



Bureau of Insurance

Maine requires the submission of Third Party Background verifications for Officers and Directors listed on the Jurat Page of the Company's most recent annual or quarterly statement. Because Maine currently does not have a backlog of applications we are in a unique position of being able to place complete applications in pending status and forward them for analysis soon after they arrive. For this reason we have adopted a policy whereby we do not consider an application complete and will not place a Company in pending status whose third party reviews have not been received prior to or within 60 days of the application. Incomplete applications will not be reviewed and will fall to the bottom of the review list.

Applicant companies must make every effort to ensure the third party background verifications are ordered and ready for delivery to coincide with the application submission. If the background verifications will arrive later than the application, please indicate that they have been ordered and provide an estimated date of delivery. Those applications that are not supported by the required background reviews within the 60 day limit will be shredded and the Company will be required to pay an additional application fee upon resubmission.