**Board of Trustees**

Maine Criminal Justice Academy

**School Resource Officer Certification**

**Specification S-40**

**Purpose:**

The purpose of this Specification is to establish the qualifications, training, certification and recertification standards for School Resource Officers (SRO) through the Maine Criminal Justice Academy.

**Qualifications:**

1. Applicants must possess a valid and current certification as a full-time Law Enforcement Officer through the Maine Criminal Justice Academy and be employed by a Municipal, County, State, Tribal, or University Law Enforcement Agency in Maine.
2. Possess two years of full-time Law Enforcement experience, post Basic Law Enforcement Training Program or its equivalent program.
3. Applicant selection and designation as a School Resource Officer must be made by the Chief Law Enforcement Officer of the employing Law Enforcement Agency with the endorsement of the Chief School Administrator of the partnering Educational Institution.

**Certification Requirements:**

1. Successful Completion of the Maine Criminal Justice Academy’s School Resource Officer’s Training Program.
2. The application for certification will require the completion of an approved MCJA SRO certification form.

**Recertification Requirements:**

1. Successful completion of the MCJA approved School Resource Officer annual in-service training.
2. Application for re-certification must include a recommendation from the Chief Law Enforcement Officer of the employing Law Enforcement Agency with the endorsement of the Chief School Administrator of the partnering Educational Institution on an approved MCJA SRO re-certification form.

**SRO Training Advisory Board**

1. The SRO Training Advisory Board and its chairperson will be appointed by the Director of the Maine Criminal Justice Academy for a period of three years, with the opportunity for reappointment and will consist of the following six (5) members, representing various criminal justice and educational backgrounds.
2. Maine Criminal Justice Academy Program Training Coordinator.
3. Practicing School Resource Officer.
4. Maine Police Chief or Executive Officer overseeing an SRO Program.
5. Maine School Safety Center Representative.
6. Educational Representative from a partnering school district with an SRO program.
7. The SRO Advisory Board will meet annually and/or whenever necessary to review the SRO Certification Specification’s standards and to make program and curriculum recommendations to the Maine Criminal Justice Academy’s Director.
   1. The SRO Advisory Board will;
      1. Review and make recommendations to the Maine Criminal Justice Academy’s Director regarding the SRO training specification.
      2. Review and make recommendations to the Maine Criminal Justice Academy’s Director regarding course curriculum updates and modifications for the SRO training program.
      3. Review and make recommendations to the Maine Criminal Justice Academy’s Director regarding the SRO annual in-service training.
      4. Review all student SRO course evaluations.

Adopted:

 signature - Brian Pellerin

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Richard Desjardins, Director Brian R. Pellerin, Chairman

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