

## Confirmation Note for My Brain Made Me Do It

Dr. Christopher Kaufman

April 13<sup>th</sup>, 2011

This note is to confirm your attendance on April 13, 2011, for My Brain Made Me Do It at the site where you are registered.

This conference will be originating from the Hutchinson Center in Belfast, Maine. Remote sites will be hosted at UMM, Hartland Consolidated School, Telstar High School and Caribou Applied Technology Center.

We will be following the schedule of the conference, as listed for the Hutchinson Center. Registration will be from 8:00-8:30. The conference will run from 8:30-3:30. If you need special accommodations at any site, contact Nancy Drake at 255-3625 or by email at [nancy.drake@maine.gov](mailto:nancy.drake@maine.gov).

If you are registered and cannot attend, please let us know so we can adjust our materials and lunch count. The lunch count is confirmed with food vendors 7-10 days before a workshop.

Contact hours (6) will be provided with a certificate of attendance in the packet for the day. CEU's will also be available at a cost of \$5.00 which is the UMM processing fee. Forms to apply for CEU's will be emailed to the site hosts for the day. You can complete the form and give your check, made out to UMM, to your site host or the form and check can be mailed to the address below within one week of the workshop. After 4/20/2011, CEU's will no longer be available for this session.

Nancy Drake  
14 Indian Hill Road  
Machias, Maine 04654

The CEU's for this session will be given to UMM on April 20<sup>th</sup>. At that time, if your application and check have not been turned in, you will be unable to apply for CEU's once the grades close.

## Materials for the Day

There will be a packet that will contain an agenda, contact hour form, evaluation form, and a supplemental packet from Dr Kaufman. The Powerpoint Presentation for the day is the responsibility of participants to print off a copy or download to their computers. With very limited resources, funds were not available to print the Powerpoint Presentation. The Powerpoint Presentation has been posted to the Department of Education website. <http://www.maine.gov/education/sat/index.html>. Click on the link, right in the middle of the page.

The schedule for the day:

8:00-8:30	Registration
8:30 - 8:45	Opening Remarks- Janice LaChance, Executive Director, Maine Parent Federation
8:45 - 10:15	Dr. Kaufman
10:15 – 10:30	Break
10:30 – 12:00	Dr. Kaufman
12:00 – 12:45	Lunch
12:45 – 2:00	Dr. Kaufman
2:00 - 2:15	Break
2:15 - 3:15	Dr. Kaufman
3:15 - 3:30	Dave Ouellette Closing and Evaluation

For general Hutchinson Center questions, contact Erica Hughes at 338-8034 or at [erica.hughes@umitmaine.edu](mailto:erica.hughes@umitmaine.edu).

To reach Nancy Drake prior to the conference at her office, call 255-3625 or email [nancy.drake@maine.gov](mailto:nancy.drake@maine.gov). On the day of the workshop, call Nancy at 338-8000 or send an email to [nancy.drake@maine.gov](mailto:nancy.drake@maine.gov).

Weather: The decision on cancellation for this session due to inclement weather will be made at the Belfast-Hutchinson site. For updates on weather concerns, check with Nancy Drake or Erica Hughes on the day of the workshop at 338-8000 or 338-8034. As always use your best judgment as to whether or not you travel to attend a workshop. It is our plan to tape the day and to have it available as a loan item from the office of substance abuse.

Thank all who have made this conference possible.

## Hutchinson Center

IT questions. If there is a need to make contact with the Hutchinson Center during the day of the event, for IT questions, contact Jason Baack at 338-8032 or [jason.baack@umitmaine.edu](mailto:jason.baack@umitmaine.edu).

For general Hutchinson Center questions, contact Erica Hughes at 338-8034 or [erica.hughes@umitmaine.edu](mailto:erica.hughes@umitmaine.edu).

For general conference questions, on the day of the conference contact Nancy Drake at 338-8000 or prior to the conference at her office at 255-3625 or email [nancy.drake@maine.gov](mailto:nancy.drake@maine.gov).

### Directions:

The Hutchinson Center is located on Route 3 in Belfast. If you are driving east from Augusta, as you come into Belfast on Route 3, watch on the right for the Belfast City sign. (There is a stop sign logo on it.) Hutchinson Center is on the right, just past the sign for Sweetser Children's Services, which is on the right. Just past the stop sign, still on the right, is a large University of Maine Hutchinson Center sign. Turn in and follow the driveway into the parking lot.

