# MaineDOT Locally Coordinated Transit Plan Region 8

**ShuttleBus** 

FY 2013 - 2017

# **Table of Contents**

| Description   |  | 1 |
|---------------|--|---|
| Transit       | provider                                   | 1 |
|               |  |   |
|               | aphic area                                 |   |
| _             | Bus overview                               |   |
|               | ckets and passes are sold and documented   |   |
|               | ial support                                |   |
|               | Bus passengers                             |   |
| Service by Ro | oute                                       | 3 |
| 1.            | Tri-town Local Route                       | 3 |
| 2.            | Trolley Service                            |   |
| 3.            | Portland Intercity Service                 |   |
| 4.            | UNE Nor'easter Express                     |   |
| 5.            | ZOOM Turnpike Express                      |   |
| Importance o  | f ShuttleBus to the Region and its Economy | 4 |
| Medica        | l providers                                | 4 |
|               | nts and other vendors                      |   |
| Educati       | on   | 4 |
|               | ion  |   |
| Employ        | ment                                       | 5 |
| Accomplishm   | ents                                       | 5 |
| Operat        | ions                                       | 5 |
| Improv        | ved efficiencies                           | 5 |
| Service Gaps  |  | 6 |
| Geogra        | aphic coverage                             | 6 |
| Time o        | of day/weekends                            | 6 |
| Clients       | S  | 6 |
|               | e quality                                  |   |
| Future Priori | ties, Potential Projects                   | 7 |
| Numer         | ic Rating of Priorities and Projects       | 8 |
|               | tage Rating of Priorities and Projects     |   |

| Tables   |  | 9  |
|----------|--|----|
| Ann      | ual Report – Past Two Years                | 9  |
| Capi     | ital Plan                                  | 10 |
|          | s, Vehicle Miles, Past Two Fiscal Years    |    |
|          | enues by Passenger Fare Category           |    |
|          | enues and Expenses – Past Two Years        |    |
|          | get for FY 2013, 2014                      |    |
|          | IS Vehicle Evaluation Summary Form FY 2013 |    |
| Appendix |  |    |
| Sur      | veys and studies                           | 17 |

## BIDDEFORD-SACO-OLD ORCHARD BEACH TRANSIT COMMITTEE SHUTTLEBUS

### **Description**

#### Transit provider

Provider: Biddeford-Saco-Old Orchard Beach Transit Committee

Contact Person: Al Schutz, Executive Director

Address: 13 Pomerleau Street, Biddeford, Maine 04005

Telephone: 207-282-5408

Email: director@shuttlebus-zoom.com Website: www.shuttlebus-zoom.com

#### Service

Type of Service: Flex route, intercity

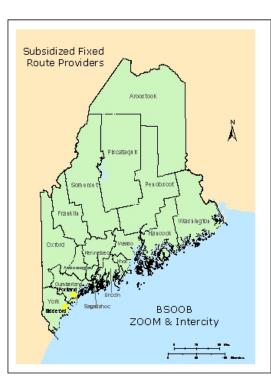
Service Area: Multi-town, York and Cumberland Counties

#### Geographic area

ShuttleBus primarily serves the communities of Biddeford, Saco, and Old Orchard Beach, but two routes extend into Portland, and one of the two routes extends into Scarborough and South Portland.

#### ShuttleBus overview

The Biddeford-Saco-Old Orchard Beach Transit Committee is a quasi-municipal governmental entity that originated through inter-local agreement by the Cities of Biddeford and Saco and the Town of Old Orchard Beach. The Transit Committee was established in 1978 to provide a fixed-route, public transportation service, known as ShuttleBus, to the three municipalities. The Transit Committee consists of nine governing members—three persons appointed by each municipal council that includes one mayor or manager from each town. The Transit Committee is empowered to execute contracts, and obtain and dispense funds for the purpose of providing public transportation.



#### How tickets and passes are sold and documented

People riding the Tri-Town Local bus and the Intercity/Portland bus either pay cash or use a pass previously purchased at ShuttleBus' business office. Riders on the Nor'easter Express either pay a fare or show an UNE I.D. card. Riders on the Zoom Turnpike Express use a pass purchased from the driver or at the Business Office. Trolley riders pay a one dollar fare. Trips are documented manually by the drivers.

**Local fares.** The regular fare is \$1.25 (60 cents for persons 65 and over, persons with disabilities and individuals with a Medicare card). A monthly pass is \$25 (\$20 for senior citizens 62 + and students). Children under 5 ride free.

**Portland Intercity fares.** The fares are determined by zone. Single zone travel is \$1.50. Travel within two zones requires a \$3 fare. Travel within three zones requires a \$5 fare. A 10-ride pass is \$23 for two-zone riders, and \$39 for three-zone riders.

**Nor'easter Express fares.** The fare structure is the same as local fares outlined above. UNE students, faculty, and staff can ride ShuttleBus free by showing a valid ID (this does not apply to the ZOOM or OOB trolley services).

**ZOOM fares.** The regular one-way fare is \$5. A 10-ride ticket is \$39, and a monthly commuter card is \$100. Quarterly passes are available for \$260.

