

**ELECTRICIANS' EXAMINING BOARD
MEETING MINUTES**

Meeting Date: January 17, 2014
Meeting Location: Kennebec Room, State of Maine – Gardiner Annex
Northern Avenue, Gardiner, Maine

Meeting Began: 8:15 a.m.

Roll Call of Officers:

The following members were present:

Brian McDougal
Ryan Morgan
Gerard Caron
Don Berry

The following members were absent:

Paul Davis, Jr.
Earl Sherwood

Staff Present:

Catherine Carroll, Board Administrator
Dora Hickey, Board Clerk
Patrick Ouillette, Senior Electrical Inspector

AAG Present:

Christopher Mann

Board Meeting Minutes

A motion was made to accept the October 18, 2013 minutes as written.

Motion: Don Berry
Second: Gerard Caron
Abstained: Ryan Morgan
Carried

Election of Board Chair

A motion was made by Gerard Caron to re-nominate Brian McDougal as Board Chair.

No other nominations were made.

Motion: Gerard Caron
Second: Don Berry
Unanimous

License Reinstatements

Robert C. Apjohn – Journeyman License – Expired August 31, 2010

Robert C. Apjohn explained that he allowed his license to expire because he was working out of state. He has returned to the State of Maine and wishes to reinstate his journeyman license.

Mr. Upjohn stated that he has had the current 15-hour code update.

A motion was made to re-instate Mr. Apjohn's journeyman electrician license according to Board policy.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Adjudicatory Hearing – 2013-ELE-9607

The hearing was cancelled because additional information regarding the preliminary denial of the individual's license application was submitted since the appeal and a license was issued.

Code Course Approval

360 Training/Paul S. Baeder – Chairman Brian McDougal recommended 360 Training, with Paul S. Baeder as the instructor, be denied for the 15-hour 2011 NEC update as the applicant has applied for the expired 2011 NEC. Brian recommended that the Board submit a letter to 360 Training/Paul S. Baeder encouraging submitting an application for the current 15-hour 2014 NEC update.

A motion was made to deny 360 Training, with Paul S. Baeder as the instructor, for the 15-hour 2011 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

@ Your Pace Online – Chairman Brian McDougal recommended @ Your Pace Online, with Jarred Bennett the instructor, be denied for the 15-hour 2011 NEC update as the applicant has applied for the expired 2011 NEC. Brian recommended that the Board send a letter to @ Your Pace Online encouraging submitting an application for the current 15-hour 2014 NEC update.

A motion was made to deny @ Your Pace Online/Jarred Bennett for the 15-hour 2011 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Electrical Training Course – Chairman Brian McDougal recommended Electrical Training Course, with Scott Cohen as the instructor, be denied for the 15-hour 2011 NEC update as the applicant has applied for the expired 2011 NEC. Brian recommended that the Board submit a letter to Electrical Training Course encouraging submitting an application for the current 15-hour 2014 NEC update.

A motion was made to deny Electrical Training Course/Scott J. Cohen for the 15-hour 2011 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Kenneth S. Vallery - – Chairman Brian McDougal recommended Kenneth S. Vallery be approved to teach a live 15-hour 2014 NEC update.

A motion was made to approve Kenneth S. Vallery for a live presentation of the 15-hour 2014 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Robert Delucia/Joseph A. Ross – Chairman Brian McDougal recommended Robert DeLucia, with Joseph A. Ross as the instructor, be approved for the 15-hour 2014 NEC update.

A motion was made to approve Robert Delucia/Joseph A. Ross for the 15-hour 2014 NEC update.

Motion: Gerard Caron
Second: Don Berry
Unanimous

The New Hampshire School of Mechanical Trades/Alfio Torrissi – Chairman Brian McDougal recommended the New Hampshire School of Mechanical Trades, with Alfio Torrissi as the instructor, be approved for the 15-hour 2014 NEC update.

A motion was made to approve The New Hampshire School of Mechanical Trades/Alfio Torrissi for the 15-hour 2014 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Rodney Butler – Chairman Brian McDougal recommend Rodney Butler be approved as a provider for the 15-hour 2014 NEC update.

A motion was made to approve Rodney Butler as a provider for the 15-hour 2014 NEC update.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Novel Engineering/Patrick Ouillette – Chairman Brian McDougal recommended that Novel Engineering, with Patrick Ouillette as the instructor, be approved for the 15-hour 2014 NEC update by online.

A motion was made to approve Novel Engineering/Patrick Ouillette for the 15-hour 2014 NEC update to be provided online.

Senior Inspector's Report

Patrick Ouillette mentioned the negative experience Inspectors Raymond Stanford and Kern Butler had while taking the Master electrician and Limited to House Wiring examinations, respectively, offered by Prometric. The complaints ranged from the proctor deviating from the allotted time to complete the examination to some examination questions referring to a handout that was not distributed unless requested by the examinee.

Catherine Carroll stated that the staff and Prometric test developers are nearly ready for the revised examinations for Master, Journeyman and Limited to House Wiring to go live at examination sites. Catherine will provide a progress report to the Board at their next meeting.

Patrick Ouillette discussed the most significant amendment in the 2014 NEC is in the AFCI/GRI receptacles needing to be readily accessible. Patrick and Catherine will draft changes to Chapter 120 of the Board's rules for review at the next meeting with the objective of have amendments to the rule adopted by July of this year.

A motion was made to move forward on rulemaking.

Motion: Don Berry
Second: Gerard Caron
Unanimous

Patrick stated that the number of electrical permits issued in 2013 is up. The field inspectors are seeing a lot of temporary services for residential jobs. There's speculation that the majority of installations of mini split heat pumps are probably not done by heating technicians or electricians, but the entrepreneurs.

Patrick stated that inspectors are working with the Fire Marshal's Office more than ever in fire investigations, albeit more fires investigated are not electrical.

Patrick said that he would report on "common violations" at the next board meeting.

Administrator's Report

Catherine Carroll stated that the staff continues to receive a steady stream of inquiries from servicemen and veterans on licensing. Dora Hickey and Patrick review military discharge documents and transcripts from the American Council on Education to determine eligibility for

examination and licensure. The licensing/job fair at Stevens Avenue Armory is re-scheduled for March 4th. An e-mail “blast” was sent out to licensees having a an active e-mail address informing them that license expiration reminders will no longer be mailed in paper form, but reminders will be emailed instead. As of January 1, 2015, the department’s goal is to cease sending reminders completely. At that time the department will have a feature for all licensees to print a hard copy of their license online. Catherine mentioned an electronic tool the department is using called “gov delivery” in which licensees can subscribe to receive information on board meetings, rulemaking, etc. This feature will be available to the licensees of the Electricians' Examining Board in the near future.

Other Business

Gerard Caron recently learned from a few members of the Massachusetts electricians board while attending a code update in Massachusetts that they would be interested in possibly re-instating reciprocity with Maine. A reciprocity agreement between the two states was suspended because Massachusetts wasn't issuing reciprocal licenses. Gerard asked the board if they would support contacting Massachusetts and to begin the discussion to lift the suspension.

A motion was made to send a letter to the examining board.

Motion: Ryan Morgan
Second: Gerard Caron
Unanimous

Adjournment

A motion was made to close the meeting at 11:30 a.m.

Motion: Don Berry
Second: Ryan Morgan
Unanimous

Respectfully submitted,

Dora Hickey, Board Clerk