If you are driving north from Camden, exit Route 1 when you enter Belfast as it intersects with Route 3. Take the left and go about a half a mile on Route 3 heading towards Augusta. You will pass EBS, Bank of America, Dairy Queen and other businesses, on the right. The Hutchinson Center is on the left. The driveway is directly across from the Belfast Self-Storage building (tan and maroon). Take the left into our driveway, and follow the road into the parking lot.

If you are driving south from Searsport, take Route 1 until it exits onto Belfast at Route 3. You will see Reny's on your right. Take the right onto Route 3, heading west towards Augusta for about a half of a mile. You will pass EBS, Bank of America, Dairy Queen and other businesses on the left. The Hutchinson Center is on the left. The driveway is directly across from the Belfast Self-Storage building (tan and maroon). Take the left into our driveway, and follow the road into the parking lot.

### Hutchinson Policies Notice

**Hutchinson Wireless Access Policy:** For any conference participants needing to be connected to the FHC wireless network: There will be a table set-up in the atrium 30 minutes prior to the beginning of your workshop. Please have your computers charged and on. Our tech support team will connect your computer to the wireless network. We cannot resolve browser, email or other software/hardware issues with your computer.

**Hutchinson Tobacco-Free Policy:** As of January 1, 2011, the University of Maine Hutchinson Center has adopted a tobacco-free policy in keeping with the policy practices of the University of Maine campus. This policy applies to faculty, staff, students, contractors, vendors and visitors. The use of tobacco and smoking products is not permitted on any university-owned property,

which includes but is not limited to, buildings, university grounds and parking areas. Tobacco use by definition includes the possession of any lighted tobacco products, or the use of any type of smokeless tobacco. Compliance of this policy is expected.

Hutchinson Scent-Free Policy: The Hutchinson is a scent-free facility. We welcome artificial flowers. Thank you for not wearing scented perfume, cologne, aftershave, hand lotion or other similar products.

## **Caribou Applied Technology Center**

Participants will sign in on the day of the workshop with Dave Ouellette at the Caribou site. To contact Dave call 768-9590 or email at [david.w.ouellette@umpi.edu](mailto:david.w.ouellette@umpi.edu).

On the day of the workshop, Dave can be reached at 493-4246. To contact the Hutchinson Center for IT questions, call 338-8032. If you have general questions, please call 338-8000.

Directions: The Technology Center is attached to Caribou High School located at 308 Sweden St. on Rt. 161. Approaching from the South follow Rt. 161 through the downtown towards Fort Kent. The school is located on the left just before Rt. 161 and Rt. 228 (Woodland Road).

## **Telstar High School**

Participants will sign in with their host Leslie Bonney. Her contact information is 824-2316 ext 310 or [bonneyl@rsu44.org](mailto:bonneyl@rsu44.org). To contact the Hutchinson Center for IT questions, call 338-8032, or, for general questions, call 338-8000.

Directions:

From S. Paris, Maine, you take Rte. 26 North to Telstar High School. From Rumford, Maine, you take Rte. 2 West to Rte. 26 South to Telstar. For questions, contact Leslie Bonney.

