

Form 3: LEPG Artifact Submission

Principal Name: _____ Date of submission: _____

Instructions: During the beginning of the year conference, principals and their supervisors will determine a list of artifacts that the principal will submit at middle and the end of the current school year. The list should provide evidence for specific MSFE LEPG Rubric standards and/or indicators that demonstrate the principal's desired level of performance. Throughout the school year, the principals will collect the artifacts and evidence and complete the *Summary of Principal's Evidence Collection* table below.

In the table, identify the title of the document you are submitting as evidence of your practice and the standard(s) and/or indicator(s) it aligns with. Then provide a summary what the document highlights about your practice. It is recommended that you only include 5-8 pieces of evidence for submission, so consider selecting a small number of high quality authentic examples of your practice. Bring this completed form and the artifacts to your midcourse and end of year conference for discussion, analysis and review.

Summary of Principal's Collection of Evidence

Title of Document	Alignment to Std(s) or Indicator(s)	Evidence of Practice and Rationale for Submission