Maine Board of EMS
Minutes of June 6, 2018 Board Meeting
Held in the Champlain Conference Room at 45 Commerce Drive, Augusta, ME

CALL TO ORDER
Chair Scott Susi called the meeting to order at 9:30 a.m.

MEMBERS PRESENT
Scott Susi, Chair, Fire Chiefs Assn. Rep              Judy Gerrish, Public Rep
Joe Kellner, Chair-Elect, Region 4 Rep              Tim Beals, Region 3 Rep
Dennis Russell, Not-for-Profit Rep                  John Martel, Emergency Physician Rep
Julie Ontengco, Hospital Rep                        Joe Conley, For-Profit Rep
Brent Libby, Fire Chief Rep                          Greg Coyne, Region 6 Rep
Laura Downing, EMD Rep                              Nathan Allen, Region 5 Rep
Heidi Bowen, Emergency Nurse Rep                    Carolyn Brouillard, Non-Transporting Rep
Jeff Rowe, Region 1 Rep                             Matthew Sholl, State Medical Director
Brad Chicoine, Municipal EMS Rep                    Lori Metayer, Region 2 Rep

MEMBERS ABSENT

STAFF PRESENT
Shaun St. Germain, Director                          Katie Boynton, Project Manager
Alan Leo, Licensing Agent                           Tim Nangle, Data Coordinator
Jason Oko, Licensing Agent                           Katie Johnson, Assistant Attorney General
Don Sheets, Education Coordinator                   Janet Joyeux, Assistant to the Commissioner

PUBLIC PRESENT
Kate Zimmerman, Associate State Med. Dir.           Tim Pieh, Region 2 Medical Director
Rick Petrie, Atlantic Partners EMS                   Jim MacDonnell, Lisbon EMS
Ben Zetterman, Aroostook EMS                         Nathan Yerxa, Atlantic Partners EMS
Joanne Lebrun, Tri-County EMS                        Jay Bradshaw

With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330
MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of April 4, 2018
Kellner moved to accept the minutes of April 4, 2018 as presented, seconded by Rowe.
Discussion on the motion regarding the format and content of the minutes. Motion carries with two opposed (Gerrish and Beals).

PUBLIC COMMENT

No Public Comment

MAINE EMS UPDATE

Review of the Maine EMS Budget and current Legislation by Director St. Germain.
The budget is on track for yearend; the General Fund is as expected and the federal budgets are tracking ahead. There is no pending legislation.

MEDICAL DIRECTOR REPORT

Review of the Medical Direction and Practice Board and Quality Assurance/Improvement Committee by State Medical Director Sholl.
Topics discussed included the MDPB Retreat, the open and recently filled MDPB positions, medication shortages, and the protocol review process.

INVESTIGATIONS COMMITTEE REPORT

The Investigations Committee did not meet.

Case Review

Case 17-041
In a motion by Conley, seconded by Martel, to not change the language of the proposed Consent Agreement. Motion carries unanimously with three recusals (Kellner, Beals, and Brouillard).

Next Meeting

The Investigations Committee will meet July 18, 2018.

OLD BUSINESS

ASMI Report

Review of the status of the ASMI Report and implementation priorities by Director St. Germain.
In a motion by Russell, seconded by Kellner, to form a subcommittee of the Board to determine how to build an Interfacility Transfer Committee to bring back to the Board in August.
Unanimously Voted. Sholl, Gerrish, Beals, Conley, Russell, and Metayer will make up the members of the subcommittee.

Review of the Regional Geography Model by Director St. Germain.
Discussion is held on the proposed regional geography model. Director St. Germain recommends that the Board members speak to their councils and consider the options and send feedback for continued discussion.

**Draft Rules Change**

*The Rules Subcommittee did not meet.*

**EMS for Children Program**

*Update on the EMS for Children State Partnership Grant Program by Director St. Germain.*

**NEW BUSINESS**

**Presentation by AAG Johnson**

*AAG Johnson provides the Board with information on the laws, rules, and policies that make up the EMS System and the Maine EMS Board responsibilities.*

**Proposed Medical Director for Region 6**

*The Region 6 Council recommended Matt Opasic.*

In a motion by Coyne, seconded by Conley, to approve the recommendation of the Region 6 Council to appoint Dr. Opasic as the Region 6 Medical Director. Unanimously voted.

**Regional Medical Control QI Plans**

*Dr. Pieh and Rick Petrie present Regional Medical Control QI Plans to the Board.*

In a motion by Rowe, seconded by Beals, to approve the QI plans as presented for Regions 1, 3, 4, and 6. Motion withdrawn.

In a motion by Kellner, seconded by Libby, to table approval of the QI plans for Regions 1, 3, 4, and 6 until the next meeting, pending more information, and then take the data piece separate. Unanimously voted.

There is discussion on the plans and the need for access to patient identifiable data.

In a motion by Rowe, seconded by Coyne, to allow regional medical director, regional coordinator, regional performance improvement coordinate will be the only personnel with access regionwide EMS data for each of 6 regions for EXISTING regional medical control quality assurance plans that will allow identification of patient; each will sign confidentiality agreement with Board; individuals with access to individualized patient data will be authorized by regional medical director; each region will adopt policy on how that data is handled; and changes of that policy will require approval of MEMS staff. Motion carries with two opposed (Libby and Ontengco) and one abstention (Bowen).
COMMITTEE REPORTS

Exam Committee
The Exam Committee did not meet.

Education Committee
The Education Committee did not meet.

Emergency Medical Dispatch
Review of the EMD Committee positions and focus by Licensing Agent Oko.

Community Paramedicine
Review of the CP Committee minutes and goals by Committee Chair/Board Member Russell.
Discussion surrounding the CP proposal on designations for additional education.

ADJOURNMENT
The next Board meeting will be held on August 1, 2018 at 9:30 a.m.
There being no further business, Kellner motioned to adjourn, seconded by Coyne. Unanimously voted.

Respectfully submitted by:

Katie L. Boynton, Project Manager
Board approved: July 11, 2018