#### **Financial support**

Financial support is different for the various services:

- Tri-Town Local service FTA, MaineDOT, Biddeford, Saco, Old Orchard Beach, advertising, contract stops, passes, and fares.
- Intercity/Portland Service FTA, MaineDOT, Biddeford, Saco, Old Orchard Beach, Scarborough, advertising, passes, and fares.
- Nor'Easter Express FTA, MaineDOT, University of New England, and fares.
- ZOOM Turnpike Express FTA, MaineDOT, Maine Turnpike Authority, advertising, passes.
- Trolley Fares, advertising, contract stops.

#### **ShuttleBus passengers**

Ridership varies according to service:

- Local and Intercity riders tend to be low income, seniors, and workers basically people of all ages;
- Zoom riders tend to be higher income workers commuting to Portland;
- Nor'Easter riders are mostly students;
- Trolley riders are primarily families with children. Very few Trolley riders are elderly.

#### **Service by Route**

The importance of transit services cannot be measured simply by the number of trips.

Transit dependent individuals (including those with disabilities) require access to basic services in addition to all of the benefits their communities offer.

ShuttleBus operates five fixed route transit systems serving several communities.

- 1. **Tri-town Local Route**. The Tri-town local route operates six days per week serving the Cities of Biddeford and Saco, and the Town of Old Orchard Beach with two buses. The first bus serves the three communities via Elm Street, while the second provides service via Alfred Street. The second bus operates along the same route, but in reverse order.
- **2. Trolley Service.** In the summer months, ShuttleBus runs a popular trolley service between Old Orchard Beach and Pine Point in Scarborough. During weekdays, the first trolley runs from 7:00 a.m. to 6:43 p.m., while the second trolley runs between 8:00 a.m. and 7:57 p.m. The Saturday trolley runs between 10:00 a.m. and 5:57 p.m.
- **3. Portland Intercity Service.** The Tri-Towns to Portland Intercity service, or "Portland" bus, runs daily from Biddeford to Portland with stops in Saco, Old Orchard Beach, Pine Point, Scarborough, and South Portland (primarily the Maine Mall). From June 15 to September 15, the service operates two extra runs on Sundays. The bus runs Monday through Friday from 6:25 a.m. to 10:20 p.m., on Saturday from 8:30 a.m. to 7:05 p.m., and on Sunday from 10:45 a.m. to 5:05 p.m.
- **4. UNE Nor'easter Express.** Since September 2007, ShuttleBus has operated the Nor'easter Express route between University of New England's Hills Beach campus and downtown Biddeford/Saco. One bus serves the route seven days per week during the academic year. The bus runs Monday through Thursday from 7:30 a.m. to 9:45 p.m., on Friday from 7:30 a.m. to 11:05 p.m., on Saturday from 12:00 p.m. to 11:05 p.m., and on Sunday from 11:40 a.m. to 7:30 p.m.
- **5. ZOOM Turnpike Express.** The ZOOM Turnpike Express travels from Park & Ride lots in Biddeford and Saco, via the Maine Turnpike, to Congress Street and the University of Southern Maine, and back during morning and afternoon rush hours. The bus runs weekdays from 6:00 a.m. to 6:40 p.m.

### Importance of ShuttleBus to the region and its economy

Public transit does more than ensure transit dependent individuals can move around their communities, and provide a safe alternative to using an automobile. The economy benefits on a variety of levels through residents and people visiting the community accessing local supermarkets, shopping centers, healthcare services and local neighborhood businesses.

ShuttleBus-ZOOM operates five fixed route transit services. These five services allow riders to access job sites, medical care, employment, education, shopping, and recreation facilities throughout Biddeford, Saco, and Old Orchard Beach, as well as the Greater Portland area. Both the Intercity/Portland bus and the ZOOM Turnpike Express have a transfer system that links to the METRO and South Portland Bus systems.

#### • Medical providers

- o Primecare
- o Maine Medical Center, Mercy Hospital
- o Physicians
- Mental health facilities
- o Dental services
- o Pharmacies

#### Merchants and other vendors

- o Biddeford Crossing
- o Five Points Shopping Plaza
- o Downtown Biddeford, Saco, Old Orchard Beach businesses
- o Downtown Portland businesses
- o Maine Mall and other business along the routes
- o Neighborhood retail services

#### Education

- o University of New England
- o University of Southern Maine
- o Kaplan University
- o Most of the elementary, junior high and high schools within the service area.

#### Recreation

- o Parks and trails throughout the service area
- o Area campgrounds and motels

- o Private businesses providing recreational services
- o Numerous entertainment venues.

#### • Employment

- o Businesses and offices along the routes in Biddeford, Saco and Old Orchard Beach
- o Employment in Portland, South Portland

### **Accomplishments**

Significant milestones for the period 2010-2012 include:

### **Operations**

- Contract stops. Five-year contracts for service were renegotiated with the shops at Biddeford Crossing and Five Points Plaza. Trolley stop contract amounts were raised. New contracts were signed with PrimeCare, The Pines, and Hannaford-Biddeford.
- **Bus acquisitions.** Five used buses were federally transferred from Liberty Lines, Westchester, NY, to ShuttleBus-ZOOM, for a minimal amount.
- **WI-Fi.** Wi-Fi was installed on the ZOOM service and is being paid for by the Maine Turnpike Authority.
- **Raises.** Employees were given a 3% raise after four years without any.
- **Trolley ridership milestone.** Trolley ridership exceeded 100,000 for the first time in history.
- **Driver incentive.** ShuttleBus has created the "Kramden award" for the driver of the year, to be presented at the annual Christmas party.
- Narrated trolley. The narrated trolley was launched in 2012 with the help of OOB365 and the Old Orchard Beach Historical Society.

