Chapter 115

PART II: REQUIREMENTS FOR SPECIFIC CERTIFICATES AND ENDORSEMENTS

SUMMARY: This part of Chapter 115 provides the specific requirements for each certificate and endorsement for teachers, educational specialists, and administrators. For each certificate or endorsement in Part II, applicants shall meet the requirements of Part I Section 3.1, Section 3.2, and Section 4.1.

SECTION 1: TEACHERS AND EDUCATIONAL SPECIALISTS: GENERAL CERTIFICATES AND ENDORSEMENTS

1.1 Endorsement 029: Early Elementary Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 3.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.1.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of early childhood teachers, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of six semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies;

(c) Completed a minimum of three semester hours in early literacy;

(d) Completed a minimum of three semester hours in children's literature;

(e) Completed a minimum of three semester hours in mathematics for the young child;

(f) Completed a minimum of three semester hours in science for the young child;

(g) Completed a minimum of three semester hours in social studies for the young child;

(h) Completed a minimum of an additional six semester hours in early childhood education;

(i) Completed an approved course for “Teaching Exceptional Students in the Regular Classroom”;

(j) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(k) Passed basic Skills Tests in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(l) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(m) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in this endorsement area for grades kindergarten through 3.

3. Conditional Certificate for this Endorsement

(a) Earned a bachelor’s degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of six semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies.

1.2 Endorsement 020: Elementary Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 8.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.2.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of elementary teachers, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of six semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies;

(c) Completed a minimum of three semester hours in elementary reading methods;

(d) Completed a minimum of three semester hours from the following courses: children's literature, elementary language arts methods, or the writing process;

(e) Completed a minimum of three semester hours in elementary mathematics methods;

(f) Completed a minimum of three semester hours in elementary science methods;

(g) Completed a minimum of three semester hours in elementary social studies methods;

(h) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(i) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(j) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(k) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(l) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in this endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

(a) Completed a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of six semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies.

1.3 Endorsements: Middle Level Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students grade 5 through grade 8 in one of the following endorsement areas: 100 English/language arts, 300 mathematics, 340 science, 200 social studies, or a specific world language, including 410 Latin, 420 French, 430 German, 440 Spanish, 445 Portuguese, 450 Russian, 460 Italian, 465 Greek, 470 Chinese, or 480 Japanese. Additional language endorsements may be added by the State Board and Commissioner without further rulemaking proceedings.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.3.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of middle level teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Holds a valid Maine provisional or professional teaching certificate with a K-3, K-8, 5-8, 7-12, or K-12 endorsement;

i. Completed a minimum of 24 semester hours in the areas relevant to the middle level endorsement area being sought. For purposes of making this computation, life and physical sciences shall be aggregated and shall include a minimum of nine semester hours in life sciences and a minimum of nine semester hours in physical sciences. For purposes of making this computation, world language shall have completed a minimum of 24 semester hours or have earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the modern language endorsement area being sought and earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in the areas relevant to the middle
i. level endorsement being sought. For purposes of making this computation, life and physical sciences shall be aggregated and shall include a minimum of nine semester hours in life sciences and a minimum of nine semester hours in physical sciences. For purposes of making this computation, world language shall have completed a minimum of 24 semester hours or have earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the world language endorsement area being sought, earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought; and

(c) Holds a valid Maine provisional or professional teaching certificate with a K-3, K-8, 5-8, 7-12 or K-12 endorsement.

1.4 Endorsement: Secondary Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students in grades 7 through grade 12 in one of the following endorsement areas: 100 English/language arts, 395 life science, 300 mathematics, 350 physical science, or 200 social studies.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.4.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of 7-12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in the areas relevant to the 7-12 endorsement area being sought. For purposes of this Section, this includes but is not limited to:

i. English (e.g., composition, literature, writing)

ii. Life science (e.g., biology, ecology, botany, zoology, anatomy, physiology, environmental science, entomology, ornithology)

iii. Mathematics (e.g., algebra, geometry, calculus, probability, statistics, finite math, number theory)

iv. Physical science (e.g., chemistry, physics, geology, earth science, soil science, astronomy, meteorology, oceanography, soil science)

v. Social studies (e.g., geography, history, economics, government, anthropology)

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed Content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed content area methods course or content area methods assessment;

(g) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in the endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in the areas relevant to the 7-12 endorsement being sought.

1.5 Endorsement: Kindergarten through Grade 12 Teacher (All Subjects Other than Art and Music)

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 12 in one of the following endorsement areas: 640 business education, 680 computer technology, 517 dance, 670 family and consumer science, 520 health, 700 industrial arts/technology education, 510 physical education, and 625 theater.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.5.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of kindergarten through 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in the areas relevant to the kindergarten through 12 endorsement area being sought;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed content area methods course or content area methods assessment;

(g) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in the endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

   (a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

   (b) Completed a minimum of 24 semester hours in the areas relevant to the endorsement being sought.

1.6 Endorsement: Kindergarten through Grade 12 Teacher (Music and Art)

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 12 in one of the following endorsement areas: 620 art and 614 music.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.6.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of kindergarten through 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 15 semester hours in performance/studio coursework in the areas relevant to the kindergarten through 12 endorsement area being sought;

(c) Completed a minimum of 9 semester hours in theory/history coursework in the areas relevant to the kindergarten through 12 endorsement area being sought;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed Basic Skills Test in reading, writing and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(g) Passed content area methods course or content area methods assessment;

(h) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(i) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in the endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed Sections 1.6.B.2.(b) and 1.6.B.2.(c) above in the areas relevant to the endorsement being sought.

1.7 Endorsement: World Language Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students in a world language kindergarten through grade 12, including but not limited to one of the following endorsement areas: 470 Chinese, 420 French, 430 German, 465 Greek, 460 Italian, 480 Japanese, 410 Latin, 445 Portuguese, 450 Russian, or 440 Spanish. Additional world language endorsements may be added by the State Board and Commissioner without further rulemaking proceedings.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.7.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of world language teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) One of the following:

i. Completed a minimum of 24 semester hours in the world language endorsement area being sought; or

ii. Earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview in the world language endorsement area being sought; and

iii. Earned a score of advanced level or higher on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area methods course or content area methods assessment;

(e) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed Basic Skills Test in reading, writing and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(g) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in the endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in the world language endorsement area being sought, or earned a score of advanced level or higher on the ACTFL examination in the world language endorsement being sought.

1.8 Endorsement 660: English as a Second Language Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach English as a Second Language to students in kindergarten through grade 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 1.8.B.4, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of English as a Second Language teachers, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Holds a valid Maine provisional or professional teaching certificate with a K-3, K-8, 5-8, 7-12, or K-12 endorsement;

(c) Completed a minimum of 15 semester hours in English as a Second Language coursework;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) Passed content area assessment in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Endorsement Eligibility Pathway 3

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in English as a Second Language coursework;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed Pedagogical knowledge assessment and skills at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(g) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in this endorsement area at the specified grade level.

4. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in English as a Second Language.

1.9 Endorsement 530: Driver Education Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach driver education.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by the applicant having all of the following:

1. A valid Maine provisional or professional certificate;
2. A personal driving record approved by Department of Education;
3. A valid Maine driver's license; and
4. A valid Maine driver education teacher license issued by the Secretary of State.

