Name Change and/or Address Change Request Form

Please complete this form and return it to the Bureau of Consumer Credit Protection with the required supporting documentation and your payment of $25.

# Type of Amendment

# Name or Tradename

# Address

***Please provide:***

A signed letter on company letterhead stating the previous company name and/or address, the new company name and/or address; and the date the change became or will become effective

Your original paper registration or license certificate.

An original bond rider amendment reflecting the change, if applicable. Copies cannot be accepted.

For a name or tradename change: proof that you have the necessary form with the Maine Secretary of State to conduct business under the new name.

$25 administrative fee. Checks must be payable to “Treasurer, State of Maine.” Payment may also be made by credit card. To download a credit card authorization form, please visit <https://www.maine.gov/pfr/consumercredit/industry/licensing.htm>.

**Company representative preparing this request:**

Signature:

Name (printed) and Title:

E-mail address:

Telephone number:

Fax Number:

Date: