

Maine EMS Exam Committee Meeting

Tuesday, March 20, 2007

De Champlain Conference Room, Augusta

Minutes

Present: Jacky Vaniotis – Chair, Joanne LeBrun, Gary Utgard, Yvonne Drown

Absent: Rick Doughty, Rick Miller, Glenn Targonski, Bob Hawkes

Guest: Scott Smith, Maine EMS Training & Education Coordinator

Staff: Drexell White

1. Call To Order - The meeting was called to order at 9:45 a.m. Drexell reported that Kelly Roderick had indicated she would not be attending the meeting.

A. Assign Timekeeper – Jacky Vaniotis

B. Additions/Deletions to the Agenda – Newsletter review (Vaniotis)

2. Minutes – February 20, 2007, meeting minutes - review for acceptance

The minutes of the February 20, 2007 meeting were reviewed.

Motion: To accept the minutes of the February 20, 2007 meeting (LeBrun; second by Vaniotis - motion carries 2-0-3)

2. Old Business

3. To Do List - Reviewed

4. New Business

A. EMT-Intermediate (EMT-I) Exam – Action Plan

Committee members discussed the Intermediate written exam revision. The goal of the revision is to remove questions no longer covered in the EMT-I curriculum and develop replacement questions.

The first order of business was to revise the EMT-I exam blueprint. Revisions were made to align the blueprint with the latest (Maine EMS) EMT-I curriculum. Additionally consideration was given to the Airway Update module in order to include questions on new skills and techniques (e.g. LMAs)

The committee began work on the written exam and decided to assign section to committee members with the expectation that the committee member would identify obsolete and/or faulty questions and write draft replacement questions. Members assigned sections of the written exam were supplied with a copy of the EMT-I written exam and advised of security requirements while the exams were in their possession. Committee members will provide Drexell with an electronic copy of the changes and new questions to facilitate discussion at the next meeting.

Assignments are:

Name:	Questions	Booklet #
Joanne	25 – 50	3
Jacky	51 – 75	1
Gary	76 – 100	2

Kelly	101 – 125	Regional Copy
Rick Miller	126 – 150	Regional Copy

B. Exam Administration Manual - Placeholder

C. IPE Evaluations – Placeholder

D. Addition - Review exam Newsletter

Jacky distributed copies of an (draft) exam committee news for inclusion in the Maine EMS Journal. She requested and received input from committee members.

5. Next Meeting/Agenda

The next meeting is scheduled for 9:30 a.m., Tuesday April 17, 2007, at Maine EMS.

The Agenda will include:

- EMT-I Exam

Adjournment – The meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Drexell White