1.10 Endorsement: Adult Education Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach in adult education diploma and in general educational development (GED) programs in Maine. Adult education endorsements are limited to 100 English/language arts, 395 life science, 300 mathematics, 350 physical science, and 200 social studies.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 1.10.B.2, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway

(a) Earned a bachelor's degree from an accredited institution, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in areas relevant to the endorsement area being sought, which are the same as those for the corresponding 7-12 endorsement;

(c) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in areas relevant to the endorsement area being sought.

1.11 Certificate 071: Library Media Specialist

A. Function: This certificate allows the holder to serve as a library media specialist kindergarten through grade 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 1.11.B.4, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway 1

(a) Graduated from a Maine program approved for school library science, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom"; and

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13.

2. Certificate Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 36 semester hours of graduate study in library science coursework;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful of an alternative professional studies program.

3. Certificate Eligibility Pathway 3

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Holds a valid Maine provisional or professional teaching certificate;

(c) Completed a minimum of 36 semester hours of graduate study in library science coursework;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom"; and

(e) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13.

4. Eligibility for a conditional certificate shall be established by one of two pathways:

(a) Conditional Pathway 1

i. Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

ii. Completed a minimum of 36 semester hours of graduate study in library science coursework.

(b) Conditional Pathway 2

i. Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

ii. Holds a valid Maine provisional or professional teaching certificate; and

iii. Completed a minimum of six semester hours of graduate study in library science coursework.

1.12 Certificate 075: School Counselor

A. Function: This certificate allows the holder to serve as a school counselor to provide guidance services kindergarten through grade 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.12.B.3, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway 1

(a) Graduated from a Maine program approved to prepare school counselors, together with a formal recommendation of the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Earned a master's or a doctorate degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) Passed content area assessment, in accordance with to Me. Dept. of Ed. Reg. 13.

2. Certificate Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's or a doctorate degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Provided a formal recommendation for a school counselor certificate from a college or university approved to prepare school counselors;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program for school counseling.

3. Conditional Certificate

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Matriculated into an approved program for school counselor education or current enrollment in graduate coursework for school counselor education; and

(c) Completed a minimum of 24 semester hours of graduate study in school counselor education coursework.

1.13 Certificate 092: Literacy Specialist

A. Function: This certificate allows the holder to diagnose, instruct, or evaluate pupils needing corrective or remedial instruction in reading, in addition to or in lieu of that provided by the classroom teacher. The holder of this certificate is not limited to providing services to only those persons who need corrective or remedial instruction.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.13.B.3, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway 1

(a) Graduated from a Maine program approved for school literacy specialist, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom"; and

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13.

2. Certificate Eligibility Pathway 2

(a) Holds a professional certificate with a subject area endorsement or a minimum of 2 years of teaching experience;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Earned a master's degree in literacy/reading from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) In addition to (c) above, earned graduate semester hours for a literacy/reading clinic; and

(f) Passed content area assessment, in accordance with Mr. Dept. of Ed. Reg. 13.

3. Certificate Eligibility Pathway 3

(a) Earned a bachelor's degree from an accredited college or university in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 2 years of teaching experience;

(c) Completed a minimum of 24 graduate semester hours in literacy;

(d) In addition to (c) above, earned graduate semester hours for a literacy/reading clinic;

(e) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(f) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(g) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

2. Conditional Certificate

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of nine graduate semester hours in literacy; and

(c) Holds a professional certificate with a subject area endorsement or a minimum of 2 years of teaching experience.

1.14 Certificate 215: Athletic Director

~~A.~~ Function: This certificate allows the holder to serve as an athletic director.

~~B.~~ Eligibility: Applicants shall meet eligibility requirements specified in Pathway 1.

1. Certificate Eligibility Pathway 1

   (a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule.

~~C.~~ Renewal Requirements

First professional certificate renewal:

1. Holds a valid Maine administrator certificate other than a Teaching Principal's certificate; or
2. Have a basic level of knowledge in all of the following areas:

   (a) Interscholastic Athletics: Philosophy, Organization, and Programs;

   (b) Athletic Administration: Principles, Strategies, and Methods; and

   (c) Athletic Administration: Legal Issues.

1.15 Certificate 524: School Nurse

A. Function: This certificate allows the holder to serve as school nurse kindergarten through grade 12 in a non-instructional position.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 1.15.B.2, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway

(a) Holds a valid license to practice as a Registered Professional Nurse in Maine;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(c) Completed a minimum of three years of experience as a nurse. At least 1 year of this experience shall have been within the five years prior to initial application for this certificate.

2. Conditional Certificate

(a) Holds a valid license to practice as a Registered Professional Nurse in Maine;

(b) Completed a minimum of three years of experience as a nurse. At least one year of this experience shall have been within the five years prior to initial application for this certificate; and

(c) Matriculated into a bachelor's degree program from an accredited college or university, in accordance with Part I Section 4.4 of this rule.

(d) A maximum of five conditional school nurse certificates may be issued to an applicant, beginning with the effective date of this rule.

1.16 Endorsement 081: Early Childhood Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students birth to school age 5.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.16.B.3 below, and Part I Section 5.4 of this rule. Any initial Early Childhood endorsement issued on or after July 1. 2009 shall meet Endorsement Eligibility Pathway 1 or Endorsement Eligibility Pathway 2.

3. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of early childhood teachers, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed a minimum of three semester hours for teaching early childhood special education;

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

4. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of three semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies;

(c) Completed a minimum of three semester hours for teaching early childhood special education;

(d) Completed a minimum of three semester hours in language development and early literacy;

(e) Completed a minimum of three semester hours in children's literature;

(f) Completed a minimum of three semester hours in numeracy for the young child;

(g) Completed a minimum of three semester hours in science for the young child;

(h) Completed a minimum of three semester hours in child development or developmental psychology;

(i) Completed a minimum of three semester hours in infant/toddler development:

(j) Completed a minimum of six semester hours in at least two of the following areas: creative arts/family studies/observation of the young child/assessment of the young child/social studies for the young child/advanced child development/early learning environments/ additional early literacy;

(k) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(l) Passed basic Skills Tests in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

5. Endorsement Eligibility Pathway 3

(a) Holds a valid Maine provisional or professional teaching certificate with a K-3 or K-8 endorsement; and

(b) Was employed in a Maine public school as a pre-K, K, Grade 1, Grade 2 or Grade 3 teacher on February 1, 2007 and/or February 1, 2008.

6. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of three semester hours in each of the following: liberal arts English, liberal arts mathematics, liberal arts science, and liberal arts social studies; and

(c) Completed a minimum of nine semester hours from Section B.2.c. through B.2.j. above.

1.17 Endorsement: Native Language

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 12 in Waponahki languages.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by the following pathways. Individuals who are not eligible through one of the following pathways may be eligible for a conditional certificate, in accordance with Section 1.17.b.3 below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of Waponahki language teachers, together with a formal recommendation from the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Receipt by the Department of documentation that the applicant meets tribal proficiency standards to teach that tribe's native language, which documentation is signed by the officer designated for that purpose by the governing body of any federally recognized Indian tribe in Maine, or by the Chair of the body so designated, and whose signature in either case is attested by the Tribal clerk; and

(b) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

3. Conditional Certificate

An applicant who has satisfied the requirements set forth in Section 1.17.B.1(a) or Section 1.17.B.(b) , above, may obtain a conditional teaching certificate in this endorsement area.

