

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
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| <b>Meeting name:</b>  | SUPPORT for ME Advisory Committee Meeting (#1)   |   |                       |
| <b>Date of meeting:</b>   | May 4th, 2020  | <b>Time:</b>                                | 3:00pm                |
| <b>Minutes prepared by:</b>   | Michaela Rice & Joanie Klayman,<br>Office of MaineCare Services  | <b>Location:</b>                            | Zoom Video Conference |
| <b>Meeting Objective</b>  |  |   |                       |
| First gathering of the SUPPORT for ME Advisory Committee. Objective: to provide an overview of the award, associated goals and activities, and the advisory committee's role; to gain an understanding of proposed plans for outreach and data collection; and discuss care integration assessment purpose and tools and identify next steps. |  |   |                       |
| <b>Attendees</b>  |  |   |                       |
| Michelle Probert, Jessica Pollard, Joanie Klayman, Sarah Grant, Lisa Letourneau, Michaela Rice, Danielle Louder, Lindsey Smith, Oliva Dooley, Karen Pearson, Katherine Coutu, Malory Shaughnessy, Leslie Clark, Dee Sabattus, Theresa Cochran, Caren Bishop, Rachel Gallo, Evelyn Ali, Tyler Egeland  |  |   |                       |
| <b>Notes, Decisions, Issues</b>   |  |   |                       |
| <b>Topic</b>  | <b>Discussion</b>  | <b>Follow-up</b>                            |                       |
| <b>Introductions &amp; Welcome</b>  | Michelle Probert welcomed the group. Advisory Committee members introduced themselves and shared what they are hoping to achieve or learn from this grant opportunity.   |   |                       |
| <b>Grant Overview/ Advisory Committee Role</b>  | <p>An overview of the SUPPORT Act 1003 grant award was provided as well as the Support for ME initiative.</p> <p>The SUPPORT for ME initiative aims to assess and strengthen Maine's Substance Use Disorder (SUD) system of Treatment and Recovery Services (TxRS) through:</p> <ul style="list-style-type: none"> <li>• Assessment</li> <li>• Building Service Delivery Infrastructure</li> </ul> <p>For more information on the <b>SUPPORT for ME Introduction</b> presentation, please refer to the <a href="#">SUPPORT for ME website</a>.</p> <p>SUPPORT for ME questions and clarifications:</p> <ul style="list-style-type: none"> <li>• The question was asked if this project can focus on Alcohol Use Disorder (AUD) as well as opiates and other substances. It was clarified that this grant focuses on the full spectrum of SUD services.</li> <li>• The question was asked if the expansion of telehealth capacity will include recovery services? It was clarified</li> </ul> | Telehealth slide will be revised to include |                       |

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|  | <p>that telehealth capacity expansion will include recovery services providers in addition to treatment providers.</p> <ul style="list-style-type: none"> <li>• Person First Language Reminder: the group was reminded to use person first language such as “a person with substance use disorder” or “a person in recovery” rather than using the term “consumer.” The group was encouraged to offer suggestions and feedback on person first language overall.</li> </ul>  | <p>recovery services</p> <p>All</p>                                  |
| <p><b>Overview of Goals and Activities for the SUPPORT for ME Needs Assessment</b></p> | <p>An overview of the SUPPORT for ME Needs Assessment was provided, including data collection strategies such as listening sessions, key informant interviews, and focus groups; how the Advisory Committee can assist; a review of the care integration tools; and next steps.</p> <p>For more information on the <b>Overview of Goals and Activities for the SUPPORT for ME Needs Assessment</b>, please refer to the <a href="#">SUPPORT for ME website</a>.</p>  |  |
| <p><b>Care Integration Assessment &amp; Tools</b></p>                                  | <p>Care Integration Tools Discussion and clarification: The care integration tools and selection criteria were discussed with attention to:</p> <ul style="list-style-type: none"> <li>○ Applicability to diverse agencies/practices</li> <li>○ Ease of use</li> <li>○ Electronic only deployment - Survey Monkey or SNAP</li> <li>○ Length and cost not prohibitive</li> <li>○ Ability to aggregate results by organization, role, and type of agency</li> </ul> <ul style="list-style-type: none"> <li>• Some of the care integration tools focus on integration readiness and others focus on tracking integration over time. The question was asked if the State wants the assessment to focus on readiness or integration over time? Based on the work of the Health Homes thus far, the decision was made to focus on integration over time (progress made).</li> <li>• While discussing the care integration tools and “sites” that will receive them, the question was raised about</li> </ul> | <p>The Care Integration Tool will focus on integration over time</p> |

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|                   | <p>what constitutes a site. A site is defined as a primary care or behavioral health organization or agency that has a contractual relationship with MaineCare to provide Substance Use Disorder (SUD) treatment.</p> <ul style="list-style-type: none"><li>• The importance of balancing fidelity and patient outcomes was also noted.</li><li>• Feedback on the potential tools was requested from Advisory Committee members. The decision was made to send out the Care Integration Tool Matrix and Instruments to the SUPPORT for ME Advisory Committee with the request for them to rank the top three Care Integration tools.</li></ul> | <p>Cutler will develop a ranking tool and OMS will send out the matrix and instruments</p> |
| <b>Next Steps</b> | <p>The SUPPORT for ME Advisory Committee meeting schedule was discussed. Advisory Committee meetings will be held monthly. Next meeting TBD by doodle poll.</p>  | <p>OMS to send out a Doodle poll to Advisory Committee members</p>                         |