#### **Improved efficiencies**

- **Pass security.** All passes are now numbered and standardized. This increases farebox recovery and makes the tickets more uniform and minimizes counterfeiting.
- Radio system/cellular service. ShuttleBus has upgraded its radio and cellular service to reduce costs and avoid changes and costly future upgrades.
- **Service rates.** The hourly service rate charged to outside agencies was raised from \$50 to \$70.
- **Bus lifts.** New mobile column lifts were purchased.
- **ZOOM pass increases.** ZOOM pass fares were increased on the monthly and quarterly passes to balance the deep discount given over the past few years.
- **Health insurance.** Health insurance costs were stabilized in 2011 with the implementation of a HRA with SH-ZOOM taking on some of the risk involved.
- **Financial management.** Financial management has been turned over to the City of Biddeford, resulting in clarified and streamlined financial reporting and greater transparency.

- **Debt.** ShuttleBus' loan debt was acquired by the City of Biddeford, resulting in a favorable interest rate and a \$500,000 line of credit to support ShuttleBus while it moves toward financial stability.
- **Financial position.** The financial health of ShuttleBus has improved over the last two years.
- **Insurance bidding.** Bidding of insurance coverage has resulted in savings.
- **Scarborough contribution.** Scarborough has contributed financially to ShuttleBus for the first time.
- **Fuel bidding.** ShuttleBus started bidding its fuel usage with the City of Biddeford, with a resulting stabilization of fuel prices.
- **Agreement.** The marketing agreement with Rocky Coast Marketing was formalized.
- **Digital media screens.** ShuttleBus has signed a contract with Mr. Signs for digital screens in all buses to allow new marketing avenues for revenue without major exposure or outlay for equipment.
- **Trademark.** SH-ZOOM was trademarked and registered to be used and protected on all marketing materials.
- **Trolley seat plaques.** New marketing initiatives included Memorial seat plaques and customized tokens sold to Alouette, the Raging Tide and OOB365.

#### Service gaps

#### • Geographical coverage

- o Local service to Volunteers of America, the Paul Hazelton House for assisted living, and the Pines.
- o Intercity Hannaford Supermarket in Scarborough.
- o ZOOM service to Cabela's in Scarborough; feeder service from Wells/York County Community College, Wells, and Kennebunk.
- **Time of day/weekend.** There is a need for Tri-Town Sunday service which was discontinued due to budget constraints.
- Clients. There is a need for more senior transportation.
- **Service quality.** There is a need for cameras on all the buses. Some of the newest buses have cameras.

#### **Future Priorities and Projects**

The future priorities and projects shown below reflect future investments that were first identified by ShuttleBus and subsequently modified and prioritized by the public at a MaineDOT-sponsored Regional Transit Summit that was held at the York County Community Action Corporation on November 13, 2013. Attendees were provided the opportunity to add a potential project or identify an issue for consideration at any time during the meeting.

In order to ensure maximum participation, MaineDOT sent an invitational letter, an agenda, and a list of potential priorities and projects to riders, social service agencies, healthcare facilities, chambers of commerce, private businesses, other transit operators in the region, members of the general public who had previously expressed an interest in transportation issues, and area legislators. Invitees unable to attend were afforded the opportunity to e-mail MaineDOT and make comments and recommendations both prior to, and following the meeting—these comments were included when compiling the ratings for each identified project.

A representative of MaineDOT provided an outline of the purpose and need for public input in this planning process to attendees and encouraged their full participation. A representative from each transit agency in attendance provided a brief history of their services and fielded questions from attendees. A facilitator presented the provider-identified future projects to the group and invited discussion which gave them with an opportunity to add to the list of potential projects. Attendees were provided with scoring sheets and rated each project. This process was repeated for each FTA/MaineDOT funded transit agency in the region.

The results of the Regional Transit Summit are reflected in two tables on the following pages. The first table shows the number of people who identified each of the priorities/projects as very important, somewhat important, not important, and no opinion. The second table shows the percentage ranking of the various priorities and projects in priority order.

### NUMERICAL RATING OF PRIORITIES AND PROJECTS ShuttleBus/Biddeford-Saco-Old Orchard Beach Transit Committee

| <b>Future Priorities and Potential</b>  | Very      | Somewhat  | Little     | No Opinion |
|---|-----------|-----------|------------|------------|
| Projects  | Important | Important | Importance | -          |
| A. Silver Bullet Project - Service one day/week for seniors in senior housing project in Scarborough who want to go shopping. | 9         | 12        | 1          | 1          |
| <b>B. ZOOM</b> – development of feeder service from Southern Maine.   | 21        | 2         | 0          | 0          |
| C. Sunday service – some Tri-town local Sunday service to augment intercity/Portland service.                                 | 6         | 10        | 5          | 2          |
| <b>D. Summer trolley</b> – extension of service to downtown Biddeford and Saco.   | 10        | 10        | 0          | 3          |
| <b>E. Financial</b> – achieving financial stability.  | 19        | 2         | 0          | 2          |
| <b>F. New building -</b> Acquiring a new facility for maintenance, storage and office space.                                  | 8         | 11        | 3          | 1          |