SECTION 2: TEACHERS AND EDUCATIONAL SPECIALISTS: SPECIAL EDUCATION CERTIFICATES AND ENDORSEMENTS

2.1 Endorsement 282: Teacher of Children with Disabilities

A. Function: This endorsement on a teacher certificate allows the holder to teach children with disabilities and to consult with teachers, children, and parents. The endorsement specifies the applicable grade levels: birth to school age 5, kindergarten through grade 8, or grades 7 through 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with 2.1.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for teachers of children with disabilities birth to school age 5, kindergarten through grade 8, or grades 7 through 12, together with formal recommendation of the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(d) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited institution, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in special education;

(c) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(d) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed pedagogical knowledge and skills assessment at the appropriate grade level kindergarten through grade 8, or grades 7 through 12, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(f) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level kindergarten through grade 8, or grades 7 through 12. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in this endorsement area at the specified grade level.

NOTE: Parts 2.1.B.2(e) and (f) above do not apply to this endorsement for birth to age 5.

3. Conditional Certificate for this Endorsement

   (a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

   (b) Completed a minimum of nine semester hours in special education.

2.2 Endorsement: Kindergarten through Grade 12 Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 12 in one of the following endorsement areas: 291 teacher of blind or visually impaired students, 292 teacher of deaf or hearing impaired students, or 286 teacher of severely impaired students.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 2.2.B.3, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of kindergarten through 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in the areas relevant to the kindergarten through 12 endorsement area being sought;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing and mathematics in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed content area methods course or content area methods assessment;

(g) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in the endorsement area at the specified grade level.

3. Conditional Certificate for this Endorsement

   (a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

   (b) Completed a minimum of 24 semester hours in the areas relevant to the endorsement being sought.

2.3 Endorsement 515: Adapted Physical Education Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach adapted physical education kindergarten through grade 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 2.3.B.4, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of adapted physical education teachers, together with a formal recommendation of the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(c) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Hold a valid Maine provisional or professional teaching certificate with a kindergarten through 12 physical education endorsement;

(b) Completed a supervised practicum in adapted physical education; and

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom."

3. Endorsement Eligibility Pathway 3

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 12 semester hours from the following: anatomy and physiology, kinesiology, physiology of exercise, motor development, or motor learning;

(c) Completed a minimum of three semester hours in adapted physical education;

(d) Completed a minimum of three semester hours in assessment of adapted physical education;

(e) Completed a supervised practicum in adapted physical education;

(f) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom"; and

(g) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

4. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 12 semester hours from the following: anatomy and physiology, kinesiology, physiology of exercise, motor development, motor learning, adapted physical education, or assessment of adapted physical education.

2.4 Endorsement 690: Gifted/Talented Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach gifted/talented students kindergarten through grade 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 2.4.B.4, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Graduated from a Maine program approved for the education of gifted/talented teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13.

2. Endorsement Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Holds a valid Maine provisional or professional teaching certificate with a K-3, K-8, 5-8, 7-12, or K-12 endorsement;

(c) Completed a minimum of 12 credits of approved study in gifted/talented coursework, including a minimum of 6 semester hours from an accredited college or university, in accordance with Part I Section 4.4 of this rule; the remaining credits may be earned through a combination of Continuing Education Units, in-service clock hours, or clock hours for summer institutes/workshops;

(d) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(e) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Endorsement Eligibility Pathway 3

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 semester hours in gifted/talented coursework;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing and mathematics, in accordance with Me. Dept. of Ed. Reg. 13;

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program; and

(g) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a targeted need certificate, a conditional certificate, or a transitional endorsement in this endorsement area at the specified grade level.

4. Conditional Certificate for this Endorsement

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 24 semester hours in gifted/talented coursework.

2.5 Certificate 079: Special Education Consultant

A. Function: This certificate allows the holder to serve in kindergarten through grade 12 as a special education consultant in a public school, an approved private school, or an approved special education program. A special education consultant is one who provides educational assessments, consultation, and interventions for the purpose of identification, programming, or placement of special education students. Services are limited to the holder's areas of training and expertise. This certificate does not authorize a person to serve as a school psychologist.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 2.5.B.3, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway 1

(a) Graduated from a Maine approved program for special education consultation, together with the formal recommendation of the preparing institution;

(b) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule.

(c) Earned a master's degree, a certificate of advanced study or a doctorate from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

2. Certificate Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree, a certificate of advanced study, or a doctorate from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Completed a minimum of 24 graduate semester hours in special education;

(d) Completed a minimum of four years of successful full-time experience as a teacher of students with disabilities, or as a speech and language clinician;

(e) Completed training in two or more areas of disability (mental retardation, hearing impairments (including deafness), visual impairments (including blindness), emotional disability, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities);

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Conditional Certificate

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of nine graduate semester hours in special education;

(c) Completed a minimum of four years of successful full-time experience as a teacher of students with disabilities, or as a speech and language clinician; and

(d) Completed training in two or more areas of student special needs (mental retardation, hearing impairments (including deafness), visual impairments (including blindness),

emotional disability, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities).

2.6 Certificate 293: Speech and Language Clinician

A. Function: This certificate allows the holder to serve as a speech and language clinician for students from birth through grade 12. A speech and language clinician is one who provides speech and language assessments, speech and language services for students with disabilities, consultative assistance for the modification and adaptation of regular education programs, and supervision of auxiliary personnel.

NOTE: Certification is not required for a person who holds a valid license as a speech-language pathologist under Title 32, Section 17301 and who has received approval by the Maine Department of Education.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 2.6.B.3, below, and Part I Section 5.4 of this rule.

1. Certificate Eligibility Pathway 1

(a) Earned a bachelor's degree from an accredited college or university in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree, certificate of advanced study, or doctorate from an accredited institution, in accordance with Part I Section 4.4 of this rule, in an approved program in speech and language disorders, together with the formal recommendation of the institution;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom"; and

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13.

2. Certificate Eligibility Pathway 2

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree equivalent in speech communications or speech disorders by completing all of the following:

i. Completed a minimum of 21 graduate semester hours in speech disorders,

ii. Completed a minimum of three graduate semester hours in a speech disorders clinic or practicum; and

iii. Completed a minimum of an additional six graduate semester hours;

(c) Completed an approved course for "Teaching Exceptional Students in the Regular Classroom";

(d) Passed content area assessment, in accordance with to Me. Dept. of Ed. Reg. 13; and

(e) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Conditional Certificate

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(b) Completed a minimum of 12 graduate semester hours in speech communications or speech disorders.

