Maine Board of EMS
Minutes of April 4, 2018 Board Meeting
Held in the Champlain Conference Room at 45 Commerce Drive, Augusta, ME

CALL TO ORDER
Chair Scott Susi called the meeting to order at 9:30 a.m.

MEMBERS PRESENT
Scott Susi, Chair, Fire Chiefs Assn. Rep  Heidi Bowen, Emergency Nurse Rep
Joe Kellner, Chair-Elect, Region 4 Rep  Jeff Rowe, Region 1 Rep
Dennis Russell, Not-for-Profit Rep  Judy Gerrish, Public Rep
Brad Chicoine, Municipal EMS Rep  Tim Beals, Region 3 Rep
Julie Ontengco, Hospital Rep  John Martel, Emergency Physician Rep
Brent Libby, Fire Chief Rep  Joe Conley, For-Profit Rep
Laura Downing, EMD Rep  Greg Coyne, Region 6 Rep
Lori Metayer, Region 2 Rep  Nathan Allen, Region 5 Rep

MEMBERS ABSENT
Carolyn Brouillard, Non-Transporting Rep

STAFF PRESENT
Shaun St. Germain, Director  Katie Boynton, Project Manager
Alan Leo, Licensing Agent  Tim Nangle, Data Coordinator
Jason Oko, Licensing Agent  Katie Johnson, Assistant Attorney General
Don Sheets, Education Coordinator  Janet Joyeux, Assistant to the Commissioner

PUBLIC PRESENT
Kate Zimmerman, Associate State Med. Dir.  Matt Cyr, Funtown Splashtown USA
Rick Petrie, Atlantic Partners EMS  Robert Russell
Ben Zetterman, Aroostook EMS  Shanelle Coolidge
Joanne Lebrun, Tri-County EMS

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MINUTES REVIEW AND APPROVAL
Review and approval of the minutes of March 7, 2018
Coyne moved to accept the minutes of March 7, 2018 as presented, seconded by Russell.
Unanimously voted.

PUBLIC COMMENT
Request by Rick Petrie to allow Matt Cyr of Funtown Splashtown to speak to the Board during New Business.

MAINE EMS UPDATE
Review of the Maine EMS Budget and current Legislation by Director St. Germain.

MEDICAL DIRECTOR REPORT
Review of the Medical Direction and Practice Board and Quality Assurance/Improvement Committee by Associate State Medical Director Zimmerman.

INVESTIGATIONS COMMITTEE REPORT
Review of the March Committee Minutes and Recommendations by Licensing Agent Leo.
Minutes
In a motion by Beals, seconded by Metayer, for members of the Investigations Committee to approve the Investigation Committee Minutes for the March meeting. Unanimously voted.

Case Review

Case 18-003
In a motion by Rowe, seconded by Russell, to accept case 18-003 as presented. Unanimously voted. Kellner recused.

Case 18-002
In a motion by Rowe, seconded by Russell, to accept case 18-002 as presented. Unanimously voted. Kellner recused.

Case 17-011
In a motion by Rowe, seconded by Gerrish, to accept case 17-011 as presented. Unanimously voted. Beals recused.

Case 17-039
In a motion by Rowe, seconded by Kellner, to accept case 17-039 as presented. Unanimously voted. Russell recused.

Case 18-009
In a motion by Rowe, seconded by Kellner, to accept case 18-009 as presented. Unanimously voted.

Next Meeting
The Investigations Committee will not be meeting in May.

OLD BUSINESS

ASMI Report
Presentation of a PowerPoint on the ASMI Implementation Guide by Director St. Germain.

Draft Rules Change
Review of the subcommittee status by Licensing Agent Oko.

Apprentice License
Presentation about the Apprentice License legislation by Education Coordinator Sheets and Rick Petrie of Atlantic Partners EMS.
In a motion by Beals, seconded by Russell, to submit the concept to the Rules Subcommittee for formulation and to the Medical Direction Practice Board for protocol consideration. Motion carried, 14 in favor, 2 opposed (Susi and Allen).

EMS Awards
Update on the 2018 Award Recipients by Licensing Agent Oko.
In a motion by Kellner, seconded by Russell, to approve the 2018 Award Recipients. Unanimously voted.

EMS for Children Program
Update on the EMS for Children State Partnership Grant Program by Director St. Germain.

NEW BUSINESS

Rules of Order
Handout outlining the flow of meetings is presented by Director St. Germain.
In a motion by Beals, seconded by Coyne, to accept the document as standard practice while adding the standard agenda item and removing miscellaneous number 3. Unanimously voted.

Funtown Splashtown USA
Presentation requesting special protocol considerations while beginning a First Responder licensed service by Matt Cyr, Operations Director.
The Board directed Mr. Cyr to request a Waiver.

Maine EMS Board Retreat
A retreat to review the ASMI Implementation with an independent facilitator is tentatively set for May 2, 2018 at 9:30 a.m.

COMMITTEE REPORTS
Exam Committee
Review of the Exam Committee focus by Education Coordinator Sheets.

Emergency Medical Dispatch
Review of the EMD Committee positions and focus by Licensing Agent Oko.

Community Paramedicine
Review of the CP Committee focus by Committee Chair/Board Member Russell.

ADJOURNMENT
The next Board meeting will be held on June 6, 2018 at 9:30 a.m.
There being no further business, Beals motioned to adjourn at 11:42 a.m., seconded by Kellner. Unanimously voted.

Respectfully submitted by:

Katie L. Boynton, Project Manager
Board approved: June 6, 2018