

Maine EMS Exam Committee Meeting

Tuesday, September 23, 2008

Fallen Heroes Conference Room, Augusta

Minutes

Present: Jacky Vaniotis – Chair, Leah Mitchell, Gary Utgard, Jeff Regis, Kelly Roderick,

Present Via Teleconference:, Sally Taylor, Bob Hawkes

Absent: Rick Doughty, Glen Targonski, Joanne LeBrun,

Staff: Drexell White

Guests: Zach Pushee, Shawn Theberge (SMCC Paramedic Students)

Call To Order - The meeting was called to order at 9:35 a.m.

Drexell noted that Joanne LeBrun indicated that she would not be attending the meeting.

A. Assign Timekeeper – Gary will keep time for the meeting.

B. Additions/Deletions to the Agenda

a. IPE State Evaluator Issue – Summer 2008

1. Minutes – June 24, 2008 meeting minutes - review for acceptance

The minutes of the June 24, 2008 meeting were reviewed.

Motion: To accept the minutes of the June 24, 2008, meeting (Taylor; second by Hawkes - motion carries)

2. Old Business

A. Intermediate Practical Exam – Examiner Instructions – Update

Drexell reported that Intermediate Examiner Instructions are still pending review.

B. Exam Administration Manual Update

Committee members reviewed the current Exam Administration Manual and removed irrelevant information. Gary will take the draft document, revise it to current practice and distribute it to committee. (Note: The EMT-Intermediate written and practical exam remains as the only Maine EMS-developed exam) Drexell will compile an IPE section for the manual.

C. EMT-Intermediate Written Exam – Item Analysis

Approximately 60 EMT-Intermediate answer sheets from the current version of the EMT-Intermediate exam have been received by Maine EMS. Jacky and Bob agreed to tackle the initial analysis and forward the data to Jeff, who has agreed to put the data into an Excel spreadsheet..

4. To Do List – To be updated based upon the meeting

5. New Business

A. Addition - IPE State Evaluator Issue – Summer 2008

Drexell reported a problem encountered with a summer 2008 Integrated Practical Exam (IPE), in which the assigned State Evaluator failed to arrive at the IPE site. The matter was brought before the Maine

EMS Board since the practical exam that *was* conducted on the scheduled IPE date could not be considered a Maine EMS approved IPE (because no State Evaluator was present). The Board found the exam to be equivalent – allowing it to be used towards licensing - and directed staff to institute safeguards to ensure no recurrence of the problem.

6. Next Meeting

The next meeting of the Exam committee is scheduled for Tuesday October 28, 2008 at 9:30 a.m. at Maine EMS

7. Adjournment – The meeting was adjourned at 11:01 a.m.

Respectfully submitted,

Drexell White