



ANGUS S. KING, JR.  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330

MICHAEL F. KELLY  
COMMISSIONER  
  
JAY BRADSHAW, EMT-P  
DIRECTOR

Board of EMS Meeting  
Maine EMS Conference Room  
December 2, 1998  
MINUTES

Members Present: J. Fields (Chair), J. McKenny (Chair-Elect), L. Bouchard, R. Doughty, W. Dunwoody, S. Leach, J. Defillip, S. Hayes, C. Pillsbury, P. DiPietrantonio, P. Stevens, W. Werts, D. Dane

Regional Coordinators: J. LeBrun, B. Zito

Staff: J. Bradshaw, D. Corning, D. White, W. Montejo

1. Introductions

J. Fields welcomed Debra Dane, RN, to the Board. Debra, who works in the emergency department at Goodall Hospital, Sanford, was recently appointed by Governor King to the position representing emergency nurses. The Board members and staff introduced themselves.

2. Minutes

Two typographical errors were noted and corrected.

**MOTION: To approve the minutes of the November 4, 1998, Board meeting as corrected (Stevens; second by Dunwoody). Carried.**

3. Old Business

A. EMS/TC Task Force

J. Bradshaw reported that he met with Richard Willis, Ph.D., Dean of Corporate and Community Services, CMTC, Auburn, regarding the report that was written in 1993 and approved by the Boards of both EMS and the Technical College System. Dr. Willis explained how the reorganization of the Technical College System caused some disconnect between the different colleges. Jay and Dr. Willis reviewed the objectives contained in the report and agreed that it would be helpful to identify the EMS contacts at each TC and provide a copy of the 1993 report to both the EMS contacts and the Academic Deans (Dr. Willis will take care of this distribution).

Dr. Willis has arranged for a meeting in early January with Durward Huffman, PhD, President of NMTC. The purpose of that meeting will be to develop an action plan and timetable to accomplish the objectives contained in the report. Paul Marcolini, EMS Education Committee Chair, will also be invited to attend.

B. Reengineering Service Licenses

D. White distributed and reviewed copies of the September 9, 1998, Reengineering Task Force meeting. Drexell and Bill made a detailed presentation to the Operations Team at their December 1, 1998, meeting and received several useful suggestions. The Task Force will continue working on the items listed in the minutes and reviewing the input provide by the Ops Team.

C. Legislation

Jay distributed a copy of the text of the changes proposed for the EMS Law. In addition, he has contacted a Representative about sponsoring a bill that will add EMS providers to the other public safety providers whose dependents are eligible for up to 5 years of post secondary education at a state college/university in the event of a work-related death. The current bill includes only firefighters and law enforcement personnel.

D. Unfinished Business

None at this time

E. Other

None at this time

4. New Business

A. Ops Team/Committee Action Items

Jay reported on the highlights of the Ops meeting the previous day. There are no items that require Board action at this time.

B. EMS Day at the Legislature

Jay reminded members that EMS will have an informational display on Thursday, January 21, 1999, from 8:00 - noon. Notices will be delivered to all legislators inviting them to visit the exhibit. Board members who are also EMS providers are encouraged to attend in uniform to reinforce the fact that there are several Board members who are also active in providing direct EMS care. The E-9.1.1 office has been invited to join us, and both Augusta Fire/Rescue and LifeFlight of Maine have expressed an interest in participating. Final details will be resolved at the January Ops meeting.

C. Investigations Committee Action Items

J. Fields requested that this be tabled until later in the meeting. Agreed.

D. Other

Jay reported on that the latest draft from the ESCB (E-9.1.1 Office) is that EMD will not be a requirement for PSAPs, but may be pursued following full implementation of the E-9.1.1 system. He asked that the Board consider a resolution that could be sent to Commissioner Kelly showing its support for making EMD an initial requirement for PSAPs.

***MOTION: To have the Director send a letter to Commissioner Kelley expressing their support for Emergency Medical Dispatching and to have EMD be an initial requirement for all Public Safety Answering Points. (Werts; second by Leach). Unanimous***

## 5. Staff Report

### A. Activities

Jay reported that the grant program with the Bureau of Highway Safety looks like it will be a 2 year project with approximately \$95,000 available. This will be a reimbursement program focused primarily at the following programs: First Responder, Ambulance Attendant to EMT upgrades, EMT, and AVOC. Other programs may also be considered. Eligible programs and participants must be approved by the regional office and Maine EMS prior to the beginning of the program and will be reimbursed after successful completion of the program.

Jay is going through the process to get another six month extension to the data contract that will keep this running until June 30, 1999. This is necessary because the one year contract that was submitted in June 1998 was initially rejected until a formal RFP process could be completed. However, progress on the RFP seems to have stalled somewhere between DPS and Purchasing. Jay is continuing to work on this project.

Interviews will be conducted next week for the Administrative Assistant position vacated by Missi Plaisted.

### B. MDPB Report

Jay reported that the MDPB has a retreat scheduled for January. Topics for that meeting include; the role of PAs in prehospital settings, definition of "appropriate health care facility."

The draft protocols will be ready for distribution *for discussion purposes and feedback* as soon as information is received on pediatric albuterol and a HazMat definition has been finalized.

Dr. Chagrasulis is drafting a letter to the Commissioner in response to a letter sent by Dr. Smith regarding LifeFlight of Maine.

There will be no MDPB meeting in December.

### C. Other

Jay distributed copies of another OIG opinion (#98-14) regarding a proposed medical supplies restocking program for ambulances. This has just surfaced on the Internet and the initial reaction is that this does not appear to be substantively different from previous interpretations.

Jay also directed members to an enclosure in their packets from Dwight Corning about "One Vision for Instructional Delivery." This was developed by the Education Committee and is being distributed for comments.

J. Fields reported that as a result of a significant increase in his responsibilities at Central Maine Medical Center, he will be resigning from the Board effective December 31, 1998, and as its Chair effective immediately. John noted that he has been actively involved in EMS for over 25 years and this has been a difficult, yet necessary, decision for him to make. He thanked the Board for their work and support during his time as a member and chairman. Several Board members expressed their appreciation for John's effort and energy and wished him well with his new demands.

At this point, J. McKenney assumed the role of chair.

***MOTION: To enter an executive session to discuss a personnel matter and to ask J. Bradshaw, D. White, B. Montejo, J. LeBrun, and B. Zito to remain in the room. (DiPietrantonio; second by Bouchard). Carried.***

Executive session began at 9:50 am.

***MOTION: To end the executive session (Bouchard; second by Doughty). Carried.***

Executive session ended at 10:20 am.

The Board then discussed the composition of the Investigations Committee and how to proceed with working the open investigations while the Investigations Process Task Force does its work. Consensus was that the Committee be expanded to 5 members, to be appointed by the chair. R. Doughty and C. Pillsbury volunteered to join the Committee. J. McKenney will contact G. Murray to confirm his interest and availability to remain as a Committee member.

Jay will e-mail to all coordinators and MDPB members to identify those interested in participating on the Task Force.

J. McKenney will identify a Nominations Committee to recommend a new chair-elect at the January meeting.

Adjourned at 10:40 am.