



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0152



JOHN ELIAS BALDACCI
GOVERNOR

ANNE H. JORDAN
COMMISSIONER

JAY BRADSHAW
DIRECTOR

BOARD OF EMS MEETING
APRIL 4, 2007
9:30 AM
DECHAMPLAIN CONFERENCE ROOM

MINUTES

Members: Wayne Werts, Chair-elect; Bob Ashby, Alan Azzara, Tim Beals, Carol Pillsbury, Peter DiPietrantonio, Jim McKenney, Oden Cassidy, Roy Woods, Richard Doughty, Ron Jones, Penny Kneeland, Paul Knowlton, Bill Montejo, Joe Conley, Steve Diaz (ex officio)

Staff: Jay Bradshaw, Drexell White, Dawn Kinney, Ben Woodard, Alan Leo

Attorney General's Office: Laura Yustak Smith, AAG

Regional Coordinators: Donnie Carroll, Steve Corbin, Joanne LeBrun, Rick Petrie

Guests: Dan Batsie, David Cluff, Jonnathan Busko, MD

1. Introductions – Dr. Busko was introduced and welcomed as the interim Northeast EMS (Region 4) medical director while Dr. Liebow is on leave.
2. Approval of the March 7, 2007, Board meeting minutes.

MOTION: To accept the minutes of the March 7, 2007, as presented (Kneeland; second by Cassidy). Unanimous

3. Public Comments – Ron Jones thanked Ben Woodard for his help in getting Westbrook EMS set up to use MEMSRR. Ron expressed that several times he called Ben with technical support, and in every situation Ben was available to guide him through the process.
4. New Business
 - a. Legislative/Budget Update (Jay Bradshaw)
 - i. LD 627 (EMD bill) signed by Governor. Since this has an emergency preamble, the bill goes into effect immediately.
 - ii. LD 1733 (Regional Funding bill) not yet scheduled for hearing. Jay has been working with ME CDC on other one-time funding options and Donnie said he would contact Rep. Tuttle about getting this bill withdrawn.
 - iii. LD 1841 (EMS Department bill) not yet scheduled for hearing.

- iv. The FY08-09 biennial budget has been approved by Criminal Justice and Public Safety, and by the Appropriations Committees. Awaiting action by the full Legislature.
- b. Committee Reports
- i. Operations Team (Joanne LeBrun)
- Topics discussed at the Ops Team meeting on April 3, included: EMD-DNR, which Drexell is working on; problem codes with DefibTech; the necessity for services doing blood glucose testing to have a current CLIA waiver; proposal from York County Community College use a web based distributive education; Nerve Agent Antidote Kits; PIFT boxes and training program; EMT-I Exam; EMSC Survey; I/C Courses; 12 Lead EKG Training.
- ii. Education Committee (Dan Batsie)
- Nerve Agent Antidote Kits (NAAK). Dan reported that the Education Committee developed a program for training providers in the use of the NAAK which were purchased for EMS services by Maine CDC. After reviewing this material, it was the recommendation of the Operations Team that the training material be uploaded to the MEMS web site, and that services could obtain NAAK upon request from MEMS.

MOTION: To accept the training program as recommended by the Education Committee and the distribution plan as recommended by the Operations Team. (Beals; second by Doughty). Unanimous

- 12 Lead EKG. Dan reported that as requested by the MDPB, the Education Committee developed a list of core components that should be included in a comprehensive 12 lead training program for paramedics. This was then discussed at the Operations Team, with particular attention on how those who have already taken a variety of EKG training programs would be given appropriate credit for that training. Following extensive discussion, the Operations Team voted to table further discussion until the May meeting.

Dr. Diaz expressed his concern with the delay in approving this program and indicated his opinion that such a delay by the Operations Team was inappropriate. In response, Jay said that it was his opinion that the purpose of having this reviewed by the Operations Team was to identify issues that impact the implementation of such a program and that it was his position that only completed packages would be forwarded to the Board for action.

Extensive discussion ensued, during which time, Dan distributed a copy of the 53 core components he previously described. Because this had not been previously distributed to the Board, the following motion was made:

MOTION: To table further discussion on the 12 lead EKG training until later in the meeting to allow Board members an opportunity to review the material distributed by Dan Batsie. (Beals; second by Woods), Unanimous.