# PERCENTAGE RATING OF PRIORITIES AND PROJECTS ShuttleBus/Biddeford-Saco-Old Orchard Beach Transit Committee

| Future Priorities and Potential Projects  | Very<br>Important to<br>Somewhat<br>Important | Little Importance to<br>No Opinion |
|---|---|------------------------------------|
| <b>B. ZOOM</b> – development of feeder service from Southern Maine.   | 100%  |                                    |
| <b>A. Silver Bullet Project.</b> Service one day/week for seniors in senior housing project in Scarborough who want to go shopping. | 91%   | 9%                                 |
| E. Financial – achieving financial stability.   | 91%   | 9%                                 |
| <b>D. Summer trolley</b> – extension of service to downtown Biddeford and Saco.   | 87%   | 13%                                |
| <b>F. New building -</b> Acquiring a new facility for maintenance, storage and office space.  | 83%   | 17%                                |
| C. Sunday service – some Tri-town local Sunday service to augment intercity/Portland service.                                       | 70%   | 30%                                |

## BSOOB Annual Report – Past Two Years

|  | FY 2011        | FY 2012        |
|--|----------------|----------------|
| Volunteer Resources  |                |                |
| Volunteer Drivers  | 0              | 0              |
|  |                |                |
| Vehicles   |                |                |
| Number of Active Vehicles in Fleet                           | 17             | 17             |
| Number of Inactive Vehicles in Fleet                         | 4              | 4              |
| Number of Spare Vehicles in Fleet                            | 4              | 4              |
| Number of Vehicles Disposed                                  | 1              | 2              |
| Number of Vehicles Sold                                      | 1              | 1              |
| Number of ADA Accessible Vehicles                            | 17             | 17             |
| Annual Operating Expenses                                    |                |                |
| Annual Operating Expenses  Annual Transit Operating Expenses | \$1,926,166    | \$2,123,714    |
| Annual Social Services Operating Expenses                    | 0              | 0              |
| Allitual Social Services Operating Expenses                  | 0              | 0              |
| Annual Administrative Expenses                               |                |                |
| Annual Transit Administrative Expenses                       | Included above | Included above |
| Annual Social Services Administrative Expenses               | 0              | 0              |
| 10 " P   |                |                |
| Annual Operating Revenues                                    | Ф272.052       | Φ424 c0c       |
| Fare Revenues  | \$372,952      | \$424,606      |
| Transit Contract Revenues                                    | \$121,341      | \$150,036      |
| Social Service Contract Revenues                             | 0              | 0              |
| FTA-Federal Operating Assistance                             | \$398,275      | \$311,679      |
| MaineDOT – State Operating Assistance                        | \$9,817        | \$10,125       |
| Local Operating Funds  | \$240,000      | \$345,000      |
| Other  | \$311,995      | \$675,757      |
| Total Annual Operating Revenues                              | \$1,454,380    | \$1,917,203    |
| FTA-Sources of Capital Funds                                 |                |                |
| FTA-Federal Capital Assistance                               | 0              | 0              |
| MaineDOT-State Capital Assistance                            | 0              | \$28,000       |
| Local Capital Funds  | 0              | \$8,000        |
| Total Capital Funds  | 0              | \$8,000        |
|  |                | . ,            |
| Annual Miles   |                |                |
| Annual Transit Miles (vehicle miles)                         | 543,152        | 479,869        |
| Annual Social Service Miles (passenger miles)                | 0              | 0              |

|  | FY 2011 | FY 2012 |
|--|---------|---------|
| Annual Vehicle Hours                   | 23,354  | 22,030  |
| Annual Passenger Trips                 |         |         |
| Annual Transit Passenger Trips         | 275,493 | 272,811 |
| Annual Social Services Passenger Trips | 0       | 0       |
| Safety                                 |         |         |
| Fatalities                             | 0       | 0       |
| Major Incidents                        | 0       | 0       |
| Major Injuries                         | 0       | 0       |
|  |         | _       |

| BSOOB Capital Plan<br>2013-2017 |                                      |           |  |
|---------------------------------|--------------------------------------|-----------|--|
| Year                            | Project                              | Cost      |  |
| 2013                            | One bus mid-life overhaul            | \$200,000 |  |
|                                 | Roof repair and building upgrades    | \$200,000 |  |
| 2014                            | None                                 | -         |  |
| 2015                            | None                                 | -         |  |
| 2016                            | Mid-life overhaul on 2010 bus        | \$100,000 |  |
| 2017                            | Mid-life overhauls on two 2010 buses | \$200,000 |  |

| Trips, Vehicle Miles<br>Past Two Fiscal Years |               |         |               |         |
|---|---------------|---------|---------------|---------|
|   | One-Way Trips |         | Vehicle Miles |         |
| Route   | FY 2011       | FY 2012 | FY 2011       | FY 2012 |
| Local Service (Shuttle)                       | 108,919       | 100,748 | 193,060       | 105,774 |
| Portland Intercity                            | 29,926        | 33,231  | 134,360       | 134,360 |
| UNE   | 12,623        | 11,684  | 15,632        | 39,635  |
| ZOOM Turnpike Express                         | 33,889        | 31,488  | 170,500       | 170,500 |
| OOB Trolley service                           | 90,136        | 95,660  | 29,600        | 29,600  |
| Total   | 275,493       | 272,811 | 543,152       | 479,869 |

| Revenues By Passenger Fare Category Past Two Fiscal Years |           |           |  |
|---|-----------|-----------|--|
| Category  | FY 2011   | FY 2012   |  |
| Full Fare   | \$178,326 | \$181,205 |  |
| Elderly*  | \$30,958  | \$31,425  |  |
| Disabled  | \$2,000   | \$2,000   |  |
| Total   | \$211,284 | \$214,630 |  |

