



STATE OF MAINE
 DEPARTMENT OF PUBLIC SAFETY
 MAINE EMERGENCY MEDICAL SERVICES
 152 STATE HOUSE STATION
 AUGUSTA, MAINE 04333



PAUL R. LEPAGE
 GOVERNOR

JOHN E. MORRIS
 COMMISSIONER

SHAUN A. ST. GERMAIN
 DIRECTOR

BOARD OF EMS MEETING
 APRIL 6, 2016
 9:30 AM
 DE CHAMPLAIN CONFERENCE ROOM
 MINUTES
 FINALIZED

Members Present: Brad Chicoine, Joe Conley, John Martel, Tim Beals, Judy Gerrish, Matt Sholl, Mike Senecal, Jeff Rowe, Lori Metayer, Laura Downing, Julie Ontengco, Denys Cornelio, Joseph Kellner, Scott Susi

Members Absent: Roger Audette, Nancy Jackson, Carolyn Brouillard, Greg Coyne

Staff: Shaun St. Germain, Don Sheets, Jon Powers, Jason Oko, Alan Leo, Drexell White, Katie Boynton

Office of the Attorney General: Katie Johnston, AAG

Regional Coordinators: Rick Petrie, Atlantic Partners EMS; Joanne LeBrun, Tri-County EMS; Benjamin Zetterman, Aroostook County EMS

Guests: Eric Wellman, Jim MacDonnell, Kristina Donnellan, Gary Utgard Jr., Dan Batsie, Marc Minkler, Christopher Pare

Meeting Called to Order: 9:32 AM

1. Introductions are made.
2. Minutes – December 2, 2015
 - a. ***MOTION: Motion to Pass as Amended; Julie Ontengco/Tim Beals; unanimous***
3. Public comments – No Public Comment
4. Maine EMS Update
 - a. Budget –
 - i. Shaun St. Germain reports that the budget is a little ahead at the moment. There is an excess of funds in the Rural Health account and target areas, including CP360 Conference and training in Aroostook County, have been identified to spend some of these funds.
 - b. Legislation –

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- i. Tim Beals reports that LD 1465 has made it out of committee but is not likely to be funded by the Appropriations Committee. The hope is that the Rate Study will remain in the bill even if it is not fully funded.
 - ii. Shaun St. Germain reports that LD 944 left committee as Ought Not To Pass and LD 1547 is anticipated to be a divided report.
 - c. Community Paramedicine –
 - i. The United Community Paramedicine Conference is scheduled for May 18th and 19th in South Portland.
 - ii. Tim Beals requests that the Board direct the office to submit legislation in the next session to change the community paramedicine statute from a pilot program to a full program.
 - ***MOTION: Motion to Direct Office to Draft Legislation; Tim Beals/Julie Ontengco; unanimous***
 - d. Ops –
 - i. Joanne LeBrun reports on discussion with the New England Organ Bank. Also discussed at the meeting were the EMS Memorial and EMS Week activities. The EMS supplement comes out on May 13th.
 - e. Other –
 - i. Shaun St. Germain reports on attending the Seattle Resuscitation Academy. The attendees will be working together to provide information to improve cardiac arrest care in Maine.
 - ii. Dr. Matt Sholl shares more information on CARES. Maine will be moving forward with the project. CARES is predicted to become the national data set for cardiac arrest.
 - iii. Jeff Rowe asks that the Board allow Nancy McGinnis to make her presentation on the EMS Memorial at this point in the meeting.
 - f. Maine EMS Memorial –
 - i. Nancy McGinnis and Rick Petrie provide information about the history and status of the EMS Memorial. Groundbreaking for Phase II will take place after the EMS Awards Ceremony.
 - ii. Tim Beals requests that the Board form a subcommittee to further investigate how to manage the memorial. It is noted that only Board members may sit on the subcommittee but that Rick Petrie could attend the meetings. The members are Judy Gerrish, Laura Downing, and Jeff Rowe.
 - ***MOTION: Motion to form an investigative subcommittee for the management of the EMS Memorial; Tim Beals/Joe Conley; unanimous***
5. Medical Director Report
 - a. MDPB –
 - i. Dr. Matt Sholl reports that legislation for the increase of positions on the MDPB has passed. Two people have applied for each position and it is anticipated that they will be hired after the June meeting.
 - ii. The MDPB is starting the protocol review process and it will be in full swing by the next Board meeting.
 - b. QA/I –
 - i. Dr. Matt Sholl reports that the committee is working on building education around the patient sign-off project. The next project will possibly be regarding spinal management.

