

August 18

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 29	30	31	August 1	2	3	4
	<div style="background-color: #92d050; padding: 2px;">A - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> A - Pay day	<div style="background-color: #00b0f0; padding: 2px;">B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">B - Payroll clears edits</div>	
Cycle B – Time and Attendance						
Cycle A – Maintenance						
5	6	7	8	9	10	11
	<div style="background-color: #00b0f0; padding: 2px;">B - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> B - Pay day	<div style="background-color: #92d050; padding: 2px;">A - Lockdown 2:00pm</div>	<div style="background-color: #92d050; padding: 2px;">A - Payroll clears edits</div>	
Cycle A – Time and Attendance						
Cycle B – Maintenance						
12	13	14	15	16	17	18
	<div style="background-color: #92d050; padding: 2px;">A - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> A - Pay day	<div style="background-color: #00b0f0; padding: 2px;">B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">B - Payroll clears edits</div>	
Cycle B – Time and Attendance						
Cycle A – Maintenance						
19	20	21	22	23	24	25
	<div style="background-color: #00b0f0; padding: 2px;">B - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> B - Pay day	<div style="background-color: #92d050; padding: 2px;">A - Lockdown 2:00pm</div>	<div style="background-color: #92d050; padding: 2px;">A - Payroll clears edits</div>	
Cycle A – Time and Attendance						
Cycle B – Maintenance						
26	27	28	29	30	31	September 1
	<div style="background-color: #92d050; padding: 2px;">A - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> A - Pay day <div style="background-color: #00b0f0; padding: 2px;">B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">B - Payroll clears edits</div>	<div style="background-color: #00b0f0; padding: 2px;">B - Reports ready by 10</div>	
Cycle B – Time and Attendance					Cycle A – Time and Attendance	
Cycle A – Maintenance					Cycle B – Maintenance	