- iii. Exam Committee (Drexell White)

- There have been some issues surrounding access to Computer Based Testing at NMCC (Presque Isle) and that the NREMT, Pearson-Vue, and NMCC are working on this matter. He also reported that with the completion of another semester of initial licensing courses comes the need for scheduling Integrated Practical Exams.

MOTION: To remove from the table the discussion on 12 lead EKG training (Beals; second by Doughty). Unanimous.

MOTION: To approve the 12 lead guidelines as presented by the Education Committee as meeting the requirement for primary 12 lead EKG training. (Beals; second by Doughty). Unanimous.

The Operations Team will continue its work on the reciprocity issue and report back at the next Board meeting.

iv. EMD Committee (Drexell White)

- Chuck McMahan, Capital Ambulance, is the new EMS manager representative to the Committee.
- Drexell will be meeting with the AG's office to discuss the functional job description of an EMD.
- Drexell asked the Board to consider allowing those licensed as both an Emergency Medical Dispatchers and as an Emergency Medical Services provider to use category 2 (BLS Topics) for both of these licenses.

MOTION: To allow dual use of Category 2 CEHs by those licensed as both an EMD and EMS provider. (Pillsbury; second by Montejo). Unanimous.

v. Quality Improvement Committee (Dr. Diaz)

- Continuing to work on issues surrounding mental health transfers – Jay has extended an invitation to representatives from DHHS to attend the May meeting.
- EMD QI being developed by Drexell for review by the Committee.
- 12 Lead QI form has been approved.
- No meeting in April – next meeting will be May 16 @ 1:00.

c. Investigation Committee Action Items (Dawn Kinney)

MOTION: To enter executive session pursuant to 32 M.R.S.A. §92.3 and 1 M.R.S.A. §405(6)(F) for the purpose of reviewing pending investigation #06-13 and 1 M.R.S.A. §405(6)(E) for receiving legal advice on the aforementioned investigation. (DiPietrantonio; second by Doughty) Unanimous

Executive Session started at 11:21

MOTION: To exit Executive Session (Montejo; second by Ashby) Unanimous

Executive Session ended at 12:12.

MOTION: To ratify the minutes of the January 18, 2007, Investigations Committee as amended, except for case # 05-02 and 06-07. (Montejo; second by Ashby). Passed with one abstention (Conley).

MOTION: To ratify the Consent Agreement in case # 06-07. (Doughty; second by Knowlton). Passed with one opposed (Kneeland), one abstention (Ashby), and one recused (Woods).

MOTION: To ratify the Consent Agreement in case # 05-02. (Cassidy; second by Montejo). Passed with two recused (Knowlton, Doughty).

MOTION: To ratify the Consent Agreement in case # 06-05 as amended to include that the voluntary surrender is a disciplinary action. (DiPietrantonio; second by Doughty). Unanimous.

5. Old Business – none.

6. Staff Reports

a. Maine EMS

i. MEMSRR (Ben Woodard).

- MEMSRR Training and Grant Writing workshop will be held at MEMS on 5/3.
- Continuing to work with several software vendors on data exports to MEMSRR (Zoll, FireHouse, and HealthWare)
- Interest in MEMSRR picking up momentum and the response is becoming increasingly positive.

ii. Inspection Update (Alan Leo). Dawn and Alan will begin scheduling the 2007 inspections in the next few weeks. Several items have been added to the checklist for informational purposes only.

iii. Staff Update – Scott Smith has resigned his position, effective April 6. He has decided to pursue a contract as a traveling nurse, and may be moving out of state. The process to advertise for applicants and fill this position are underway.

b. Medical Director Report (Dr. Diaz)

- Protocol updates are continuing.
- No meeting in April – next meeting will be May 16.

MOTION: To enter executive session pursuant to §405-6(A) (E) for the purpose of discussing personnel matters and for receiving legal advice. (Doughty; second by Pillsbury) Unanimous

Executive session started at 12:21

MOTION: To exit executive session (Kneeland; second by DiPietrantonio). Unanimous

Executive session ended at 12:26

Discussion took place regarding the review of personnel changes that have taken place at MEMS in the past 5 years. It was agreed that while there have been a couple of recent short-term employees, the majority of staff have been at MEMS for several years. Concern was expressed by Jay about the volume of work that is facing the MEMS office, and the need to have careful thought given to the prioritization of projects and assignments.

In preparation for the Board retreat, Jay was asked to prepare an organization chart for both DPS and MEMS.

7. Other - none.

Meeting adjourned at 12:50 p.m.