6. Investigations
 - a. Committee Minutes and Recommendations
 - i. Alan Leo reports that the January 6th minutes have a discrepancy.
 - ***MOTION: Motion to update the minutes to accept the changes; Joe Kellner/Julie Ontengco; unanimous of Investigations Committee Members***
 - ii. ***MOTION: Motion to change the January Investigations Committee minutes; Mike Senecal/Tim Beals; unanimous***
 - iii. ***MOTION: Motion to add violation of EMS Rules, Chapter 11, Section 1(14) to Case 15-082 from March Investigations Committee meeting; unanimous of Investigations Committee Members***
 - iv. ***MOTION: Motion to approve the March Investigations Committee minutes as amended; Laura Downing/Judy Gerrish; unanimous of Investigations Committee Members***
 - v. Alan Leo presents cases
 - ***MOTION: Motion to approve Case 16-029; Julie Ontengco/Lori Metayer; unanimous with one abstention (Joe Kellner recuses himself due to conflict of interests)***
 - ***MOTION: Motion to approve Case 15-082 with amendment to add Chapter 11 Section 1(14) violation; unanimous of Investigations Committee Members***
 - ***MOTION: Motion to approve the remaining case summaries as presented; Mike Senecal/Julie Ontengco; unanimous***
 - b. Review And Decide On Three Violations Matrices
 - i. Alan Leo explains the matrices, which allow for staff to make decisions to handle first offenses outside of the committee. The three categories are failure to comply with MEMSRR, failure to comply with QA/QI participation, and unlicensed practice.
 - ***MOTION: Motion to approve the use of matrices for first offences; Joe Kellner/Joe Conley; unanimous***
7. Old Business
 - a. Work Plan Update – No update
 - b. Draft Rule Changes
 - i. Sub Committee Report – Drexell White reported that 6 of 18 chapters have been completed.
8. New Business
 - a. MEMS Awards Sub Committee –
 - i. Jason Oko presents the list of nominees and winners for each award category.
 - b. Maine EMS Memorial
9. Committee Reports
 - a. Education –
 - i. Don Sheets reports that the next meeting will be held jointly with the MDPB.
 - b. Data –

- i. Jon Powers reports that starting November 1, 2016 the office will be moving to a completely electronic application system and will no longer be accepting paper applications.
- ii. The Data Committee needs approval to release patient information to several organizations in order to move forward with projects.
 - HealthInfoNet
 - a. **MOTION: Motion to approve the release of full information to the HealthInfoNet; Mike Senecal/Tim Beals; unanimous**
 - CARES Registry
 - a. **MOTION: Motion to approve the release of full information to the CARES Registry; Tim Beals/ Joe Kellner; unanimous**
 - Pediatric Airway Management
 - a. **MOTION: Motion to use MEMSRR to learn more about how Maine manages pediatric airways and to publish the information using ages, locations and service; Judy Gerrish/Tim Beals; unanimous (John Martell abstaining)**

c. Exam –

- i. Drexell White presents the proposed changes to move from a seven station exam to a three station exam. The current proposal is the have four stations: Medical and Trauma are mandatory and the remaining stations become randomized. There will be a requirement to create standards for the examiners.
 - **MOTION: Motion to accept the proposal and allow for editing of the manual; Joe Kellner/ Judy Gerrish; motion passes (8 in favor, 4 opposed, 1 abstention)**

d. EMD –

- i. Drexell White presents the proposal to accept Version 13 of EMD Protocols.
 - **MOTION: Motion to accept Version 13 and require that all EMD Centers be updated to Version 13 by June 1, 2016; Laura Downing/Lori Metayer; unanimous**

10. Other

- a. Shaun St. Germain presents the timeline for the Regional contracts. A panel consisting of Shaun, Janet Joyeux, and Joe Thomas will be meeting to select the regional representatives however other interested parties who are not affiliated with the agencies requesting a contract can e-mail Shaun to request to be a part of the panel.
- b. Maine EMS week begins May 16th. The Awards ceremony will be in the Hall of Flags at the State House from 2:00-3:00 on May 17th.
- c. Next Meeting will be June 1, 2016 at 9:30 AM

11. Meeting adjourned at 11:57 AM