<sup>\*</sup>includes students

| BSOOB<br>Revenues And Expenses – Past Two Years |  |             |             |  |
|---|--|-------------|-------------|--|
|   |  | FY 2011     | FY 2012     |  |
|   | VENUES   |             |             |  |
|   | te (non-capital, administered by MaineDOT)     | \$80        | \$30,647    |  |
| Oth   | ner State (e.g. Maine Department of Labor)     | 0           | 0           |  |
| FT  | A:   | 0           | 0           |  |
| X   | 5307 (small urban area systems)                | \$19,236    | \$128,798   |  |
|   | 5309 (capital assistance)                      | 0           | \$27,750    |  |
|   | 5310 (elderly, disabled)                       | 0           | 0           |  |
| X   | 5311 (rural area systems)                      | \$254,688   | \$285,012   |  |
|   | 5316 (job access, reverse commute)             | 0           | 0           |  |
|   | 5317 (new freedom)                             | 0           | 0           |  |
| Pas   | ses  | 0           | 0           |  |
| Far   | es   | \$372,651   | \$424,606   |  |
| Ad  | vertising                                      | \$95,340    | \$115,725   |  |
| Co  | ntract Revenue                                 | \$43,201    | \$72,036    |  |
| Co  | mmunity Support                                | \$240,000   | \$345,000   |  |
| Oth   | ner (incl. donations and admin overhead sales) | 200,471     | \$195,259   |  |
| X   | Contract repair and fuel revenue               | 228,713     | \$292,370   |  |
|   |  |             |             |  |
| TO  | TAL operating revenues                         | \$1,454,380 | \$1,917,203 |  |
| EX  | PENSES   |             |             |  |
|   | ministrative Overhead                          | \$681,204   | \$737,477   |  |
| Inte  | ernal Maintenance                              | \$327,714   | \$281,510   |  |

| Net Revenue-Expenditure       | (471,786) loss | (206,511) loss |
|-------------------------------|----------------|----------------|
|                               |                |                |
| Total Expenditures            | \$1,926,166    | \$2,123,714    |
| Fuel Sales                    | \$74,908       | \$54,997       |
| Trolley Service               | \$4,160        | \$51,309       |
| Intercity (Portland) Service  | \$144,998      | \$166,270      |
| ZOOM Service                  | \$125,689      | \$212,679      |
| Urban (Local and UNE) Service | \$443,793      | \$391,141      |
| Other Repairs                 | \$39,521       | \$66,083       |
| YCCAC Repairs                 | \$84,179       | \$162,250      |

| BSOOB<br>Budget FY 2013 and FY 2014 |             |             |  |  |
|-------------------------------------|-------------|-------------|--|--|
|                                     | FY 2013     | FY 2014     |  |  |
| REVENUES                            |             |             |  |  |
| Administration/Overhead             | \$2,000     | \$1,934     |  |  |
| Internal Maintenance                | 0           | 0           |  |  |
| YCCAC Repairs                       | \$95,250    | \$180,000   |  |  |
| Other Repairs                       | \$215       | \$52,000    |  |  |
| Urban (Local and UNE) Service       | \$772,550   | \$841,500   |  |  |
| ZOOM Service                        | \$333,000   | \$369,000   |  |  |
| Intercity (Portland) Service        | \$251,000   | \$273,000   |  |  |
| Trolley Service                     | \$165,500   | \$181,000   |  |  |
| Fuel Sales                          | \$92,035    | \$63,000    |  |  |
| TOTAL operating revenues            | \$1,711,550 | \$1,961,434 |  |  |
|                                     |             |             |  |  |
| EXPENSES                            |             |             |  |  |
| Administrative Overhead             | \$423,545   | \$489,125   |  |  |
| Internal Maintenance                | \$297,441   | \$307,729   |  |  |
| YCCAC Repairs                       | \$90,000    | \$180,000   |  |  |
| Other Repairs                       | \$200       | \$50,000    |  |  |
| Urban (Local and UNE) Service       | \$358,504   | \$385,254   |  |  |
| ZOOM Service                        | \$211,905   | \$207,838   |  |  |
| Intercity (Portland) Service        | \$189,622   | \$201,664   |  |  |
| Trolley Service                     | \$60,333    | \$81,824    |  |  |
| Fuel Sales                          | \$80,000    | \$58,000    |  |  |
| Total Expenditures                  | \$1,711,550 | \$1,961,434 |  |  |
|                                     |             |             |  |  |
|                                     |             |             |  |  |
| Net Revenue-Expenditure             | 0           | 0           |  |  |