2.7 Certificate 093: School Psychologist (Specialist or Doctoral)

A. Function: This certificate allows the holder to serve as a school psychologist and deliver services on a contractual or employment basis to children from birth to grade 12 who are eligible to be enrolled in educational and intermediate educational units, special education programs and approved private schools. Certificate holders are identified in written title according to their level of graduate training (specialist or doctoral). The services delivered are the psychological services articulated in current Federal and Maine State Education regulations and under the domains of practice in the current Model for Comprehensive and Integrated School Psychological Services developed and published by the National Association of School Psychologists. Each certificate holder shall deliver services consistent within the competency of their training and adhere to the ethical guidelines of the National Association of School Psychologists.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I for a one-year conditional school psychologist certificate. In addition, eligibility for this certificate shall be established by one of four pathways:

1. Certificate Eligibility Pathway 1

   (a) Hold a current Nationally Certified School Psychologist certificate issued by the National School Psychology Certification Board; and

   (b) Possess two recommendations from licensed or certified providers of school psychological services who have reviewed the professional work provided by the applicant.

2. Certificate Eligibility Pathway 2

   (a) Earned a graduate degree from an accredited program approved by the National Association of School Psychologists/National Council for Accreditation of Teacher Education, the National Association of School Psychologists, or the American Psychological Association in school psychology at the time the degree was awarded; and

   (b) Possess two recommendations from licensed or certified providers of school psychological services who have reviewed the professional work provided by the applicant.

3. Certificate Eligibility Pathway 3

   (a) Hold a valid license from the Maine Board of Examiners of Psychologists, and

   (b) Possess two recommendations from licensed or certified providers of school psychological services who have reviewed the professional work provided by the applicant.

4. Certificate Eligibility Pathway 4

   (a) Earned a graduate degree in school psychology or an equivalent program from an accredited institution, which included a minimum of 60 graduate semester hours, with at least 3 graduate semester hours in each of the following areas:

      i. Scientific and professional ethics and standards;
      ii. Research design and methodology;

iii. Psychometric theory;
iv. Biological bases of behavior;
v. Cognitive-affective bases of behavior;
vi. Social bases of behavior;
vii. Individual differences;
viii. Applied school psychology;
ix. Educational foundations

AND

(b) Successful completion of a 1500-hour acceptable documented supervised internship experience, which occurred on a full-time basis over a minimum period of one school year, or on a half-time basis over a minimum period of twenty-four months. At least 50% of the supervised internship must be acquired with children in a school setting. OR Successful completion of a 1500-hour acceptable documented supervised internship experience, which occurred on a full-time basis over a minimum period of one school year, or on a half-time basis over a minimum period of twenty-four months; and a minimum of 750 clock hours of acceptable documented experience in providing psychological services to children in school system(s) and demonstrated competency in a school setting.

AND

(c) Receipt of a positive recommendation from the Advisory Committee on School Psychologists.

AND

(d) Two recommendations from licensed or certified providers of school psychological services who have reviewed the professional work provided by the applicant.

C. Renewal Requirements

1. Renewal of an initial one-year school psychologist certificate to the first three-year school psychologist certificate shall require evidence of supervision during the first year of independent practice with a positive recommendation from the Advisory Committee. Supervision of the first year school psychologist must be in accordance with the standards established by the National Association of School Psychologists or a successor organization and provided by a person who is certified as a school psychologist and employed by or under contract with a Maine school administrative unit.

2. Renewal of a three-year school psychologist certificate will require the applicant to hold a valid Nationally Certified School Psychologist certificate issued by the National School

Psychology Certification Board or a valid license issued by the Board of Examiners of Psychologists of Maine.

D. An applicant who has met all requirements for the initial one-year certificate through one of the four pathways described in Section B above AND is able to document successful completion of supervision with a positive recommendation of the Advisory Committee during at least one year of independent practice in accordance with the standards established by the National Association of School Psychologists or a successor organization and provided by a person certified as a school psychologist shall initially be eligible for Maine's three-year School Psychologist Certificate.

SECTION 3: TEACHERS AND EDUCATIONAL SPECIALISTS: CAREER AND TECHNICAL EDUCATION CERTIFICATES AND ENDORSEMENTS

3.1 Endorsement: Secondary Career and Technical Education Teacher

A. Function: This endorsement on a teacher certificate allows the holder to teach career and technical subjects, grades 9 through 12 at career and technical centers, at career and technical regions, or at a career and technical satellite program in one or more of the available Maine career and technical endorsement areas listed:

879 Agricultural Mechanics
870 Agricultural Production
895 Allied Health *
851 Architectural Drafting
805 Automotive Mechanics
808 Automotive Body Repair
816 Brick Block Stone Mason
838 Building Maintenance
898 Business Administrator Management
810 Carpentry
893 Child Care Guidance
860 Coop Industrial Training
885 Commercial Art
861 Commercial Fishing
824 Computer Console Operator
823 Computer Information Services
809 Diesel Engine Mechanic
852 Drafting General
825 Electrical Electronics
820 Electrician *
803 Firefighter/EMT
891 Food Production Management
871 Forestry Product/Procedures
840 Graphic Print Commercial
843 Heat Air Conditioning & Refrigeration*
897 Home Health Aide
872 Horticulture General
849 Law Enforcement
830 Machine Tool Operator/Shop
811 Marine Maintenance
880 Marketing & Distribution
833 Metal Fabrication
896 Nursing Assistant *
874 Parks & Recreation
847 Plumbing *
831 Precision Metal General
837 Precision Metal Other
873 Renewable Natural Resources
862 Sailors & Deck Hands
835 Sheet Metal
813 Small Engine Repair
806 Truck/Bus Driving *
807 Vehicle Equipment Operator
899 Ward Clerk
836 Weld/Blaze/Solder *
925 Fine Arts – Music/Theater/Dance
926 Fine Arts – Visual Arts

* Requires appropriate Maine licenses.

Additional endorsements shall be added to this list without further rule-making proceedings as new trade areas are added to the Classification of Instructional Programs promulgated by the National Center for Education Statistics in the Office of Educational Research and Improvement in the U.S. Department of Education.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of five pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.1.B.7, below, and Part I Section 5.4 of this rule.

1. Requirements for all Pathways:

   (a) Where applicable, hold a valid Maine certificate or license as required by State law or rule to practice the craft or trade to be taught; and

   (b) For each endorsement, completed a minimum of one year of paid applied employment or teaching in the endorsement area during the five years preceding the initial application; and

   (c) Completed an approved course for “Teaching Exceptional Students in the Regular Classroom”;

   (d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

   (e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13; and

   (f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

   (g) Satisfied one of the following five routes by documenting that one of the following combinations of learning, paid applied employment, or teaching in the endorsement area has been completed.

2. Endorsement Eligibility Pathway 1

   (a) Earned a bachelor's degree from an accredited institution, in accordance with Part I Section 4.4 of this rule, with a minimum of 24 semester hours specifically applicable to the endorsement area; and

   (b) Completed a minimum of 24 months (4,000 hours) of paid applied employment or teaching in the endorsement area being sought.

