

MAINE BUREAU OF FINANCIAL INSTITUTIONS INSTRUCTIONS FOR QUARTERLY ASSESSMENT

This form is required to be filed by all Maine chartered banks and credit unions.

FORM SUBMISSION AND PAYMENT ARE DUE BY August 11, 2015.

Please complete the assessment form, save it, and submit it via email attachment to SubmitReports.BFI@Maine.gov. The State of Maine secure message center is available at the following link: <https://maine-securemail.net/s/login?b=stateofmaine>. You may also mail the completed form to the address shown below.

Electronic payments to the Maine Bureau of Financial Institutions should be directed to the Bureau's account at US Bank. You may obtain routing and account numbers for the BFI account from Bureau staff at (207) 624-8570.

Payment by wire transfer or ACH Credit Electronic Funds Transfer is preferred. Should you not have access to electronic payment systems, payment may be submitted by check made payable to State Treasurer and mailed to:

*Bureau of Financial Institutions
36 State House Station
Augusta, ME 04333-0036*

Contact Amanda Asfahl at Amanda.L.Asfahl@maine.gov or (207) 624-8581 with any questions you may have.

COLUMN A: Total Assets:

For trust companies, savings banks, and savings and loan associations reporting on FFIEC Forms 031 or 041, see Report of Condition, Schedule RC - Balance Sheet, Item 12 (Total assets). This line contains those items that are reportable in Column A of this form for each month.

For credit unions reporting on NCUA Form 5300, Statement of Financial Condition, see Page 2, Item 33 (Total assets). This line contains those items that are reportable in Column A of this form for each month.

COLUMN B: Allowance for Loan and Lease Losses:

For trust companies, savings banks, and savings and loan associations reporting on FFIEC Forms 031 or 041, see Report of Condition, Schedule RC - Balance Sheet, Item 4c (Allowance for loan and lease losses). This line contains those items that are reportable in Column B of this form for each month.

For credit unions reporting on NCUA Form 5300, Statement of Financial Condition, see Page 2, Item 26 (Allowance for Loan and Lease Losses). This line contains those items that are reportable in Column B of this form for each month.

Column C: Total Assets Subject to Assessment: Column A plus Column B. This field is automatically calculated.

Average Assets and the Assessment Due are automatically calculated once the Total Assets and Allowance for Loan and Lease Losses fields have been completed.