|    |                                 |                           |                   | 1                       |                   |                           | Т                       |
|----|---------------------------------|---------------------------|-------------------|-------------------------|-------------------|---------------------------|-------------------------|
| 1  | VIN                             | 5DF232DA22JA30585         | 1FTNX21S84EC84721 | 1N9HEACLXAC084327       | 1N9HEACL6AC084325 | 5DF232DA02JA30584         | 1N9HEACL1AC084328       |
| 2  | Fleet # and Status*             | 24 D                      | 25 A              | 26 A                    | 27 A              | 28 D                      | 29 A                    |
| 3  | Vehicle Type **                 | 31/25+2 SHDB<br>Low-floor | F-250 Ford Pickup | TRANSIT-SDHB<br>37/29+2 | CAR               | 31/25+2 SHDB<br>Low-floor | TRANSIT-SDHB<br>37/29+2 |
| 4  | Make, Model                     | Thomas SLF                | Ford F250 Pickup  | ELDORADO/XHF            | THUNDERBIRD       | Thomas SLF                | ELDORADO/XHF            |
| 5  | Year                            | 2003                      | 2004              | 2010                    | 1994              | 2003                      | 2010                    |
| 6  | Fuel Type                       | DIESEL                    | GASOLINE          | DIESEL                  | GASOLINE          | DIESEL                    | DIESEL                  |
| 7  | Fuel Use – 12 months            | 0                         | 682.4             | 1,145.6                 | 179.3             | 0                         | 1,897.6                 |
| 8  | Mileage                         | 369,332                   | 105,374           | 132,639                 | 149,828           | 334,865                   | 91,686                  |
| 9  | 12-month Mileage                | 0                         | 7,630             | 46,946                  | 3,901             | 0                         | 25,328                  |
| 10 | Repair Cost - 12 months         | 0                         | \$806.31          | \$6,589.65              | \$504.96          | 00                        | \$5014.62               |
| 11 | Repair frequency - 12 months*** | 0                         | 1/2 2/2 3/0       | 1/6 2/5 3/0             | 1/1 2/1 3/0       | 0                         | 1/4 2/1 3/0             |
| 12 | Vehicle appearance - interior   | FAIR                      | GOOD              | GOOD                    | GOOD              | FAIR                      | GOOD                    |
|    | Vehicle appearance - exterior   | POOR                      | FAIR              | GOOD                    | GOOD              | POOR                      | GOOD                    |
| 13 | ADA Accessibility:              |                           |                   |                         |                   |                           |                         |
|    | Equipped/Working                | manually                  | N/A               | YES                     | N/A               | YES                       | YES                     |
|    | Tie Down                        | YES                       | N/A               | YES                     | N/A               | YES                       | YES                     |
|    | Announcement System             | YES                       | N/A               | YES                     | N/A               | YES                       | YES                     |
|    | Signage and Stops               | YES                       | N/A               | YES                     | N/A               | YES                       | YES                     |
| 14 | Passenger Amenities             |                           |                   |                         |                   |                           |                         |
|    | Air Conditioning                | YES                       | YES               | YES                     | YES               | YES                       | YES                     |
|    | Working Heater                  | YES                       | YES               | YES                     | YES               | YES                       | YES                     |
|    | Tinted Windows                  | YES                       | YES               | YES                     | YES               | YES                       | YES                     |
|    | Padded Seats                    | YES                       | YES               | YES                     | YES               | YES                       | YES                     |
| 15 | Type of fare collection system  | FAREBOX                   | N/A               | FAREBOX                 | N/A               | FAREBOX                   | FAREBOX                 |
| 16 | Date of Inspection              | 6/30/13                   | 6/30/13           | 6/30/13                 | 6/30/13           | 6/30/13                   | 6/30/13                 |
| 17 | Inspector's Name:               | CARPENTER                 | CARPENTER         | CARPENTER               | CARPENTER         | CARPENTER                 | CARPENTER               |
|    | 1. 1 (1 · 1 ) T/T · 1 ) CD (C   | 1                         | 1                 | 1                       |                   |                           | J                       |

<sup>\*</sup> A (Active); I (Inactive); SP (Spare); D (Disposed); Sold (Sold)

\*\* SHDB (Standard Heavy Duty Bus); MHDB (Medium Heavy Duty Bus); SMDB (Small Medium Duty Bus); LDB (Light Duty Bus); V (Van).

\*\*\* Repair Frequency: (1) – Routine Preventive Maintenance; (2) Minor Repairs (vehicle not taken out of service); (3) Major Repairs