3. Endorsement Eligibility Pathway 2

   (a) Completed an apprenticeship registered with either the Maine State Apprenticeship and Training Council, a similar agency from another State, or the Federal Bureau of Apprenticeship and Training; and

   (b) Completed a minimum of 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

4. Endorsement Eligibility Pathway 3

   (a) Completed a two-year degree or certificate in the endorsement area from a technical institution accredited in accordance with Part I Section 4.4 of this rule or an institution accredited by the National Association of Career and Technical Schools; and

   (b) Completed a minimum of 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

5. Endorsement Eligibility Pathway 4

(a) Earned a high school diploma or GED;

(b) Completed a minimum of 24 semester hours directly related to the endorsement area from an accredited college or university, in accordance with Part I Section 4.4 of this rule. Courses offered by industry or the armed forces may be evaluated by the Commissioner for appropriate crediting under this subparagraph; and

(c) Completed a minimum of 48 months (8,000 hours) of paid applied employment or teaching in the endorsement area being sought.

6. Endorsement Eligibility Pathway 5

(a) Earned a high school diploma or GED;

(b) Completed a minimum of 36 months (6,000 hours) of paid experience learning the trade or craft for which the endorsement is sought; and

(c) Completed a minimum of an additional 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

7. Conditional Certificate for this Endorsement

An applicant who satisfies the requirements set forth in Sections 3.1.B.2, 3.1.B.3, 3.1.B.4, 3.1.B.5, or 3.1.B.6, above, may obtain a conditional certificate while working toward the requirements of Section 3.1.B.1, above.

3.2 Endorsement 860: Cooperative Education Coordinator

A. Function: This endorsement on a teacher certificate allows the holder to teach or coordinate career and technical cooperative education, grades 9 through 12, at career and technical centers, career and technical regions, or career and technical satellites.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by a combination of education, paid work experience, and teaching in one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.2.B.4, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway 1

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 24 months (4,000 hours) of paid work experience or teaching in a career and technical endorsement area, of which:

i. A minimum of 12 months shall have been at a supervisory level, and

ii. A minimum of 12 months shall have been during the five years preceding initial application for this endorsement;

(c) Completed an approved course for “Teaching Exceptional Students in the Regular Classroom”;

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

2. Endorsement Eligibility Pathway 2

(a) Earned an associate’s degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Completed a minimum of 36 months (6,000 hours) of paid work experience or teaching in a career and technical endorsement area, of which:

i. A minimum of 12 months shall have been at a supervisory level, and

ii. A minimum of 12 months shall have been during the five years preceding initial application for this endorsement;

(c) Completed an approved course for “Teaching Exceptional Students in the Regular Classroom”;

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

3. Endorsement Eligibility Pathway 3

(a) Earned a high school diploma or G.E.D.;

(b) Completed a minimum of 72 months (12,000 hours) of paid work experience or teaching in a career and technical endorsement area, of which:

i. A minimum of 24 months shall have been at a supervisory level, and

ii. A minimum of 12 months shall have been during the five years preceding initial application for this endorsement;

(c) Completed an approved course for “Teaching Exceptional Students in the Regular Classroom”;

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

4. Conditional Certificate for this Endorsement

An applicant who satisfies the requirements set forth in Section 3.2.B.1 (a) and (b), Section 3.2.B.2 (a) and (b), or Section 3.2.B.3 (a) and (b), above, may obtain a conditional teaching certificate in this endorsement area.

3.3 Endorsement 865: Secondary Career and Technical Teacher of Students with Disabilities

A. Function: This endorsement on a teacher certificate allows the holder to teach secondary career and technical special needs programs in grade 9 through grade 12 at secondary career and technical regions, career and technical centers, or career and technical satellites in the occupational clusters, such as: Hospitality Occupations; Mechanical Repair Occupations; Building Maintenance Occupations; Grounds Maintenance Occupations; or Retail Sales Occupations.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 3.3.B.2, below, and Part I Section 5.4 of this rule.

1. Endorsement Eligibility Pathway

(a) Earned a high school diploma or GED;

(b) Completed a learning experience that constitutes any combination of a minimum of 18 months of paid applied employment in a position that requires application in the endorsement as its primary areas, or teaching experience in special education or employment as an educational technician III in special education;

(c) Completed a minimum of 24 semester hours in special education from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(d) Passed content area assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(e) Passed Basic Skills Test in reading, writing, and mathematics, in accordance with Me. Dept. of Ed. Reg. 13; and

(f) Passed pedagogical knowledge and skills assessment at the appropriate grade level, in accordance with Me. Dept. of Ed. Reg. 13, or successful completion of an approved alternative professional studies program.

2. Conditional Certificate for this Endorsement

(a) Earned a high school diploma or GED;

(b) Completed a learning experience that constitutes any combination of a minimum of 18 months of paid applied employment in a position that requires application in the endorsement as its primary areas, or teaching experience in special education or employment as an educational technician III in special education; and

(c) Completed a minimum of nine semester hours in special education from an accredited college or university, in accordance with Part I Section 4.4 of this rule.

3.4 Certificate 094: Career and Technical Education Evaluator

A. Function: This certificate allows the holder to serve as a career and technical education evaluator in grades 9 through 12. A certified career and technical education evaluator gathers and organizes assessment data, consults on the design of individualized career and technical programs, and makes recommendations for training and career and technical goals for students.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways.

1. Certificate Eligibility Pathway 1

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule, in a related human services field (e.g., rehabilitation, psychology, special education, occupational therapy, career and technical education); and

(b) Certification by the Commissioner on Certification of Work Adjustment and Vocational Evaluation Specialists.

2. Certificate Eligibility Pathway 2

Documentation of competency, to the satisfaction of the Commissioner, in 8 of the 12 areas listed below. Competency may be documented through any combination of work experience, education, or training.

(a) Practicum: At least 1 semester of actual work experience in the field of assessment in a middle school, junior high school, high school, or career and technical school setting.

(b) Job Analysis: Job analysis is a systematic procedure of identifying a work task and other relevant information, such as physical demands, environmental conditions, aptitudes, temperaments, and training.

(c) Functional Limitations of Disability: "Functional limitations of disability" refers to the body of knowledge about disabilities and the effects of disability on work-related functions.

(d) Occupational Information: Occupational information deals with demand for workers, trends, training, career ladders, geographical and industrial areas where jobs are located, and prevailing wage rates.

(e) Work Samples: This area includes knowledge about the theory and practical application of work samples in career and technical education.

(f) Psychometric Testing: This area deals with the general knowledge of testing using standardized instruments (paper and pencil tests and performance tests) to provide a quantified assessment of cognitive, psychomotor, and affective traits of individuals.

(g) Individualized Career and Technical Evaluation Planning: This is the procedure used to develop and write a plan to structure the evaluation process.

(h) Situational Assessment: This is the systematic procedure for observing, recording, and interpreting job performance and work-related behaviors.

(i) Learning Styles: This area includes knowledge about learning theories and skills used in assessing individual learning styles, and the methods by which the individual most effectively learns.

(j) Report Development: This is the process of developing career and technical evaluation reports, including formatting and writing.

(k) Functional Living Skills: This is the procedure for assessing an individual's ability to function independently in various life situations.

(l) Interviewing: This is the study of the interviewing process and techniques, and an understanding of personality and human development.

SECTION 4: ADMINISTRATOR CERTIFICATES

4.1 Certificate 010: Superintendent

A. Function: This certificate allows the holder to serve as superintendent, assistant superintendent, principal, assistant principal, career and technical education administrator, assistant career and technical education administrator, teaching principal, or curriculum coordinator.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.1 B.1 and either Section 4.1.B.2, 4.1.B.3, or Section 4.1.B.4, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.1.B.5, below, and Part I Section 8.2 of this rule.