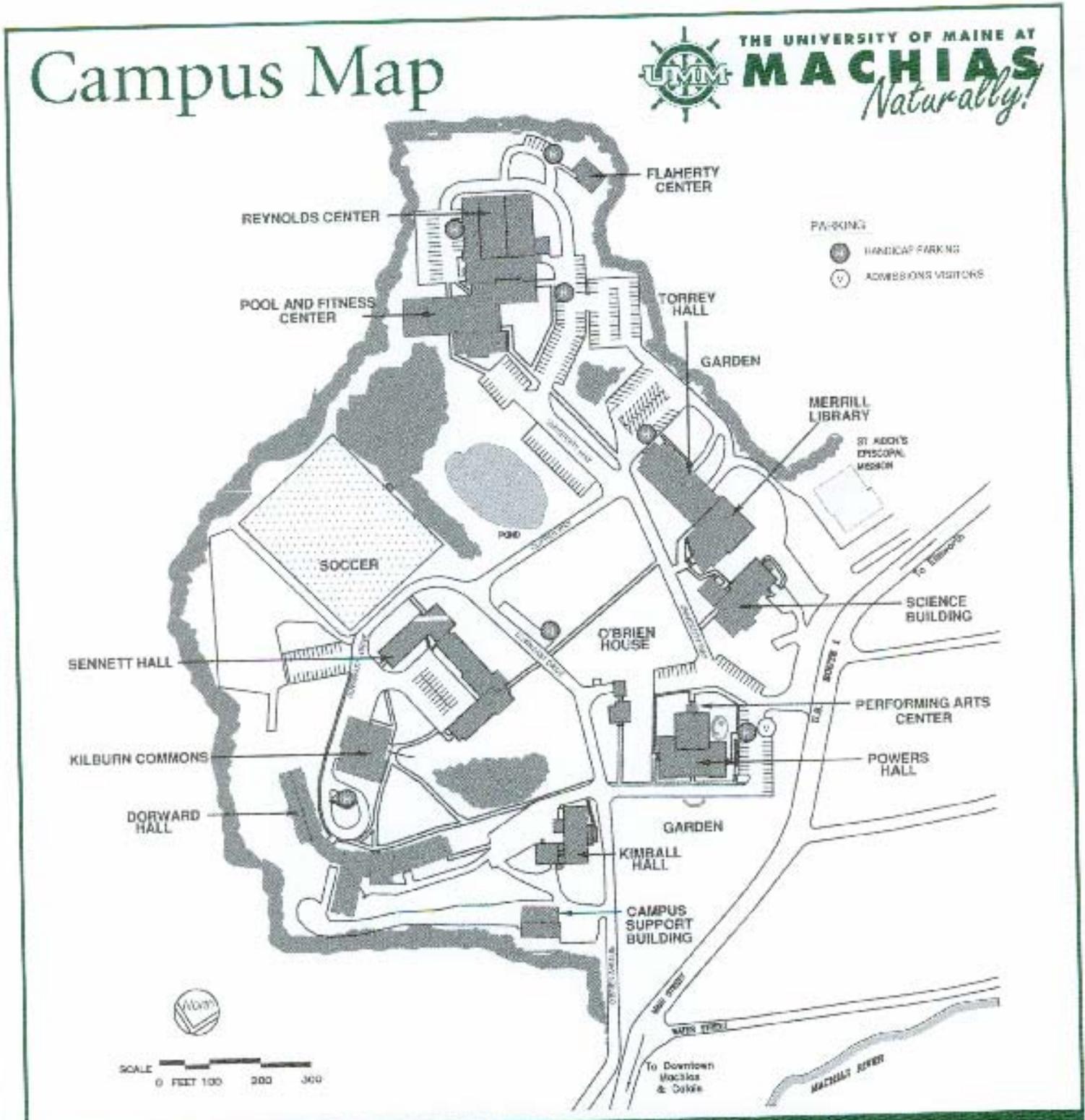
## **Hartland Consolidated School**

As a participant in a remote site, you will need to sign in with your site host, Kitty Mitchell. Kitty can be reached prior to the conference at 368-4592 or [kmitchell@rsu19.org](mailto:kmitchell@rsu19.org). On the day of the conference Kitty can be reached at the Hartland Consolidated School at 938-4456.

For IT questions, contact Jason Baack at 3380-8032 or [jason.baack@umitmaine.edu](mailto:jason.baack@umitmaine.edu) .

## University of Maine at Machias

As a participant, you will need to sign in with your site hosts. You will be in 226 Torrey Hall. A map of the campus is included in the confirmation information. Your hosts will be Melissa Yerxa and Peggy Larsen. Prior to the workshop, contact Melissa at 255-1951 or [Melissa.Yerxa@maine.gov](mailto:Melissa.Yerxa@maine.gov).



**Powers Hall**  
Administrative Offices  
Admissions Office

**Merrill Library**  
24-hour Computer Lab  
**Torrey Hall**

**Reynolds Center**  
Campus Fitness and Recreation  
Center for Lifelong Learning  
Intercollegiate Athletics

**Kilburn Commons**  
Aramark Catering Services  
Faculty Dining Room