|    |                                 |                   |                   |                        | 1                  |                         |                         |
|----|---------------------------------|-------------------|-------------------|------------------------|--------------------|-------------------------|-------------------------|
| 1  | VIN                             | 1FTSS34L19DA70377 | 2D8HN44E39R615695 | 1BAGJBPA76W100344      | 3FCNF53S5XJA24891  | 1N9HEACL8AC084326       | 1N9HEACL6AC084325       |
| 2  | Fleet # and Status*             | 30 A              | 32 A              | 34 PARKED              | T45 SEASONAL       | Z-6 A                   | Z-7A                    |
| 3  | Vehicle Type **                 | VAN<br>13 PASS    | VAN<br>7 PASS     | SDHB-32/2<br>LOW FLOOR | TROLLEY<br>34/26+2 | TRANSIT-SDHB<br>37/29+2 | TRANSIT-SDHB<br>37/29+2 |
| 4  | Make, Model                     | FORD              | DODGE CARAVAN     | BLUEBIRD SLF           | FORD MOLLY         | ELDORADO/XHF            | ELDORADO/XHF            |
| 5  | Year                            | 2009              | 2009              | 2006                   | 1999               | 2010                    | 2010                    |
| 6  | Fuel Type                       | GASOLINE          | GASOLINE          | DIESEL                 | GASOLINE           | DIESEL                  | DIESEL                  |
| 7  | Fuel Use – 12 months            | 14                | 290.7             | 0                      | 1,921              | 576.8                   | 1,685.5                 |
| 8  | Mileage                         | 67,989            | 80,813            | 238,017                | 239,778            | 166,310                 | 147,586                 |
| 9  | 12-month Mileage                | 176               | 3,546             | 0                      | 10,604             | 72,654                  | 44,193                  |
| 10 | Repair Cost - 12 months         | 1027.85           | 982.33            | 763.08                 | \$9,296.31         | \$15,067.24             | \$12,065.79             |
| 11 | Repair frequency - 12 months*** | 1/0 2/2 3/0       | 1/1 2/2 3/0       | 1/0 2/1 3/0            | 1/2 2/2 3/4        | 1/10 2/6 3/2            | 1/5 2/8 3/1             |
| 12 | Vehicle appearance - interior   | GOOD              | GOOD              | GOOD                   | FAIR               | GOOD                    | GOOD                    |
|    | Vehicle appearance - exterior   | GOOD              | GOOD              | POOR                   | GOOD               | GOOD                    | GOOD                    |
| 13 | ADA Accessibility:              |                   |                   |                        |                    |                         |                         |
|    | Equipped/Working                | N/A               | N/A               | YES                    | YES                | YES                     | YES                     |
|    | Tie Down                        | N/A               | N/A               | YES                    | YES                | YES                     | YES                     |
|    | Announcement System             | N/A               | N/A               | YES                    | YES                | YES                     | YES                     |
|    | Signage and Stops               | N/A               | N/A               | YES                    | YES                | YES                     | YES                     |
| 14 | Passenger Amenities             |                   |                   |                        |                    |                         |                         |
|    | Air Conditioning                | YES               | YES               | YES                    | YES                | YES                     | YES                     |
|    | Working Heater                  | YES               | YES               | YES                    | YES                | YES                     | YES                     |
|    | Tinted Windows                  | YES               | YES               | YES                    | YES                | YES                     | YES                     |
|    | Padded Seats                    | YES               | YES               | YES                    | YES                | YES                     | YES                     |
| 15 | Type of fare collection system  | N/A               | N/A               | FAREBOX                | FAREBOX            | FAREBOX                 | FAREBOX                 |
| 16 | Date of Inspection              | 6/30/13           | 6/30/13           | 6/30/13                | 6/30/13            | 6/30/13                 | 6/30/13                 |
| 17 | Inspector's Name:               | CARPENTER         | CARPENTER         | CARPENTER              | CARPENTER          | CARPENTER               | CARPENTER               |

<sup>\*</sup> A (Active); I (Inactive); SP (Spare); D (Disposed); Sold (Sold)

\*\* SHDB (Standard Heavy Duty Bus); MHDB (Medium Heavy Duty Bus); SMDB (Small Medium Duty Bus); LDB (Light Duty Bus); V (Van).

\*\*\* Repair Frequency: (1) – Routine Preventive Maintenance; (2) Minor Repairs (vehicle not taken out of service); (3) Major Repairs

| 1  | VIN                             | 2D9P21328Y1070547 | 2D9P2132XY1070548 | 2D9P21321Y1070549 | 2D9P21328Y1070550 | 2D9P21321Y1070552 | 2D9P2131XY1070551 |
|----|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 2  | Fleet # and Status*             | 2001/SEASONAL     | 2002/SEASONAL     | 2003/SEASONAL     | 2004/SEASONAL     | 2005/SEASONAL     | 2006/SEASONAL     |
| 3  | Vehicle Type **                 | TROLLEY 31/2      |
| 4  | Make, Model                     | DUPONT            | DUPONT            | DUPONT            | DUPONT            | DUPONT            | DUPONT            |
| 5  | Year                            | 2000              | 2000              | 2000              | 2000              | 2000              | 2000              |
| 6  | Fuel Type                       | DIESEL            | DIESEL            | DIESEL            | DIESEL            | DIESEL            | DIESEL            |
| 7  | Fuel Use – 12 months            | 651.3             | 576.3             | 1192.             | 1335.9            | 1682.8            | 1247              |
| 8  | Mileage                         | 143,996           | 138,756           | 152944            | 188,024           | 153,232           | 177,640           |
| 9  | 12-month Mileage                | 3,580             | 3,064             | 9,194             | 7,531             | 774               | 5,395             |
| 10 | Repair Cost - 12 months         | \$3200.51         | \$7482.99         | \$3616.39         | \$1745.04         | \$2463.28         | \$9214.75         |
| 11 | Repair frequency - 12 months*** | 1/1 2/4 3/0       | 1/1 2/2 3/1       | 1/2 2/4 3/0       | 1/1 2/2 3/0       | 1/1 2/2 3/0       | 1/1 2/5 3/1       |
| 12 | Vehicle appearance - interior   | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              |
|    | Vehicle appearance - exterior   | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              |
| 13 | ADA Accessibility:              |                   |                   |                   |                   |                   |                   |
|    | Equipped/Working                | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Tie Down                        | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Announcement System             | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Signage and Stops               | YES               | YES               | YES               | YES               | YES               | YES               |
| 14 | Passenger Amenities             |                   |                   |                   |                   |                   |                   |
|    | Air Conditioning                | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Working Heater                  | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Tinted Windows                  | YES               | YES               | YES               | YES               | YES               | YES               |
|    | Padded Seats                    | NO                | NO                | NO                | NO                | NO                | NO                |
| 15 | Type of fare collection system  | FAREBOX           | FAREBOX           | FAREBOX           | FAREBOX           | FAREBOX           | FAREBOX           |
| 16 | Date of Inspection              | 6/30/13           | 6/30/13           | 6/30/13           | 6/30/13           | 6/30/13           | 6/30/13           |
| 17 | Inspector's Name:               | CARPENTER         | CARPENTER         | CARPENTER         | CARPENTER         | CARPENTER         | CARPENTER         |