1. Requirements for either Eligibility Pathway

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree, in any field, from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Evidence of a minimum of three years of satisfactory public or private school teaching experience or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary, industry schools);

(d) Evidence of a minimum of three years of previous administrative experience in schools or an institutional setting (e.g., military, business, industry, public or private agency);

(e) Completed approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws;

(f) Meets, through one of the pathways specified in Section 4.1.B.2, 4.1.B.3, or 4.1.B.4 below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(g) Satisfactory completion of an approved internship or practicum based on the Interstate School Leaders Licensure standards and relating to the duties of a superintendent in a school setting met by one of the following:

i. Completed a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completed a minimum of one full year of employment as an assistant superintendent or superintendent out-of-state; or

iii. Completed a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being a minimum of one academic year.

2. Certificate Eligibility Pathway 1

Meets the ISLLC standards through completion of a Maine approved program for Superintendents.

3. Certificate Eligibility Pathway 2

Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of knowledge in all of the following areas:

(a) School finance and budget;

(b) Supervision and evaluation of personnel;

(c) Organizational theory and planning;

(d) Community relations;

(e) Educational leadership;

(f) Instructional leadership;

(g) Curriculum development;

(h) Cultural differences; and

(i) Ethical decision making.

4. Certificate Eligibility Pathway 3

Meets the ISLLC standards through successful completion of the School Superintendent Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

5. Conditional Certificate

(a) Meets the requirements specified in Section 4.1.B.1(a) through (d);

(b) Meets knowledge area requirement specified in Section 4.1.B.3(a) and (b);

(c) Meets a majority of the remaining knowledge areas listed in Section 4.1.B.3, above;

(d) Meets the internship requirement specified in Section 4.1.B.1(g) or submits a plan for a supervised internship to be approved by the Department prior to the issuance of the conditional certificate.

C. Renewal Requirements

1. First Renewal:

(a) For those employed in Maine under this certificate, completed an approved administrative action plan; and

(b) For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

2. Second Renewal:

   Documentation of a minimum of 30 additional credits of approved study or equivalent professional development beyond the master's degree required for the initial professional certificate.

4.2 Certificate 015: Assistant Superintendent

A. Function: This certificate allows the holder to serve as assistant superintendent, principal, assistant principal, career and technical education administrator, assistant career and technical education administrator, teaching principal or curriculum coordinator.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.2.B.1 and either Section 4.2.B.2 or Section 4.2.B.3, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.2.B.4, below, and Part I Section 8.2 of this rule.

1. Requirements for either Certificate Eligibility Pathway:

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree, in any field, from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Evidence of a minimum of three years of satisfactory of public or private school teaching experience or a minimum of three years or equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools);

(d) Evidence of a minimum of one year of previous administrative experience in schools or an institutional setting (e.g., military, business, industry, public or private agency);

(e) Completes through approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws; and

(f) Meets, through one of the pathways specified in Section 4.2.B.2 or 4.2.B.3, below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

2. Certificate Eligibility Pathway 1

Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of knowledge in all of the following areas:

(a) School finance and budget;

(b) Supervision and evaluation of personnel;

(c) Organizational theory and planning;

(d) Community relations;

(e) Educational leadership;

(f) Instructional leadership;

(g) Curriculum development;

(h) Cultural differences; and

(i) Ethical decision making.

3. Certificate Eligibility Pathway 2

   Meets the ISLLC standards through successful completion of the School Superintendent Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

4. Conditional Certificate

   (a) Meets the requirements of Section 4.2.B.1(a) through (d), above.

   (b) Meets the knowledge area requirements of Section 4.2.B.2(a) and (b), above; and

   (c) Meets a majority of the remaining knowledge areas listed in Section 4.2.B.2, above.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.3 Certificate 030: Administrator of Special Education

A. Function: This certificate allows the holder to serve as administrator of special education or assistant administrator of special education.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.3.B.1 and either Section 4.3.B.2 or Section 4.3.B.3, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.3.B.4, below, and Part I Section 8.2 of this rule.

1. Requirements for either Certificate Eligibility Pathway:

(a) Earned a bachelor's degree and a master's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule, and one of the following:

i. One of these degrees shall be in special education or special education supportive services; or

ii. Completed a minimum of 36 semester hours in special education and a valid Maine endorsement 282 teacher of children with disabilities, in accordance with Section 2.1 of this rule.

(b) Evidence of a minimum of three years of satisfactory special education teaching experience in a special education program, or a minimum of three years of equivalent experience in providing supportive services to special education students.

(c) Completed through approved courses the following two knowledge areas:

i. Federal and Maine civil rights law and education laws; and

ii. Special education law.

(d) Meets, through one of the pathways specified in Section 4.3.B.2 or 4.3.B.3, below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness,, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(e) Satisfactory completion of an approved internship or practicum based on the Interstate School Leaders Licensure standards and relating to the duties of a special education administrator which shall take place in a school setting and shall be met by one of the following:

i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completion of a minimum of one full year of employment as an assistant special education administrator or special education administrator out-of-state; or

iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being for one academic year.

2. Certificate Eligibility Pathway 1

Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of a basic knowledge, training or experience in all of the following knowledge areas:

(a) School finance and budget;

(b) Supervision and evaluation of personnel;

(c) Organizational theory and planning;

(d) Community relations;

(e) Educational leadership;

(f) Instructional leadership;

(g) Curriculum development;

(h) Cultural differences; and

(i) Ethical decision making.

3. Certificate Eligibility Pathway 2

Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

4. Conditional Certificate

(a) Meets the requirements of Section 4.3.B.1(a), (b) and (c)ii, above;

(b) Meets the knowledge area requirements specified in Section 4.3.B.2(a) and (b) above; and

(c) Meets a majority of the remaining knowledge areas specified in Section 4.3.B.2 above.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.4 Certificate 035: Assistant Administrator of Special Education

A. Function: This certificate allows the holder to serve as assistant administrator of special education.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.4.B.2, below, and Part I Section 8.2 of this rule.

1. Certificate Eligibility Pathway

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule and satisfies one of the following:

i. The degree shall be in special education or special education supportive services; or

ii. Completed a minimum of 36 semester hours in special education and a valid Maine endorsement 282 teacher of children with disabilities, in accordance with Section 2.1 of this rule.

(b) Evidence of a minimum of three years of satisfactory special education teaching experience in a special education program, or a minimum of three years of equivalent experience in providing supportive services to special education students.

(c) Completed through approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws.

(d) Evidence of a basic knowledge, training, or experience in all of the following knowledge areas:

i. Supervision and evaluation of personnel;

ii. Organizational theory and planning; and

iii. Special education law.

2. Conditional Certificate

(a) Meets the requirements of Section 4.4.B.1(a), (b) and (c)i, above; and

(b) Meets the knowledge area requirement 4.4.B.1(d)iii.

(c) Special Condition: Evaluation of staff is not permitted until the holder meets the requirements of 4.4.B.1(d)i, above.

C. Renewal Requirements

1. First Renewal:

(a) For those employed in Maine under this certificate, completion of an approved administrator action plan.

