

**Attendee List**  
**Maine Library of Geographic Information Board Meeting**  
**Wednesday, December 9, 2020**  
**10:00 AM to 12:00 Noon**

<b>Attending</b>	<b>Present/Online</b>	<b>Notes</b>
Jon Giles, CHAIR	<b>X</b>	
Katie Bernhardt	<b>X</b>	
Patrick Cunningham	<b>X</b>	
Betsy Fitzgerald	<b>Absent</b>	
Brian Guerrette	<b>X</b>	
Maria Jacques	<b>X</b>	
Nate Kane	<b>X</b>	
Brian Lippold	<b>Absent</b>	
Vern Maxfield	<b>Absent</b>	
Sarah Haggerty	<b>X</b>	
Vinton Valentine	<b>X</b>	
Aaron Weston	<b>X</b>	
Leticia van Vuuren	<b>X</b>	
Joseph Young	<b>X</b>	
DAFS Commissioner Appointee	<b>(vacant)</b>	<b>(vacant)</b>
<b>Staff:</b>		
Executive Director Claire Kiedrowski	<b>X</b>	
Heather Colfer	<b>Absent</b>	
<b>Guests:</b>		
Dan Walters	<b>X</b>	
Matt Dube	<b>X</b>	
Clarence Young	<b>X</b>	
Todd Metzler	<b>X</b>	

Emily Pettit	X	
Bob Bistras	X	
Jamie Carter	X	
Mal Carey	X	
Karen Anderson	X	
Laura Michelle Yeitz	X	
Greg Miller	X	

1. Roll Call of Members – Jon Giles
  - a. Motion to approve the amended minutes of September 16, 2020 made by Vinton Valentine, Seconded by Aaron Weston  
Voted: 11 Yea 0 Nay 0 Abstained
  - b. Motion to approve the minutes of October 21, 2020 made by Vinton Valentine, Seconded by Joe Young  
Voted: 11 Yea 0 Nay 0 Abstained
  
2. Executive Director Report – Claire Kiedrowski
  - a. Board Members Update
    - i. Governor Appointees (Betsy F., Nate K.) – still no movement
    - ii. Department of Administrative and Financial Services (DAFS)  
Commissioner Appointee – conversation is ongoing
  - b. Project Reports
    - i. LiDAR
      1. Crown of Maine
        - a. Derivative products available on GeoLibrary Data Catalog
        - b. National Map Access has the large datasets, so we refer folks there.
        - c. Will NOAA’s data viewer include Crown of Maine data?
          - i. Jamie Carter: Yes, we will include it as well.
      2. 2’ Contours
        - a. Expect to have this available online by end of January 2021, both Crown of Maine and remaining State of Maine.
      3. Southern Coast of Maine
        - a. Quantum Spatial and Dewberry contracts need to be extended.
        - b. Data would go to USGS in late spring 2021.
        - c. LiDAR submission to USGS BAA program for mid-coast area has been sent.
      4. 2021 LiDAR Submission to USGS Broad Area Announcement

- a. The GeoLibrary submitted their application in November for grant funding for LiDAR in MidCoast Maine, including islands (~2030 square miles). The data is for Quality Level 2 (QL2) and is to be tidally coordinated where applicable and would be a Spring 2021 collect.
    - b. USGS is currently reviewing the submissions and an award announcement should be made in late December or early January.
  - ii. Orthoimagery
    - 1. Quality Control and corrections are complete, drives have been ordered for funder deliveries, imagery being finalized by contractor with plans to ship by 12/22/2020.
    - 2. Spring 2022 Ortho discussions with counties are happening
    - 3. Possibly discuss flying 2021 for Somerset and Franklin counties
  - iii. Land Cover
    - 1. Lunch & Learn (coordinated by Maine GIS Users Group) on Landcover on 12/8/2020.
    - 2. Over 50% of our fundraising goal currently collected with anticipated delivery schedule by June 2022.
- c. Requests for Proposals
  - i. Current LiDAR contracts with Quantum Spatial and Dewberry need to be extended, as they expire 3/31/21, however, the contracts did not include language to allow for extension. Their contracts need to be extended to at least 12/31/21.
  - ii. Current Orthoimagery contract with Woolpert expires 12/31/2022; need new RFP developed and advertised so firm can be selected and pricing advertised to funders prior to Spring 2023 flights.
- d. Services Contracts
  - i. Strategic Plan Update is being looked at for using a Knowledge Services, Inc. contracting mechanism
  - ii. Land cover dataset – Assumed we would sole source with NOAA and UMaine, but that is being reviewed now
    - 1. Does this start looking more like a partnership than a sole source?
- e. Committees and Workgroups
  - i. Finance Committee – Jon Giles (Chair), Derek Gorneau, Brian Guerrette, Vinton Valentine, Tony Gorneau, Claire Kiedrowski
  - ii. Policy Committee – Maria Jacques (Chair), Katie Bernhardt, Joe Young, Brian Guerrette, Claire Kiedrowski
  - iii. Technical Committee – Ad hoc – Jon Giles (Chair), Emily Pettit, Todd Metzler, Bob Bistras, Nate Kane, Patrick Cunningham, Vinton Valentine, Claire Kiedrowski
  - iv. Coordination & Communication Workgroup – need members, currently inactive

