

STATE OF MAINE DEPARTMENT OF TRANSPORTATION NOTICE TO CONTRACTORS

Sealed Bids addressed to the Maine Department of Transportation, Augusta, Maine 04333 and endorsed on the wrapper "RFP Fleet Services HVAC Preventive Maintenance & Emergency Repair Services" will be received from contractors at the Reception Desk, Maine DOT Building, 24 Child Street, Augusta, Maine, until 11:00 o'clock A.M. (prevailing time) on August 19, 2009, and at that time and place publicly opened and read. All other Bids may be rejected.

Description: The Maine Department of Transportation, Fleet Services is accepting proposals for annual preventive maintenance and emergency repair services for heating ventilation and air conditioning equipment located at the Fleet Services site at 105 Capitol Street, Augusta, for up to a 3 year period beginning August 31, 2009.

Location: Augusta in the county of Kennebec.

Outline of Work: Provide 2 annual service visits and emergency repair services for HVAC equipment located at 105 Capitol Street, Augusta, as specified in the Request for Proposal. Work includes but not limited to cleaning and inspecting HVAC equipment, control calibration, electrical connections, safety devices, components and burner assemblies cleaned and adjusted, filters replaced and/or cleaned, belts inspected and replaced if required and lubrication of motors, bearings, valves and other equipment, and emergency repair services.

The basis of award will be determined using the criteria set forth in the Proposal Evaluation section of Request for Proposal.

For general information regarding Bidding and Contracting procedures, contact Scott Bickford at (207)624-3410. Our webpage at http://www.maine.gov/mdot/contractor-consultant-information/contractor_cons.php contains a copy of the Plan Holders List, written portions of bid amendments (not drawings), and bid results. For Project-specific information fax all questions to **Gail MacMunn** at (207)624-3431. Questions received after 12:00 noon of Friday prior to bid date will not be answered. **There will be no bid bonds, performance bonds or payment bond required.** Bidders shall not contact any other Departmental staff for clarification of Contract provisions, and the Department will not be responsible for any interpretations so obtained. Hearing impaired persons may call the Telecommunication Device for the Deaf at 888-516-9364.

Each Bid must be made upon blank forms provided by the Department. Request for Proposal, specifications and bid forms may be seen at the Maine DOT Building in Augusta, Maine. They can be obtained at no cost at the Department at 24 Child Street, Augusta, Maine, between the hours of 8:00 a.m. to 4:30 p.m., or may be requested by telephone at (207) 624-3536 between the hours of 8:00 a.m. to 4:30 p.m. or at <http://www.maine.gov/mdot/comprehensive-list-project/project-information.php>

This Contract is subject to all applicable Federal Laws.

All work shall be governed by "State of Maine, Department of Transportation, Standard Specifications, Revision of December 2002", price \$10 [\$13 by mail], and Standard Details, Revision of December 2002, price \$20 [\$25 by mail]. Standard Detail updates can be found at http://www.maine.gov/mdot/contractor-consultant-information/contractor_cons.php

The right is hereby reserved to the MDOT to reject any or all bids.

Augusta, Maine
July 29, 2009



MICHAEL BURNE, ASST. DIRECTOR
BUREAU OF MAINTENANCE & OPERATIONS