the contract. Catherine distributed a 1994 Board policy document regarding reinstatements for licenses that expired between a period from 2 and 10 years and asked the board to consider replacing the policy with a reinstatement application that would require applicants to provide information that enables the Board to determine whether a license should be reinstated in accordance with Chapter 130(B). The Board requested an historic account of reinstatement cases for further discussion. Meanwhile, at the advice of Chris Mann, reinstatement requests need to be presented as a hearing and a Decision and Order would be issued if a reinstatement is denied. Catherine also suggested that staff process requests from code course providers seeking acknowledgment to teach a 15-hour or 45-hour NEC to avoid delays in processing such requests at a scheduled meeting. Chairman Brian McDougal stated only those seeking approval for the first time would be subject to Board review. Code course providers previously approved by the Board, upon completion and submission of the renewal application form, are renewed every three years without another Board review.

Catherine stated that she continues to attend job fairs as part of an effort to reach out to veterans interested in being licensed by the board for purposes of eventually being employed. Job Fairs are continuing with two more being this month. One will be in Farmington on May 23, 2014 and the other is a Military Seminar scheduled in Bangor for May 28, 2014.

Other Business

None.

Adjournment

A motion was made to adjourn the meeting at 12:20 p.m.

Motion: Gerard Caron
Second: Don Berry
Unanimous

Respectfully submitted,

Minutes of the Electricians' Examining Board – May 16, 2014

Dora Hickey, Board Clerk