(b) For those not employed in Maine under this certificate, six credits of approved study.

2. Second Renewal:

(a) Meets, through one of the pathways specified in Section 4.4.C.2(b), (c), or (d), below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(b) Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of a basic knowledge, training, or experience in all of the following knowledge areas:

i. School finance and budget;

ii. Community relations;

iii. Educational leadership;

iv. Instructional leadership;

v. Curriculum development;

vi. Cultural differences; and

vii. Ethical decision making.

(c) Earned a master's degree in education administration; or

(d) Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

3. For those employed in Maine under this certificate, completed an approved administrator action plan; and

4. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.5 Certificate 040: Building Administrator

A. Function: This certificate allows the holder to serve as principal, career and technical education administrator, assistant principal, assistant career and technical education administrator, or teaching principal.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.5.B.1 and either Section 4.5.B.2 Section 4.5.B.3, or Section 4.5.B.4, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.5.B.4, below, and Part I Section 8.2 of this rule.

1. Requirements for either Certificate Eligibility Pathway:

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree, in any field, from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(c) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools);

(d) Completed through approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws;

(e) Meets, through one of the pathways specified in Section 4.5.B.2, 4.5.B.3, or 4.5.B.4, below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(f) Satisfactory completion of an approved internship or practicum based on the Interstate School Leaders Licensure standards and relating to the duties of a principal or career and technical education administrator, which shall take place in a school setting and shall be met by one of the following:

i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completion of a minimum of one full year of employment as an assistant principal, assistant career and technical education administrator, principal out-of-state, or career and technical education administrator out-of-state; or

iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being for one academic year.

2. Certificate Eligibility Pathway 1

Meets the ISLLC standards through completion of a Maine approved program for principals.

3. Certificate Eligibility Pathway 2

Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of a basic knowledge, training, or experience in all of the following knowledge areas:

(a) School finance and budget;

(b) Supervision and evaluation of personnel;

(c) Organizational theory and planning;

(d) Community relations;

(e) Educational leadership;

(f) Instructional leadership;

(g) Curriculum development;

(h) Cultural differences; and

(i) Ethical decision making.

4. Certificate Eligibility Pathway 3

Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

5. Conditional Certificate

(a) Meets the requirements of Section 4.5.B.1(a) and (c), above;

(b) Meets the knowledge area requirement specified in Section 4.5.B.3(b), above;

(c) Meets a majority of the remaining knowledge area requirements specified in Section 4.5.B.3, above; and

(d) Meets the internship requirement for this certificate specified in Section 4.5.B.1(f), above, or has a supervised internship plan approved by the Department prior to the issuance of the conditional certificate.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.6 Certificate 045: Assistant Building Administrator

A. Function: This certificate allows the holder to serve as assistant principal, assistant administrator of career and technical education or teaching principal.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.6.B.2, below, and Part I Section 8.2 of this rule.

1. Certificate Eligibility Pathway

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Evidence of a minimum of three years of satisfactory public school teaching experience, or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, school);

(c) Completed through approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws;

(d) Evidence through coursework or equivalent training experiences of knowledge in the following areas:

i. Supervision and evaluation of personnel; and

ii. Organizational theory and planning.

2. Conditional Certificate

(a) Meets the requirements specified in Sections 4.6.B.1(a) and (b), above; and

(b) Meets two of the three requirements in Sections 4.6.B.1(c)ii and 4.6.B.1(d), above.

(c) Special Condition: Evaluation of staff is not permitted until the holder meets the knowledge area supervision of school personnel specified in Section 4.6.B.1(d)(i).

C. Renewal Requirements

1. First Renewal:

(a) For those employed in Maine under this certificate, completion of an approved administrator action plan.

(b) For those not employed in Maine under this certificate, a minimum of six credits of approved study.

2. Second Renewal:

(a) Meets, through one of the pathways specified in Section 4.6.C.2(b), (c), or (d), below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(b) Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of a basic knowledge, training, or experience in all of the following knowledge areas:

i. School finance and budget;

ii. Community relations;

iii. Educational leadership;

iv. Instructional leadership;

v. Curriculum development;

vi. Cultural differences; and

vii. Ethical decision making.

(c) Have a master's degree in education administration; or

(d) Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

3. For those employed in Maine under this certificate, completed an approved administrator action plan; and

4. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.7 Certificate 057: Teaching Principal

A. Function: This certificate allows the holder to serve as principal of a kindergarten through grade 8 school for less than 50 percent of the school day. A teaching principal shall have release time during regular school hours to perform ongoing and substantial administrative duties and shall also have a teaching assignment.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway.

1. Eligibility Pathway

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) A Maine teaching certificate issued with an endorsement corresponding to the grade level to be served; and

(c) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, school).

2. Special Condition: Evaluation of staff is not permitted until the holder meets the knowledge area supervision of school personnel specified in Section 4.7.C.3(a), below.

C. Renewal Requirements

All of the following requirements shall be met for the first and subsequent renewals of a teaching principal certificate.

1. Completion of an approved teacher professional renewal plan;

2. Completed through approved courses the following two knowledge areas:

(a) Teaching exceptional students in the regular classroom; and

(b) Federal and Maine civil rights law and education laws; and

3. Evidence of a basic level of knowledge through coursework or through equivalent training experiences in the following knowledge areas:

(a) Supervision and evaluation of personnel; and

(b) Organizational theory and planning.

4.8 Certificate 066: Adult and Community Education Director

A. Function: This certificate allows the holder to serve as director of adult and community education programs or assistant director of adult and community education programs authorized by 20-A M.R.S.A. Chapter 315.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.8.B.1 and either Section 4.8.B.2 or Section 4.8.B.3, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.8.B.4, below, and Part I Section 8.2 of this rule.

1. Requirements for either Certificate Eligibility Pathway:

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Evidence of a minimum of one year of satisfactory public or private school teaching experience, or a minimum of one year of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools), which shall include a minimum of 1000 teaching hours;

(c) Completed through approved courses the following two knowledge areas:

i. Teaching exceptional students in the regular classroom; and

ii. Federal and Maine civil rights law and education laws;

(d) Meets, through one of the pathways specified in Section 4.8.B.2 or 4.8.B.3, below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(e) Satisfactory completion of an approved internship or practicum relating to the duties of an adult and community education director, which shall take place in a school setting and shall be met by one of the following:

i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completion of a minimum of one full year of employment as a certified assistant adult and community education director or as an adult and community education director out-of-state; or

iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being for one academic year.

2. Certificate Eligibility Pathway 1

Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of knowledge in all of the following areas:

(a) School finance and budget;

(b) Supervision and evaluation of personnel;

(c) Organizational theory and planning;

(d) Community relations;

(e) Educational leadership;

(f) Instructional leadership;

(g) Curriculum development;

(h) Cultural differences;

(i) Ethical decision making;

(j) Adult literacy;

(k) Adult career development; and

(l) Adult education, philosophy, and theory.

3. Certificate Eligibility Pathway 2

(a) Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13;

(b) Meets the requirements of Section 4.8.B.1(e), above; and

(c) Meets requirements specified in Section 4.8.B.2(j), (k), and (l), above.

