


MINUTES
Maine GeoLibrary Board Meeting
10/19/2011

Call to Order - 10:12 AM

1. Introductions:

Attending	Present	On the Phone
Gretchen Heldmann	X	
Bill Hanson		
Ken Murchison		X
Vinton Valentine	X	
Aimee Dubois	X	
Greg Davis		X
Dan Walters	X	
Nancy Armentrout	X	
Michael Smith	X	
Christopher Kroot	X	
Judy Colby-George	X	
Dan Coker	X	
Guests:		
Jon Giles		X
Joseph Young	X	
Steve Weed	X	
John Cassidy – ESRI, State Agencies	X	
Al Frauenfelder – ESRI, Cities & Towns	X	

2. Approval of the 21 September 2011 meeting minutes – Chair

 Motion to approve August minutes was made by Michael Smith, Seconded by Christopher Kroot. Minutes approved. Dan Coker abstain, Chair yes.

3. Maine Municipal Association Convention – October 5 and 6, Chair, Joe, Mike and Dan.

Joe talked to about a dozen towns from all over the state, and but for the exception of one town, they all seemed interested. Mike talked to the Washington County administrator and she seemed very interested, however there would probably require significant effort to educate the County Commissioners and convince them of the programs value. It was suggested that the Board should plan on doing a presentation at the spring MMA/MEGUG technology conference.

4. Membership Update – Chair

- Jon Giles has received reappointment letter. His position represents the GIS Vendors Seat #1 of 2
- Steve Weed is being nominated to represent the Public Seat.

- Marilyn Tourtelotte This nomination to represent Counties is still in process we think. No information has been received since the last meeting. The Chair will try to get more information before the next meeting.
- Judy Colby-George has submitted her letter of interest to represent the 2nd GIS Vendors Seat.
- William Hanson has been reappointed to the Real Estate & Development Seat and has received the reappointment letter.
- Nancy Armentrout, State GIS Functions Seat is retiring 11/30/11, Since the legislation allows her to appoint someone to complete the remainder of her term she is retracting her resignation letter and instead will submit a letter designating Joe Young to serve the rest of her term.

5. GIS Day – Chair, Aimee and Vinton

After considerable effort to coordinate schedules with Hannah Dean of Congresswoman Pingree's office the idea of a high visibility program during the fall recess was not possible. The committee will continue to work with the Congresswoman's office for an event sometime later this year or early next year. We will keep in touch and keep working on this.

6. Strategic Plan Implementation Groups

- **Coordination and Communication – Mike Smith and Dan Walters**

Land Use Codes meeting – met with Maine Revenue Services to discuss the proposed codes. The initial response was positive. One significant issue identified was the conversion to a digital application from the current paper forms used for Real Estate Transfer Tax form. The process of making the change and working with communities to get them used to the new process will require substantial effort.

Ortho Imagery Acquisition Program - Michael Dan and Joe met with DEP staff Chris Halstead and Jon Lynam to discuss the orthoimagery program and they are working to generate interest within the department for funding the program. Joe made a presentation to the Franklin County Municipal Association and received a favorable response. He will be making another presentation to the Aroostook County Municipal Association on October 27, 2011. Dan submitted a proposal for partnership funds in the amount of \$65,000 to cover the federal share of the first year's acquisition.

Lidar Phase II – some of the other states asking about it, Dan Walters is putting together a graphic showing current status of LiDAR in northeast and has submitted work plans for Maine, Massachusetts, Rhode Island to start phase II.

Dan submitted a proposal for partnership funds to acquire LiDAR in Sagadahoc, Lincoln, Knox and Waldo counties to expand upon data acquire in the ARRA New England LiDAR Acquisition project. The proposal would acquire an additional 846 sq. mi. and requires funding from FEMA to fully fund the proposal.

Bar Harbor GIS Users Meeting – Steve Weed reported that they are interested in lidar phase II and the idea of a LiDAR themed education day covering the use of LiDAR including; best protocol for merging different projects that are already out there – specifications, vintages, etc. Another need is for a seamless bathymetric model for the Maine coast.

○ **GeoParcels – Nancy Armentrout**

The updated requirements list went to Christopher Kroot on Monday. He has reviewed the revised list of priorities with MEGIS staff and is developing their response. There are a number of items that have already been done and he will complete as many as possible. MEGIS is still finishing enterprise viewer and new base map which are nearly complete. When the new enterprise viewer is complete (12/16/2011) MEGIS will be able to determine how much of the GeoParcels functionality will be able to be implemented.. MEGIS has completed the new Basemap cartography and will be implementing the new Basemap service the first of next year. The new Basemap will be used for the GeoParcels application. The search functionality will be different from what was specified because specifications were based on LURC parcel viewer and not the new one. Printing and reports will be adapted to use our logos and disclaimers formats and options will stay as they are. Map results view will be output as a pdf file. Nancy will draft a letter of introduction to the project for Judy Colby George and Jon Giles to use as they make town contacts, maybe also email to assessors.

○ **Education & Training – Vinton Valentine**

Last month was MEGUG fall conf in Fort Kent, Dave Hobbins did a great job helping to make it happen. Skype was used for one presentation and the response by the attendees was very positive. The presenter played an important role in how it was received and while it went well an entire day of Skype presentations probably wouldn't be a good idea.

