

# AGENDA

## HICKRC MEMBERSHIP MEETING

DATE: APRIL 16, 2014  
TIME: 11:00 AM – 12:00 AM  
LOCATION: CONFERENCE CALL: 1-877-455-0244; PASSCODE CHANGES: 2072886573  
CHAIRS: DAWN GALLAGHER, LORIE SMITH, MARTHA VRANA-BOSSART  
MEMBERS: ANN TUCKER, CLAUDETTE HUMPHREY, SUE DALTON, LEE UMPHREY, CHARLENE O'CLAIR, DEAN BAILEY, LYNN DUBY, HEATHER PELLETIER, JAN HUSKINS, JANE DUBOIS, NORMA DESJARDINS, JULIE SHACKLEY, KIM GONZALES, MICHAEL PAYNE, MISSY BOUTOT, REYNOLD RAYMOND, TERRENCE MCCARTHY, JAMES BOUCHARD, LAURIE CHARBONNEAU

### MEETING OBJECTIVE: HCF PROJECT UPDATE

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#### Agenda

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- A. **Attendance** – members: please ensure proxy attendee calls-in if member is unable to attend in person
- B. **F460 Application Update - Lorie**
- C. **F461 & F462 Application Updates/Form Filing Date Changes - Lorie**
  - i. F461 cannot be posted beyond June 2, 2014 on [www.usac.org](http://www.usac.org) in order to receive full 12 month funding FY 2014
  - ii. Last day to file F462 is June 30, 2014
  - iii. Note: automated, USAC **Email Confirmation** receipts – Reminder, HCP Sites do not need to file F461/F462 or take any actions on [www.usac.org](http://www.usac.org). F461/F462 will be filed by the Consortium.
  - iv. Risks / Mitigations
- D. **USAC Responses from questions at 3/19 Meeting – Martha**
- E. **RFP with Network Narrative Updated - Martha**
  - i. RFP and Network Narrative updates per USAC review and suggestions and integration of SOM HIT Initiatives (**will provide new version**)
- F. **Next Steps - Lorie**
  - i. Finalize F460/F461 filings
  - ii. Q&A Process for Vendors
  - iii. Competitive Bidding Process/Collection of Bids
  - iv. Vendor Selection Process
- G. **Questions? Telecommunication Vendor Contracts - All**
  - i. Caution not to sign contracts with vendors. May discuss contract requirements, but the full 28 days must pass with RFP and Network Narrative actually posted at [www.usac.org](http://www.usac.org) before any site can enter into a vendor contract without forfeiting USAC funding. The vendor must be awarded the RFP through the competitive bidding process with HICKRC.
- H. **Next HICKRC Membership Meeting** – April 30, 2014 at 11:00-12:00 a.m.