4. Conditional Certificate

(a) Eligibility: Meets requirements specified in Section 4.8.B.1(a) and (b), above.

(b) Conditional Certificate Renewal: A maximum of five conditional adult and community director's certificates may be issued to any applicant.

(c) Special Condition: Evaluation of staff is not permitted until the holder meets the knowledge area supervision of school personnel specified in Section 4.8.B.2(b), above.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.9 Certificate 068: Assistant Adult and Community Education Director

A. Function: This certificate allows the holder to serve as assistant director of adult and community education programs authorized by 20-A M.R.S.A. Chapter 315.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.9.B.2, below, and Part I Section 8.2 of this rule.

1. Eligibility Pathway

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Evidence of a minimum of one year of satisfactory public or private school teaching experience, or a minimum of one year of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary, industry, schools), which shall include a minimum of 1000 teaching hours;

(c) Completed through an approved course the knowledge area: teaching exceptional students in the regular classroom; and

(d) Satisfactory completion of an approved internship or practicum relating to the duties of an assistant adult and community education director, which shall take place in a school setting and shall be met by one of the following:

i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completion of a minimum of one full year of employment as a certified assistant adult and community education director or as a certified assistant adult and community education director out-of-state; or

iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being for one academic year.

2. Conditional Certificate

Meets the requirements of Section 4.9.B.1(a) and (b), above.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

4.10 Certificate 078: Curriculum Coordinator

A. Function: This certificate allows the holder to serve as curriculum coordinator or instructional supervisor.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.10.B.1 and either Section 4.10.B.2 or Section 4.10.B.3. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.10.B.4, below, and Part I Section 8.2 of this rule.

1. Requirements for either Certificate Eligibility Pathway:

(a) Earned a bachelor's degree from an accredited college or university, in accordance with Part I Section 4.4 of this rule;

(b) Earned a master's degree or doctorate's degree, in any field, from an accredited college or university, in accordance with Part I Section 4.4 of this rule; and

(c) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or a minimum of three years or equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools).

(d) Completed through an approved course the knowledge area teaching exceptional students in the regular classroom; and

(e) Meets, through one of the pathways specified in Section 4.10.B.2 or 4.10.B.3, below, the standards of the Interstate School Leaders Licensure Consortium (ISLLC), as follows:

i. Facilitating the development, articulation, and stewardship of a vision of learning that is shared by the school community;

ii. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth;

iii. Ensuring management of the organization, operations, and resources for a safe and effective learning environment;

iv. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources;

v. Acting with integrity, fairness, and in an ethical manner; and

vi. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

(f) Satisfactory Completion of an approved internship or practicum based on the Interstate School Leaders Licensure standards and relating to the duties of a curriculum coordinator in a school setting met by one of the following:

i. Completed a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;

ii. Completed a minimum of one full year of employment as a curriculum coordinator; or

iii. Completed a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being a minimum of one academic year.

2. Certificate Eligibility Pathway 1

   Meets the ISLLC standards through coursework or equivalent training experiences. Specifically, applicants shall provide evidence of knowledge in all of the following areas:

   (a) Supervision and evaluation of personnel;

   (b) Organizational theory and planning;

   (c) Educational leadership;

   (d) Instructional leadership;

   (e) Curriculum development;

   (f) Cultural differences; and

   (g) Ethical decision making.

3. Certificate Eligibility Pathway 2

   Meets the ISLLC standards through successful completion of the School Leader Licensure Assessment, in accordance with Me. Dept. of Ed. Reg. 13.

4. Conditional Certificate

   (a) Meets the requirements of Section 4.10.B.1(a) and (c), above;

   (b) Meets the curriculum development knowledge area requirement specified in Section 4.10.B.2(e), above; and

   (c) Meets a majority of the remaining knowledge areas listed in Section 4.10.B.2, above.

C. Renewal Requirements

1. For those employed in Maine under this certificate, completed an approved administrator action plan; and

2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

PART II - REQUIREMENTS FOR SPECIFIC CERTIFICATES AND ENDORSEMENTS:

STATUTORY AUTHORITY: Title 20-A M.R.S.A. §13011(1)

EFFECTIVE DATE:
April 24, 1988

AMENDED:
September 16, 1988 (EMERGENCY)
December 26, 1988
February 6, 1990
May 22, 1991
March 23, 1992
March 23, 1992
September 23, 1992
December 28, 1992
December 20, 1993
February 21, 1995
April 27, 1996

EFFECTIVE DATE (ELECTRONIC CONVERSION):
May 19, 1996

CORRECTED:
January 2, 1997

AMENDED:

September 4, 1997 -	Early Childhood numbered 2029 (029), 2282, 4530, 5510, 5520, 6291 minor correction, 6292 minor correction, 8075, 8293, 9010, 9015, 9030, 9050, 9055, 9060, 9063, 9066, 9068, 9078.

AMENDED:

March 15, 1998 -	Section 8293.
December 21, 1998 -	Sections 5700, 8093; new unnumbered Section on Teacher of Young Children with Disabilities - Birth to School-age 5, placed at the beginning of the 6000 series.

CORRECTED:

January 20, 1999 -	changed last amendment effective date from Dec. 26 to Dec. 21.
January 25, 1999 -	minor spelling, formatting, and numbering: Part II pages ii, 65, 66, 67, 68.

REPEALED AND REPLACED BY FILING 2004-177:
EFFECTIVE DATE FOR SECTIONS:
September 1, 2004 for amendments to Part II Section 4.
EFFECTIVE DATE FOR SECTIONS:
August 1, 2005 for amendments to Part II Sections 1 through 3.

NON-SUBSTANTIVE CORRECTIONS:
August 10, 2004 - spacing only

AMENDED:

July 24, 2005 -	Part II Section 1.1.B.2, 1.B.2.(b), 1.5.A, 1.6 (causing the renumbering of later subsections in Section 1), 1.13.B.1, 1.14.B, 5, filing 2005-262 (major substantive)
August 17, 2005 -	Part II Section 1.7 added, appropriate renumbering, filing 2005-335 (EMERGENCY major substantive)
July 18, 2007 -	filing 2007-246 (major substantive)
June 13, 2008 -	filing 2008-199 (major substantive)
June 28, 2009 -	filing 2009-208 (major substantive)

PART III - RECERTIFICATION OF EDUCATIONAL PERSONNEL

STATUTORY AUTHORITY: 20-A M.R.S.A. sections 13011(l), 13011(5), 13013(2), 13016, 13018, 13019-A, 13019-B, 13019-C, 13019-D, 13019-E

EFFECTIVE DATE:
July 1, 1988 (Filed 10-23-87)

AMENDED:
July 1, 1988 (Filed 4-19-88)
July 1, 1988 - Sec. 2.6 (EMERGENCY)
September 21, 1988 - Section 2.6
February 6, 1990 -Sections 2.2, 2.3, 3.3,& 5.2 (SEE MEMO REGARDING 2.2)

EFFECTIVE DATE (ELECTRONIC CONVERSION):
May 19, 1996

CORRECTED:
January 2, 1997

AMENDED:
September 4, 1997 - Section 8(3)(B)(2).

REPEALED:
June 1, 2004 - filing 2004-177, which repealed and replaced the entire Ch. 115.