Maine Learning Technology Initiative (MLTI) and ESRI conducted an introductory webinar on using online GIS offerings for class instruction and material development. A separate session to develop curriculum materials will be held after the upcoming Maine GIS Educators conference. A group of teachers is committed to working to develop a curricula incorporating technology, and the plan is to put these materials onto MLTI laptop hard drive image for next year. There will also be discussion regarding other open source tools that can be put on hard drive image (Q-GIS). Judy Colby George suggested there may be a role for vendors/non-profits etc who have skills to be matched with a teacher to act as mentors to help them along the way and offered her to be a mentor. Vinton thought this was a great idea and will mention it to Tora Johnson. Judy offered to contact her as well and suggested it could be advertised on the listserv.

There is a New England geographic educator's poster contest coming up for K-12. Vinton will forward to listserv. There is a New England geographic educator's poster contest coming up for K-12. Vinton will forward to listserv.

GIS Educators Day 11/13/11 will be held in Saratoga Springs, NY just before NEARC.

Ignite! Spatial Maine is scheduled for 11/01/11 at Bowdoin College from 4-7pm with appetizers and cash bar. There will also be a PowerPoint karaoke (someone makes up

words to go with a presentation they know nothing about ahead of time). So far eight speakers have signed up for presentations and thirty people have registered with a limit of fifty.

There is a university and business technical partnership working on identifying means to at least double the number of graduates of computing and information systems academic programs each year in Maine. The effort is called University-Business Information Technology and Computer Science Partnership. It is chaired by Richard Pattenau, Chancellor of the University of Maine System and Mike Dubyak, President and CEO of Wright Express. GIS is one of the fields that fall into this effort. Michael Smith asked if we double the number of CIS graduates, are there necessarily jobs for them in Maine? Or will they all move to Boston? Should we be contacting Chellie Pingree's office to get her assistance?

- **Geospatial Data – Dan Walters**

RFP updates – The ROI contract has been signed and the vendor has attended training. A kickoff meeting is scheduled for 11/09/11. The contractor will develop some interview questions and report examples before that meeting.

Parcels - The parcel contracts have all been signed and will begin soon. Towns were identified in the proposals.

Orthoimagery – The appeals review board denied the appeal and upheld the award. The committee will meet with Woolpert to negotiate a contract. A meeting has been setup for 10/25/11 from 8:30am-3pm in Scarborough. Michael Smith, Dan Walters, Joe Young, Aimee Dubois will be there.

7. Committee Reports

Financial Committee – Chair

Michael Smith and Greg MacNeal discussed the best approach for securing bond funding for orthoimagery acquisition. The consensus was through an MDOT request and Michael has contacted Nate Kane again and asked for update on status of that idea.

Policy & Marketing Committee – Vinton Valentine

New policy regarding conduct during procurement is updated and on website.

Technical Committee – Christopher Kroot

- GeoPortal Update and Recommendation for Moving Forward

They have once again very strongly committed to completing work and for a meeting as soon as possible.. Christopher Kroot's most recent response with times he could meet did not receive a response. He has tried calling and left a message and has not received any response. At this point he has made it clear what is needed, met with them enough, they understand, it's just a matter of doing it. Christopher thinks that USM has the skills to complete the work and

does not understand why they have stopped development; he thinks he is out of options for trying to get USM to move forward and would like some assistance from the Board. It was discussed that Dick Thompson is the CIO for the USM and that he has been a strong supporter of the Portal in the past in his role of CIO at the State Office of Information Technology. Michael Smith offered that Dick might be able to help. It was decided to hold off on contacting Dick now and that if the Board decided in the future to contact Dick then Gretchen would be the appropriate person to do so. There was continued discussion of contacting UMA about the project and the consensus was to wait until options for resolving the issues with USM have been exhausted. The primary issue stems from current students apparent lack of commitment to the project now. It was agreed that from a cost perspective the best way to move forward would be to have USM complete the current scope of work in the cooperative agreement.

Vinton Valentine plans to stop by David Brigg's office this afternoon to encourage him to meet USM's contract obligations. He has also suggested to David Briggs that he contact Matt Blanchette to get the work done but does not know whether contact has been attempted or made. He will talk to David one more time this afternoon and try to get the board sentiments expressed again and get the lack of progress and communication resolved. Vinton recommends that in the future we should not rely on undergrads to complete projects unless there is a plan in place to make sure they get it done, i.e. there needs to be safeguards to encourage completing the work (course or internship credits, grades, etc).

The Board as part of the cooperative agreement with USM allocated the monies for hosting the Portal for the next three years. Hosting of the Portal and application development are two different projects. USM has provided good service on the hosting of the servers for the past three years. In order for USM to host the servers they need to be involved in a valid applied research and development project. If the Board decided to stop the application development with USM then USM may not be able to host the servers. If this becomes an issue then MEGIS will look into alternatives.

8. Guest Comments

No comments

9. Recommendations for Next Agenda

Gentlemen from Woolpert would like to make presentation, maybe next meeting or December.

Motion to Adjourn – Motion by Aimee Dubois and Seconded by Dan Coker at 11:42am

 **Voted all in favor.**

NEXT SCHEDULED MEETING: Wednesday, 16 November 2011, 10:00 AM – 12:30 PM, 19 Union Street BAXTER ROOM 3RD FLOOR, Augusta.