

Department of Health and Human Services Adult Mental Health Services 41 Anthony Avenue 11 State House Station Augusta, Maine 04333-0011 Tel. (207) 287-9170; Fax (207) 287-9152 Toll Free (800) 675-1828; TTY (800) 606-0215

May 14, 2012

Dear Provider:

The Department of Human Services, Office of Adult Mental Health Services is offering a training regarding the Consent Decree at DHHS, 41 Anthony Ave., Augusta on May 31, 2012 from 10- 12 AM.

The subjects covered will be the Treatment Plan, RDS, Service Agreements, Terminations, Record Reviews, Mental Health Advance Directive Information, Crisis Plans, Release of Information, Critical Incidents, Memorandum of Understanding, Use of Crisis and the PNMI Referral Process. There will be handouts and a question and answer period.

We are requesting that all agencies that have started case management in the last two years attend the training. We are opening it up to all agencies for a refresher or if they wish to send new staff. Please RSVP to Wanita Page by email to <a href="www.wanita.page@maine.gov">wanita.page@maine.gov</a> with the number of people who will be attending. There will be 2 contact hours for participants.

Sincerely,

Wanita J. Page Linda Santeramo