

**MAINE BOARD OF REAL ESTATE APPRAISERS
BOARD MEETING
July 01, 2014**

MINUTES

MEMBERS PRESENT

WendyAnn Boston, Chair
William Dobrowolski, Vice Chair
Joseph Herlihy, Complaint Officer
Bruce Bell
Theodore Webersinn
Alan Johnson

STAFF PRESENT

Carol Leighton, Administrator
Kim Baker, Office Specialist I
Andrew Black, Assistant Attorney General
Deborah Fales, Office Specialist I
Karen Bivins, Deputy Director MREC

MEMBERS ABSENT

Kenneth Charest

Location: Central Conference Room

Start: 9:02 a.m.

Adjourn: 11:07 a.m.

CALL TO ORDER

The meeting was called to order at 9:02 a.m. by the Board's Chair, WendyAnn Boston.

AGENDA MODIFICATIONS

A motion was made by Webersinn and seconded by Dobrowolski to add the following items to the agenda:

- Undisclosed disciplinary action – Woronka
- Out-of-State Travel Request - Webersinn

Unanimous.

OLD BUSINESS

Action on Minutes of April 1, 2014 Meeting

A motion was made by Dobrowolski to approve the minutes of the April 1, 2014 meeting as written; seconded by Bell. Webersinn and Johnson abstained; Dobrowolski, Bell, Herlihy and Boston voted in the affirmative. Motion carried.

NEW BUSINESS

Administrator's Report

Decision and Order – William Miller - 2014-REA-9855

A motion was made by Dobrowolski and seconded by Bell to accept the decision and order as drafted. Bell, Boston, Herlihy and Dobrowolski voted in the affirmative; Johnson and Webersinn abstained. Motion carried.

Undisclosed Disciplinary Action – Webster A. Collins

Johnson recused and left the room.

A motion was made by Dobrowolski and seconded by Webersinn to deny the license and offer a consent agreement to include a reprimand and a \$500.00 fine. Bell, Boston, Herlihy Webersinn and Dobrowolski voted in the affirmative; Johnson recused. Motion carried.

Johnson returned to the room.

Undisclosed Disciplinary Action – John J. Woronka

A motion was made by Webersinn and seconded by Johnson to deny the license and offer a consent agreement to include a reprimand and a \$500.00 fine. Bell, Herlihy, and Dobrowolski opposed; Boston, Webersinn and Johnson voted in the affirmative; Motion failed.

A motion was made by Dobrowolski and seconded by Herlihy to deny the license and offer a consent agreement to include a reprimand. Bell, Herlihy, Dobrowolski and Johnson voted in the affirmative; Boston and Webersinn opposed. Motion carried.

2015 Appraisal Subcommittee Audit

The Board rescheduled the June 2015 meeting to accommodate the ASC auditors who will be here June 3-5, 2015. The meeting will be on Friday, June 5, 2015.

The Board was informed of the Appraiser Qualifications Board's (AQB) decision to delay the implementation of fingerprinting as part of background checks until January 1, 2017.

Complaint Officer's Report

Proposed Letters of Guidance

A motion was made by Dobrowolski and seconded by Bell to approve the letters of guidance in case numbers 2013-REA- 9599 and 2014-REA- 9795 as presented. Herlihy, Johnson and Webersinn abstained; Boston, Bell and Dobrowolski voted in the affirmative. Motion carried.

Boston recused and left the room.

A motion was made by Bell and seconded by Dobrowolski to approve the letter of guidance in case number 2014-REA- 9751 as presented. Herlihy, Johnson and Webersinn abstained; Boston recused; Bell and Dobrowolski voted in the affirmative. Motion carried.

Boston returned to the room.

Complaint Presentations

2014-REA-9930 - A motion was made by Webersinn and seconded by Johnson to dismiss with a letter of guidance to be retained in the file for ten years. Herlihy abstained; Bell, Boston, Dobrowolski, Johnson and Webersinn voted in the affirmative. Motion carried.

2014-REA-9982 - A motion was made by Dobrowolski and seconded by Webersinn to dismiss. Herlihy abstained; Bell, Boston, Dobrowolski, Johnson and Webersinn voted in the affirmative. Motion carried.

2014-REA-9987 – Johnson recused and left the room. A motion was made by Webersinn and seconded by Dobrowolski to dismiss. Johnson recused; Herlihy abstained; Bell, Boston, Dobrowolski and Webersinn voted in the affirmative. Motion carried. Johnson returned to the room.

2014-REA-10002 - A motion was made by Dobrowolski and seconded by Webersinn to dismiss. Herlihy abstained; Bell, Boston, Dobrowolski, Johnson and Webersinn voted in the affirmative. Motion carried.

2014-REA-10007 - A motion was made by Dobrowolski and seconded by Webersinn to refer the complaint to the Attorney General's Office. Herlihy abstained; Bell, Boston, Dobrowolski, Johnson and Webersinn voted in the affirmative. Motion carried.

2014-REA-10023 - A motion was made by Webersinn and seconded by Johnson to dismiss with a letter of guidance to be retained in the file for ten years. Herlihy abstained; Bell Opposed; Boston, Dobrowolski, Johnson and Webersinn voted in the affirmative. Motion carried.

Review and Action on Applications

A motion was made by Dobrowolski and seconded by Webersinn to approve the following applications for licensure: Peter Nault, Sung Lee and Deborah Jordan. Unanimous.

A motion was made by Webersinn and seconded by Dobrowolski to approve the following applications for trainee licensure: Tiffany Butler, Michael Walker, Heather Bray, Chandra Andrade and Gretchen Vogel. Unanimous.

OTHER BUSINESS

Request for out-of-state travel

A motion was made by Johnson and seconded by Dobrowolski to approve out-of-state travel for Wendy Boston to attend the Massachusetts Board of Real Estate Appraisers Expo in Norwood, Massachusetts on October 6, 2014. Unanimous.

A motion was made by Dobrowolski and seconded by Johnson to approve out-of-state travel for Ted Webersinn to attend the Association of Appraiser Regulatory Officials 23rd Annual Fall Conference on October 17-20, 2014 in Washington, D.C. Unanimous.

Meeting Schedule

The meeting scheduled for August 5, 2014 has been cancelled.

The next meeting is scheduled for Tuesday, September 9, 2014

ADJOURN

Being no further board business the meeting was adjourned at 11:07 p.m.

Respectfully submitted,
Kim Baker, Board Clerk