



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0023

PAUL R. LEPAGE  
GOVERNOR

RACHELLE TOME  
ACTING COMMISSIONER

December 1, 2014

Marc Gousse, Ed. D  
Superintendent of Schools  
Westbrook School Department  
117 Stroudwater St  
Westbrook, ME 04092

Dear Superintendent Gousse:

This letter acknowledges receipt of Westbrook School Department's request for an extension to meet the proficiency-based graduation requirements. The information and evidence presented in Westbrook's request for Extension Option 3 gives the Department reasonable confidence that the benchmarks established for the 2014 -2015 school year will be met and will inform the development of benchmarks for the 2015-2016 school year. Meeting these benchmarks will support Westbrook High School's progress toward the awarding of a proficiency-based diploma based on secondary school standards after July 1, 2020. There are no penalties if you discover your school administrative unit is prepared sooner to award a proficiency-based diploma.

Under a provision in Maine's Basic School Approval Statutes (Maine Revised Statutes 20-A §4502, subsection 8), I grant a waiver of the requirement to award proficiency-based diplomas after January 1, 2018 and extend the time to transition to proficiency-based graduation requirements to after July 1, 2020. This extension is given with trust in the good faith and effort of the staff and students of Westbrook School Department to work diligently to meet these benchmarks and is contingent upon an annual report to the Maine Department of Education regarding the school administrative units progress toward meeting the requirements of Maine Revised Statutes 20-A §4722-A. This annual report will be embedded in the annual extension renewal process.

Sincerely,

A handwritten signature in cursive script that reads "Rachelle Tome".

Rachelle Tome, Acting Commissioner  
Maine Department of Education