



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333



PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER

JAY BRADSHAW
DIRECTOR

EMD Committee Meeting
Thursday October 25, 2012, 9:30 a.m.
De Champlain Conference Room
Maine EMS, Augusta, Maine

Minutes

- Members: Stephanie Gibbs – Chair, Laura Downing, Peter Daigle, Kathy Blagdon, Carolyn Dodge, Dave Gardner, Bill Holmes, Brian Gregoire
- Guests: Deborah Plummer, Matt Pontbriand, Melinda Caton, Meagan Gaboury, Tim Richardson, Tom Selby, Tom Cavanaugh, Kregg Kane
- Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:30
 - A. Introductions – Members and guests introduced themselves.
 - B. Additions/Deletions to the Agenda - None

2. Minutes – June 21, 2012

Members reviewed minutes from June 21, 2012, for approval.

Motion: To amend the minutes – “she” to “he” and “November 2012” to “November 2011” on page one and to approve the amended minutes of the June 21 2012 meeting (Downing; Gardner – Carries – Unanimous)

3. Staff Reports

- A. Maine EMS Update

- i. Quality Assurance

The final step of the Quality Assurance reporting requirement (i.e. 100 case reviews per month or 100% of cases for Centers processing less than 100 calls per month) went into effect on September 1, 2012. Generally, protocol compliance by the Maine EMD Centers has been >90% for the first nine months of 2012.

ii. EMS Provider and Public Awareness Programs

There have been few EMD awareness training programs conducted since the Train-the-Trainer programs were completed in the spring. Drexell and Peter will be presenting a program at the annual Samoset conference in November and staff is working on an online version of the program to be included in Maine EMS' "MEMSED" program. Drexell also reported that he is hearing of programs being scheduled this fall.

iii. EMD Rules Changes

The formal rulemaking process has begun with hearings scheduled from November 5th through the 14th. The proposed rules changes and a summary of the changes are available on the Maine EMS web site. Closing date for written comments is November 26, 2012.

iv. Dispatch Education Day

The first Dispatch Education Day was held in the Florian Hall conference room at Maine EMS on October 12, 2012, to mixed reviews. Concerns included that the morning presentation included too much video instead of live presentation and that the material presented was already available to the Centers via DVD from the National Academies of EMD (NAED).

v. Annual Report to the Board

Drexell reported that the Maine EMS Board had received and approved the Committee's annual report and 2013 work plan at its October 3, 2012 meeting. The Board was informed of the Quality Assurance program's attainment of a 30% case review average through the commitment and hard work of the EMD Centers and its EMD Case Reviewers (ED-Qs).

The work plan for the coming year includes public and provider education, and implementation of Response Assignment Plans by EMS services.

B. ESCB Update – No Report

4. Old Business

A. Pro QA Paramount

Pro QA Paramount software has been distributed to Public Safety Answering Points (PSAPs) and several of the Centers have installed it. Centers with Computer Aided Dispatch (CAD) interfaces for the Pro QA software will be delayed, awaiting interface updates from the CAD vendors.

Anecdotal reports indicate that the upgrade has been well received by dispatchers.

B. Protocol Version 12.2

Centers are installing version 12.2 of the EMD protocol (electronic versions and card sets) without any major issues reported.

C. Determinant Code Implementation

The committee discussed a date to recommend to the Maine EMS Board for EMS services to begin receiving the EMD determinant code as part of the dispatch for EMS response. Discussion included that:

- Broadcast of the determinant codes by dispatch varies from center to center
- Provider education needs to precede the date established for all centers to provide the determinant codes as part of dispatch.
- Providing the determinant code as part of dispatch will encourage services to receive awareness training about EMD.

Drexell indicated that any recommendation of the committee would be discussed by the Maine EMS Operations Team for its perspective on the EMS impact of providing the code as part of dispatch.

Motion: To recommend to the Board that emergency medical dispatch determinant codes be provided to responding EMS agencies/units by Maine EMD Centers at the time of, and as part of, the EMS dispatch, effective March 1, 2013 (Gregoire; Gardner – carries – unanimous)

D. QA Standards 9 Implementation

The Committee had voted at the November 2011 meeting to recommend to the Board that EMD Quality Assurance *Standards 9* be implemented. The recommendation had not been presented to the Board due to the issue that the non-AQUA centers could not report numerical compliance numbers when using *Standards 9* to evaluate calls. Since the previous vote, a reporting mechanism has been developed.

Motion: To recommend that EMD Centers begin using NAED Quality Assurance Standards 9 effective January 1, 2013 (Gardner, Downing - motion carries).

5. New Business

A. Committee Alternates

The Committee discussed whether it would be appropriate to allow alternate voting members to attend meetings if the primary member of the Committee is unable to attend. Extensive discussion led to the consensus to table the matter to the next meeting and consult Maine EMS committee bylaws for guidance.

6. Next Meeting - Set Agenda, Date and Time

The next EMD Committee meeting is scheduled for Thursday, January 17, 2013 at 9:30 a.m. at Maine EMS in Augusta.

7. Adjournment - The meeting adjourned at 10:31 a.m.

Respectfully submitted,
Drexell White