

**MEETING MINUTES –2/20/13**  
**Maine Library of Geographic Information Board Meeting**  
**Date:** Wednesday, 20 February 2013  
**Place:** 51 Commerce Drive, Augusta, Room 317

Commence: 10:00am

<b>Attending</b>	<b>Present</b>	<b>On the Phone</b>
Bill Hanson	x	
Ken Murchison		X
Vinton Valentine		
Aimee Dubois Mountain		X
Greg Davis		
Dan Walters	X	
Joseph Young	X	
Michael Smith	X	
Christopher Kroot		
Dan Coker		
Brian Norris	X	
Jon Giles	X	
Steve Weed		
<b>Guests:</b>		
Gretchen Heldmann, GISP	x	

1. Introductions – Gretchen Heldmann is now a GISP. Congrats!
2. Approval of meeting minutes – Chair
  - a. Approved Jan minutes with minor changes. Approved as amended. Giles abstained since he was not at last meeting.

### 3. Membership Update

- a. County Seat –County Manager, Betsy Fitzgerald from Washington County has been nominated – paperwork has been submitted to Governor's office for approval. Mike Smith will follow up with the CIO to check status. – no change
- b. Municipal – Steven Weed is considering this, if so Public Seat will be open.
- c. Utilities –Alina Taus still. Planning on following through about getting her information in. Aimee Mountain spoke with Alina who is still interested and waiting for action on her nomination letter. – no change

4. Executive Director Update - Mike passed out a position description and link for the vacant position. Link is [www.maine.gov/bhr...](http://www.maine.gov/bhr...) see *employee center, job specifications, click on D for Director, then Dir Special Projects*. Director of Special Projects pay range 27 to be Executive Director of the GeoLibrary Board. Goal is to work to find funding, sponsors and to lobby for legislation. The position is expected to fund itself. Target start date is June 1st. Governor's office needs to approve due to hiring freeze. Similarly, we need to be aware of conflict of interest if any Board Members apply. Those interested members would need to be recused from further discussions on this. Position will report to Mike Smith, GIS Administrator. Goal is to support the Board's needs. Other projects would still need to relate to the Geolibrary's plan. LiDAR, Ortho & Parcel evangelism to publicize the potential of GIS. Bill Hanson suggested reviewing the Coordinator position in the Strategic Plan...this is intended to be that position...but the listed GIS Coordinator position is at a lower pay scale. The group felt that this new position will fit the plan. This position would need to register as a lobbyist. DAFS Commissioner needs to know. Even though the Strategic Plan is 5 years old and needs updating, Mike does not want this person working on the Strategic Plan. Purpose of the position is to build up the financial side. The Special Projects Director Search Committee volunteers are Mike Smith, Dan Walters, Steven Weed, and Bill Hanson.

### 5. Strategic Plan Implementation Groups

- Coordination & Communication – Mike Smith, Dan Walters. Mike met with Washington County Commissioners. Their main concern was to understand the benefits of spending 67k for this program. They said they'd let the Budget Committee make that decision. Geolibrary's job is to connect and lobby Washington County. Tora was not there, but said she'd make a pitch. Betsy was there, and represents Machias too. Calais & Eastport were represented. GeoLibrary is looking for other contacts. The Special Project Director will focus on this when hired. Dan Walters and Joe Young attended the Water Utilities Association conference with a booth. Also touched base with the Turnpike Authority who were interested in mobile LiDAR. Joe Young symposium for March 21 coming right along, draft agenda sent out this morn.

- GeoParcels – Mike Smith

- o Parcels contract update – Mike Smith, Jon Giles - Group A being finished now. 4 out of 6 groups done. Some towns chose not to participate. Will look for substitute towns that were not on original list. Some towns did not want to give up revenue that they get from selling tax maps...? Mike suggested we sign an MOA saying that we won't be selling tax maps. Jon thinks that there are other reasons at play. Bill mentioned a Geolibrary statement declaring we don't compete with the private sector. Some reasons may be they are fearful of liability or embarrassment of poor data? Extensions were authorized. End of March for Group A and last contracted Group must be wrapped up some time in 2013. Mike will look at the contract. Jon and Mike will continue to discuss details. E911 folks have half a million points now, may be worth looking at. Dan asked about Charlie Colgan's effort and how that is dovetailing in. Portland area is pretty much done. Mike has loaded new parcel

data and we are making progress. The parcel viewer is up but some functionality is being worked on by Bob Bistras. Exciting, new orthos and contours will be in there to in 6-8 weeks...discarding computer generated contours. Jon mentioned that if anyone knows of a town that wants to participate to let him know.

•Education & Training – Vinton Valentine - no report

•Geospatial Data – Dan Walters, Mike Smith

- o Ortho update - Last week the final 2013 collection was approved for 316k, almost 3000 square miles. There will again be 2 foot imagery, 6 inch, 3 inch. Belfast didn't want parcels but is getting orthos, missed chance to leverage that . Woolpert will confirm the price and area of interest has no gaps, 3 payments, 120, 120, 117k. If Woolpert wants to fly on spec, that's at their risk. We can't expect them to do it, but can make them aware of high probabilities. Mike will discuss with Woolpert.
- o LiDAR update - Mike has contacted PhotoScience about LiDAR gaps between FEMA and PS data. PS does have data and the State will pay 10-12k for those gaps to be processed. Hill shading is happening. Some holes exist in eastern Maine near the NB border. Working through Jeff Barrett to get LAS files. Also LiDAR for the Northeast, NH, VT, CT were thought to have been dropping out. CT might be covered utilizing Hurricane Sandy money. Dan says there may not be enough in the 50 billion dollars allotted for the east coast to cover that. They all may be on board, time will tell. Mike thinks that it can work.
- o LiDAR Funding Models - no report
- o FGDC Cat 6 Grants - CAP grants are on hold. We may know more in March. Sequestration effect.

5. Committee Reports

- Financial Committee - no report
- Annual Report - being worked on, no draft yet, not ready to submit yet
- Policy & Marketing Committee – Vinton Valentine - no report
- Technical Committee – Christopher Kroot
  - o GeoPortal Update and Discussion – Future of the Portal - Mike says ESRI has been engaged in discussions. There is still 11k available.

8. Guest Comments

None.

9. Recommendations for Next Agenda

None – if any, please forward to Steve

**NEXT SCHEDULED MEETING:** Wed, 20 March 2013, 10am – 12:30pm, 51 Commerce Dr, Augusta, Room 317