

REPORT B

**"BUSINESS COMMUTE PURPOSE ONLY"
USE OF STATE OF MAINE VEHICLES
(Commuting Use Allowed)**

Government employees earning \$151,700 or more in 2017 or elected officials must file Report C.

Department: _____

Agency/Division: _____

Vehicle License Plate, Vehicle Year, Make and Model: _____

Employee's Name: _____

*TAMS User ID: _____ (Leave blank if not known. Do not enter SSN)

Number of Days Vehicle is used to commute _____ X \$3.00 = _____
(Do not report \$0.00, complete Report A.)

Mileage

November 1, 2016 through October 31, 2017

Start	Stop	Total
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I understand that this vehicle is assigned for State business purposes, other than de minimis use, and commuting to and/or from work.

During non-business use the vehicle is stored at:

This information is to satisfy substantiation record requirements in accordance with 26 CFR 1.274-5.

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

*Preferably, PDF copies of this form should be e-mailed to thomas.g.randall@maine.gov.
Otherwise, submit hardcopies to the Office of the State Controller, SHS#14, Attn: Thomas Randall.
The original copy should be retained by Department's or Agency's Administrative Unit for audit purposes.*