- v. Geospatial Data Workgroup – Dan Walters (Chair), various members representing multiple sectors, Claire Kiedrowski
    - vi. Education & Training Workgroup – Matt Dube (Chair), Patrick Cunningham, Vinton Valentine
    - vii. Geoparcels Workgroup – needs members, currently inactive
  - f. Annual Report
    - i. Due by January 1<sup>st</sup> to legislative committee
3. Committee Reports
- a. Finance Report – Jon Giles
    - i. Claire shared slide with current balances. Current balances are the same as October.
  - b. Technical Committee – Brian Guerrette
    - i. No report
  - c. Policy Committee – Katie Bernhardt/Claire Kiedrowski
    - i. Met recently and discussed policy issues that came up during finance committee meeting.
  - d. Strategic Plan RFP – Joseph Young
    - i. Reviewed last legislation and scope of services and the intent of both appear to be the same. If you had comments or suggestions, please send to Joe Young by December 16<sup>th</sup>.
    - ii. Looking at alternative processes for contracting for this work to be done.
4. Workgroup Reports
- a. Coordination & Communication – Jon Giles
    - i. No report.
  - b. Education & Training – Matt Dube
    - i. Maine Geospatial Institute (MGI) hosted Career Development Panel
      - 1. About 30-40 people attended
      - 2. Link to recording is on MGI website
    - ii. MEGUG needs presenters for lunch and learn series; send Patrick Cunningham or [megugboard@gmail.com](mailto:megugboard@gmail.com) an email with ideas or offers to present.
    - iii. If you have technical needs from UMaine, let us know so we can put them together for you.
    - iv. Land Cover Lunch & Learn had about 50 people participate
  - c. Geospatial Workgroup – Dan Walters
    - i. No new report, though progress has been made.
    - ii. Meets December 10<sup>th</sup>.
    - iii. Joe Young asked if there is a discussion around hydrography and improving that data, possibly creating a partnership program? The NHD and LiDAR programs are still important to USGS, however, no program anticipated in the near future to provide funding for those efforts.

- iv. Jon Giles asked – at one point USGS was talking about standards for NHD done at larger scales – did that initiative advance beyond talking stage?  
Yes, progress has been made and specs have been published. Dan to share the link to the board.
    - d. GeoParcels Workgroup – Jon Giles
      - i. No report.
- 5. Guest & Board Comments
  - a. Maria Jacques – 911 project going on to correct accuracy for road center line to line up with orthos and doing address point harvesting and align on rooftops. Noticed that parcel data doesn't really align with road center line. It's not part of the 911 project, but if there is any interest from the data parcel subcommittee in hearing what a vendor may be able to do, Maria can put the vendor in contact with Jon Giles. Would be good for parcel mapping and maybe road data. Policy – any issue with a presentation from the vendor on an active project? Not a sales pitch to sway a decision, it's just a presentation to share current project and its status. Perhaps schedule presentation for February. Maria and Jon to discuss offline.
  - b. Vinton - Acknowledge and thank MEGIS staff for assisting UMaine researcher.
- 6. Recommendations for next meeting agenda and for next year's activities
  - a. Need to vote on board chair next month, so anyone want to step up or is there someone you would like to nominate? Jon has done this for a while and would encourage others to consider it. Chair must be an existing board member.
  - b. Orthoimagery commitments update
  - c. 2 years schedule overview on various initiatives from Claire
  - d. Schedule for 2021 meetings
  - e. Budget status in legislature, perhaps an update from Brian Guerrette
- 7. Adjourn at 11:50 AM – motion by Maria Jacques, second by Aaron Weston.