



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0152



JOHN ELIAS BALDACCI  
GOVERNOR

ANNE H. JORDAN  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

BOARD OF EMS MEETING  
JUNE 5 & 6, 2007  
9:30 AM  
CAMP MECHUWANA

MINUTES

Members: Steve Leach, Chair, Wayne Werts, Chair-elect; Bob Ashby, Alan Azzara, Tim Beals, Carol Pillsbury, Peter DiPietrantonio, Jim McKenney, Oden Cassidy, Roy Woods, Richard Doughty, Ron Jones, Paul Knowlton, Bill Montejo, Joe Conley, Steve Diaz (ex officio)

Staff: Jay Bradshaw

Regional Coordinators: Donnie Carroll, Steve Corbin, Joanne LeBrun, Rick Petrie, Bill Zito

Facilitator: Dana Lee

1. Introductions – Those present introduced themselves to the facilitator, Dana Lee.
2. Approval of the May 7, 2007, Board meeting minutes.

**MOTION: To accept the minutes of the March 7, 2007, as presented (Beals; second by McKenney). Unanimous**

3. Nominations Committee – Tim Beals and Ron Jones were submitted as interested in the chair-elect position. By majority vote of the Board, Tim Beals was elected.
4. New business

**MOTION: To support the Emergency Services Communications Bureau going forward with a Request for Proposals to pursue a single vendor for EMD training and protocols. (Woods; second by Doughty). Unanimous.**

**MOTION: To review the participation in MEMSRR at the September meeting to recommend a schedule for changes to the Maine EMS data elements and discuss a possible date for mandatory electronic run reporting by all EMS services. (Beals; second by Woods). Unanimous.**

**MOTION: To request all Committee chairs to prepare and present information at the September meeting regarding their committee's mission, annual work plan, membership, and attendance. (Beals; second by Werts). Unanimous.**

5. Next meeting. Due to a number of appeals and investigation related items, it was agreed the Board would meet for an all day session on August 1. Other routine business will be postponed until the September meeting unless earlier action is deemed essential.

The remainder of the retreat is summarized in the attached facilitator notes.