CALL TO ORDER
Chair Scott Susi called the meeting to order at 9:30 a.m. This meeting is noted as “off-cycle” in order to address concerns about the Regional EMS contracts.

MEMBERS PRESENT
Scott Susi, Chair, Fire Chiefs Assn. Rep
Joe Kellner, Chair-Elect, Region 4 Rep
Dennis Russell, Not-for-Profit Rep
Julie Ontengco, Hospital Rep
Brent Libby, Fire Chief Rep
Heidi Bowen, Emergency Nurse Rep
Judy Gerrish, Public Rep
Tim Beals, Region 3 Rep

John Martel, Emergency Physician Rep
Joe Conley, For-Profit Rep
Greg Coyne, Region 6 Rep
Nathan Allen, Region 5 Rep
Matthew Sholl, State Medical Director
Brad Chicoine, Municipal EMS Rep
Lori Metayer, Region 2 Rep

MEMBERS ABSENT
Vacant, Region 1 Rep
Carolyn Brouillard, Non-Transporting Rep
Laura Downing, EMD Rep

STAFF PRESENT
Shaun St. Germain, Director
Jason Oko, Licensing Agent
Don Sheets, Education Coordinator
Katie Boynton, Project Manager

Tim Nangle, Data Coordinator
Katie Johnson, Assistant Attorney General
John Morris, Commissioner of Public Safety
Janet Joyeux, Assistant to the Commissioner

PUBLIC PRESENT
Kate Zimmerman, Associate State Med. Dir.
Rick Petrie, Atlantic Partners EMS

Ben Zetterman, Aroostook EMS
Joanne Lebrun, Tri-County EMS
Robert Russell  Ed Moreshead
Nathan Yerxa  Marc Minkler
Brian Chamberlin  Chris Pare
Shaun Godwell  Lisa Bennett
Jim MacDonnell  Seth Ritter
David Meja  Jay Bradshaw
Mike Senecal

MINUTES REVIEW AND APPROVAL
Review and approval of the minutes of June 6, 2018
In a motion by Kellner, seconded by Russell, to approve the June 6, 2018 minutes as amended. Unanimously voted.

DISCLOSURE OF CONFLICTS OF INTEREST
No disclosure of conflicts of interest.

PUBLIC COMMENT
Jay Bradshaw speaks on behalf of the Maine Ambulance Association.
Mr. Bradshaw provides the Board with handouts and an overview of where the MAA believes the system should be headed. Mr. Bradshaw presents the results of an MAA survey of EMS providers and leaders regarding Regional EMS offices and the Maine EMS office.

Concerns mentioned by Mr. Bradshaw include the Maine EMS telephone tree and the difficulty people are having reaching someone in the office, inaccuracies in the report provided by the facilitator from the May EMS Board Retreat, and a suggestion to the Board to re-review the 2016 ASMI survey results and to reach out to the 125+ people who expressed an interest when completing the survey.

Mr. Bradshaw speaks of the MAA commitment to actively support a robust statewide EMS system.

Rick Petrie speaks on behalf of Atlantic Partners EMS
Mr. Petrie provides the Board with a packet of historical information related to the EMS System.

NEW BUSINESS
Contract and RFP Discussion
Scott Susi speaks to the RFP review process that resulted in the original RFP being cancelled.
There is discussion by members of the Board on what the contract deliverables should be for the next Regional RFP. Janet Joyeux from the Department of Public Safety provides the Board with a clearer overview of the RFP and contracting process, and provides a recommended timeline to
ensure the RFP and contracts are in place well in advance of July 1 annually. The Board develops a list of action items to move forward. Discussion on RFP deliverables continues. The Board discussed holding regional listening sessions at each service across the state. Brent Libby recommended that the Board develop a draft strategic plan at the next meeting. The Board is in favor. Rick Petrie provided the Board Chair with the NASEMSO Strategic Plan Planning Template. Joe Conley asks to address why we needed to hold an emergency off-month meeting; he states that the Board needs to be more involved and if they had done so, we wouldn’t be here today.

In a motion by Russell, seconded by Conley, to move the Board to a monthly meeting schedule. Unanimously voted.

**ADJOURNMENT**

The next Board meeting will be held on August 1, 2018 at 9:30 a.m.

There being no further business, Libby motioned to adjourn, seconded by Kellner. Unanimously voted.

Respectfully submitted by:

**Katie L. Boynton, Project Manager**

Board approved: September 5, 2018