<sup>\*</sup> A (Active); I (Inactive); SP (Spare); D (Disposed); Sold (Sold)

\*\* SHDB (Standard Heavy Duty Bus); MHDB (Medium Heavy Duty Bus); SMDB (Small Medium Duty Bus); LDB (Light Duty Bus); V (Van).

\*\*\* Repair Frequency: (1) – Routine Preventive Maintenance; (2) Minor Repairs (vehicle not taken out of service); (3) Major Repairs

| 1  | VIN                             | 1VHAC3M2426501857 | 1VHAC3M2226501923 | 1VHAC3M2726501917 | 1VHAC3M2926501918 | 1VHAH6G2186502732 |  |
|----|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--|
| 2  | Fleet # and Status*             | 101 A/SP          | 111 A/SP          | 105 A/SP          | 106 A/SP          | 829 A/SP          |  |
| 3  | Vehicle Type **                 | SHDB-TRANSIT      | SHDB-TRANSIT      | SHDB-TRANSIT      | SHDB-TRANSIT      | SHDB-COACH        |  |
| 4  | Make, Model                     | ORION V 29/2      | ORION V 29/2      | ORION V 29/2      | ORION V 29/2      | ORION V 45/2      |  |
| 5  | Year                            | 2002              | 2002              | 2002              | 2002              | 2008              |  |
| 6  | Fuel Type                       | DIESEL            | DIESEL            | DIESEL            | DIESEL            | DIESEL            |  |
| 7  | Fuel Use – 12 months            | 4159.2            | 6718              | 5470.6            | 2563.9            |                   |  |
| 8  | Mileage                         | 312,205           | 141,625           | 258,091           | 271,389           | 129,499           |  |
| 9  | 12-month Mileage                | 21,913            | 32,799            | 26,484            | 33,653            | 50,607            |  |
| 10 | Repair Cost - 12 months         | \$5,865.15        | \$10,572.86       | \$8,515.72        | \$16,428.62       | \$12,510.38       |  |
| 11 | Repair frequency - 12 months*** | 1/1 2/7 3/0       | 1/4 2/8 3/1       | 1/3 2/10 3/2      | 1/4 2/13 3/2      | 1/5 2/5 3/2       |  |
| 12 | Vehicle appearance - interior   | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              |  |
|    | Vehicle appearance - exterior   | GOOD              | GOOD              | GOOD              | GOOD              | GOOD              |  |
| 13 | ADA Accessibility:              | YES               | YES               | YES               | YES               | YES               |  |
|    | Equipped/Working                | YES               | YES               | YES               | YES               | YES               |  |
|    | Tie Down                        | YES               | YES               | YES               | YES               | YES               |  |
|    | Announcement System             | YES               | YES               | YES               | YES               | YES               |  |
|    | Signage and Stops               | YES               | YES               | YES               | YES               | YES               |  |
| 14 | Passenger Amenities             | YES               | YES               | YES               | YES               | YES               |  |
|    | Air Conditioning                | YES               | YES               | YES               | YES               | YES               |  |
|    | Working Heater                  | YES               | YES               | YES               | YES               | YES               |  |
|    | Tinted Windows                  | YES               | YES               | YES               | YES               | YES               |  |
|    | Padded Seats                    | YES               | YES               | YES               | YES               | YES               |  |
| 15 | Type of fare collection system  | FAREBOX           | FAREBOX           | FAREBOX           | FAREBOX           | FAREBOX           |  |
| 16 | Date of Inspection              | 6/30/13           | 6/30/13           | 6/30/13           | 6/30/13           | 6/30/13           |  |
| 17 | Inspector's Name:               | CARPENTER         | CARPENTER         | CARPENTER         | CARPENTER         | CARPENTER         |  |

<sup>\*</sup> A (Active); I (Inactive); SP (Spare); D (Disposed); Sold (Sold)

\*\* SHDB (Standard Heavy Duty Bus); MHDB (Medium Heavy Duty Bus); SMDB (Small Medium Duty Bus); LDB (Light Duty Bus); V (Van).

\*\*\* Repair Frequency: (1) – Routine Preventive Maintenance; (2) Minor Repairs (vehicle not taken out of service); (3) Major Repairs

# Appendix

# **Surveys and Studies**

The Portland Area Comprehensive Transportation Study (PACTS) conducted an on-off study in 2011.