



# STATE CONTROLLER'S BULLETIN

Edward Karass  
State Controller

Rebecca M. Wyke, Commissioner  
Administrative & Financial Services

Bulletin #FY04-08

**SUBJECT: Federal Cash Management**

**DATE:** July 7, 2003  
**TO:** All Department and Agency Financial Officers  
**FROM:** Edward Karass, State Controller  
**CC:** Rebecca Wyke, Commissioner

Federal programs managed by the State of Maine that are not covered by the CMIA Treasury-State Agreement must comply with the cash management requirements of 31 CFR Subpart B. This federal regulation requires that "The timing and amount of funds transfers must be as close as is administratively feasible to a State's actual cash outlay..." (§205.33). We assert that it is administratively feasible for agencies of the State to expend federal cash within seven business days from receipt of federal funds.

Therefore, in order to comply with this federal regulation, we require all State agencies administering federal grants that are not covered by the Treasury-State Agreement to expend federal cash within seven business days from receipt of the cash. An exception may be made for those programs where the federal rules do not allow for compliance with this policy. Agencies can submit written requests for exceptions to the CMIA Coordinator, Tim Rodriguez at Treasury. You may call him at 624-7460 or email Tim at [Timothy.Rodriguez@maine.gov](mailto:Timothy.Rodriguez@maine.gov).

For further information regarding CMIA requirements, please visit the Treasurer's website: [www.State.me.us/treasurer/cmia.htm](http://www.State.me.us/treasurer/cmia.htm).