Name Change and/or Address Change Request Form

Please complete this form and return it to the Bureau of Consumer Credit Protection with the required supporting documentation and your payment of $25.

# Type of Amendment

# [ ]  Name or Tradename

# [ ]  Address

***Please provide:***

[ ]  A signed letter on company letterhead stating the previous company name and/or address, the new company name and/or address; and the date the change became or will become effective

[ ]  Your original paper registration or license certificate.

[ ]  An original bond rider amendment reflecting the change, if applicable. Copies cannot be accepted.

[ ]  For a name or tradename change: proof that you have the necessary form with the Maine Secretary of State to conduct business under the new name.

[ ]  $25 administrative fee. Checks must be payable to “Treasurer, State of Maine.” Payment may also be made by credit card. To download a credit card authorization form, please visit <https://www.maine.gov/pfr/consumercredit/industry/licensing.htm>.

**Company representative preparing this request:**

Signature:

Name (printed) and Title:

E-mail address:

Telephone number:

Fax Number:

Date: